HOPEWELL TOWNSHIP
YORK COUNTY PA
BOARD OF SUPERVISORS
REGULAR MEETING
MINUTES FOR OCTOBER 1, 2026
HOPEWELL TOWNSHIP MEETING ROOM & ZOOM
7:00 P.M.

Chairman Manifold called the meeting to order at 7:00 P.M. and opened with the Pledge to the Flag. He asked that all in attendance sign in and for anyone who may be recording the meeting to provide their name and address for the record. Also, in attendance – Supervisors David Wisnom and John O'Neill, Attorney Tom Lang, and Township Manager Amy Mottram.

Anyone online that would like to comment can use the raise hand icon.

It was announced that the Board held an executive session with the Solicitor prior to the meeting at approximately 6:15 P.M. to discuss potential litigation.

Approval of Minutes

Supervisor O'Neill motioned to approve the minutes from September 3, 2026, Board of Supervisors Regular Meeting, as distributed. Supervisor Wisnom seconded. Motion carried.

Treasurer's Report / Invoices

Supervisor Wisnom motioned to approve the September 30, 2026, Treasurer's Report, and the previously reviewed invoices listed in this report and Supervisor O'Neill seconded. Motion carried.

Roads Report

- Patch work on Hrebik Road was completed.
- Catch basin repairs will start in the Rosewood Drive development as the tops of the basins are starting to deteriorate.
- Prep for winter will start soon by getting the trucks and equipment ready.
- The final round of mowing will also begin when the catch basin work starts.

Zoning Officer / Code Enforcement Report

JCI Exterior Storage Relocation

DCCS asked that JCI be present to discuss this proposal. Chris Beauregard with NuTec Design was present as representative. He showed on the map where the proposed expansion would be. They are preparing a land development plan for the entire project.

However, in the meantime they want to be able to relocate the exterior storage. Zoning Officer Kevin Hertzog was present and stated they are fine with this proposal as they will be getting a permit, however, he wanted this to be brought to the Board's attention for approval. Chairman Manifold asked about turning for some of the oversized trucks and if the trucks having plenty of room. Mr. Beauregard stated that they have numerous turning templates in and out of the facility. Chairman Manifold also asked if this would be a permanent relocation and Mr. Beauregard stated they would have the full plan on the land development and NPDES plan. Mark Smith asked if they were going to remove the existing asphalt and Mr. Beauregard said that it would be removed. Chairman Manifold confirmed that this request is just for the relocation of the exterior storage and Mr. Beauregard answered yes.

- Supervisor O'Neill then motioned to permit this as long as the permits are approved and Chairman Manifold seconded with the addition that everything is included as part of the land development plan process. Motion carried.

Subdivision / Land Development Plans

Hopewell Fish & Game Improvements

A representative was not present to discuss. Supervisor O'Neill motioned to defer until the next meeting once we have representation from Hopewell Fish & Game and Supervisor Wisnom seconded. Motion carried.

2025-03 – Land Development Plan for SolAmerica Solar Project – Orwig Road

SolAmerica has requested another time extension for the review period for this plan through April 5, 2027. This is the 3rd extension request. Chairman Manifold motioned to grant the time extension as submitted, and Supervisor O'Neill seconded. Motion carried.

2026-03 – Preliminary / Final Subdivision Plan for L. Dean and Maureen Fromm

Site Design Concepts, Inc. submitted a letter to withdraw this plan on behalf of the applicants. Chairman Manifold motioned to accept the plan withdrawal and Supervisor O'Neill seconded. Motion carried.

Solicitor's Report

Municipal Waste Collection Bid Package

Attorney Tom Lang was present to discuss this bid package which will require action tonight. Four complete bids were received on Monday, September 28, 2026. Based on what was received, it appears that Penn Waste, Inc. was the lowest bidder for both the two-year and five-year plans and for both one and two day per week trash pick-up, although they only submitted a bid for the large item alternative 1 option. Chairman Manifold asked the manager what her recommendation would be. Amy explained that to

maintain what we have, twice per week trash pick-up, once per week recycling, and one large item each week, Penn Waste, Inc. is the lowest with an improvement to the large item option that eliminates the need to call ahead and schedule.

- Supervisor O'Neill motioned to award the bid to Penn Waste, Inc. and to go with the five-year Alternative B plan with twice per week trash pick-up, once per week recycling, and one large item each week. Annual price for 2027 will be $421.92 for basic service and $409.92 for low volume service. Supervisor Wisnom seconded.

Mark Smith asked about provisions for non-performance and non-pickups and asked if they are addressed in this contract. Chairman Manifold stated that yes, the penalty phase has been changed and there are new definitions for missed routes and pickups. Attorney Lang explained in more detail about the penalty amounts. Chairman Manifold also said that any penalty money received goes back into recreation for the township.

Motion carried.

Solar Overlay Extension Application

Attorney Lang stated that there was a solar overlay extension application submitted and a public hearing can be set for December 3rd. If the Board considers the hearing, a motion can be made tonight. Attorney Lang also explained that the public hearing would provide time for discussion on whether to expand the solar overlay or not. Tonight the discussion is only to advertise the date of the hearing in the newspaper, so that the public will be aware. Supervisor O'Neill motioned to deny the request to hold a hearing at this time and Supervisor Manifold seconded.

Jeff Klair, 14030 Stony Run Lane, stated that his property backs up to the applicant's property. They have concerns about expanding the overlay.

Motion carried.

Supervisor Manifold also asked Attorney Lang about the status of the Battery Energy Storage Ordinance. Attorney Lang stated that as far as he knew it was still being drafted. The Supervisors agreed that they would like to have this ready by the end of the year.

Other Business

Rick Kerns – Update on Hopewell Area Recreation & Parks (HARP)

Rick Kerns was present to give the annual update and to thank the Board for their continued support. He gave an overview of what sports programs they have done this year. He stated they have served over 1,000 kids with these programs and over 400 adults with the adult kick ball and soft ball leagues. The outlook for 2027 includes adding indoor pickle ball for adults at the community center. He also gave an update on

their master plan as phase one was completed. That phase included the playground and the tee ball field. They have also acquired an AED and will have it installed where it will be assessable to the community. He announced that HARP Board member Bobby Holmes is resigning at the end of the year and the position will need to be filled.

Proposed Engagement Letter for Solicitor Services and Fee Agreement for 2027

Attorney Lang reviewed the letter and fees. Litigation and non-litigation matters will both see an increase of $10 per hour. Chairman Manifold motioned that we enter into the 2027 agreement with MPL Law Firm at the rates proposed and Supervisor O'Neill seconded. Motion carried.

Employee Medical & Vision Insurance

Amy explained that our current plan will include a 14% premium increase at renewal. There were alternate plans provided by the broker, however, most had higher premium increases. Supervisor Wisnom motioned to continue with the plan that we currently have and renew our policy for 11/1/2026 – 10/31/2027 at Amy's recommendation and Supervisor O'Neill seconded. Motion carried.

2027 York County SPCA Animal Care & Housing Agreement

Chairman Manifold read through the statistics provided for Hopewell Township. Supervisor O'Neill motioned to sign the 2027 agreement and Supervisor Wisnom seconded. Motion carried.

Mason Dixon Library – Notice of Transition to Branch of York County Library System

Amy provided further information on the letter from Janet McElwain. The acknowledgement is part of the required packet of information to go to the state. It confirms that the township has been notified that MDPL is now a branch of YCLS. Chairman Manifold motioned to sign the acknowledgement and Supervisor Wisnom seconded. Supervisor O'Neill opposed. Motion carried.

Act 537 Update - 2026 Compliance Rate for District 1

80% of District 1 in the Township is compliant as of October 1st.
20% is still non-complaint. Reminder letters were sent out on September 8th.

Personnel – None

Public Comment

Charles and Kate Locke, 19142 Rosewood Drive, were present to discuss nuisance complaints. Mr. Locke stated that on the weekend of 9/6 & 9/7 there were neighbors doing target shooting. They felt it was very disruptive and loud. It has happened before.

They asked if anything could be added to Hopewell's ordinance to prevent this. The Board understands their concern and will have our solicitor's office look into what we can or cannot regulate.

Josh Myers, Shaw Surveying, was present as he thought he was on the agenda for his 6252 Pleasant Valley Road sketch plan. He was looking for a discussion on how to proceed, but the topic cannot be decided on since he did not clarify that he wanted to be on the agenda this month.

Adjournment – Meeting adjourned at 8:12 P.M.

Diana Manker, Recording Secretary

Hopewell Township
Balance Sheet Prev Year Comparison
As of September 30, 2026

	Sep 30, 26	Sep 30, 25	$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
100. · Checking/Savings				
100.00 · General Checking	630,970.44	699,034.63	-68,064.19	-9.7%
101.00 · Cell Tower MMA	290,740.00	240,153.03	50,586.97	21.1%
102.00 · Traffic Light MMA	754.31	735.54	18.77	2.6%
103.00 · Facilities Fund MMA	0.00	5,053.90	-5,053.90	-100.0%
103.01 · Facilities Fund - PLGIT	2,907,145.79	2,792,764.86	114,380.93	4.1%
104.00 · Equipment Fund MMA	0.00	2,187.53	-2,187.53	-100.0%
104.01 · Equipment Fund - PLGIT	202,913.92	109,298.09	93,615.83	85.7%
105.00 · Payroll Checking	13,724.98	13,641.75	83.23	0.6%
108.00 · Royal Farms Traffic Light	9,855.46	12,568.25	-2,712.79	-21.6%
109.00 · Escrow	10,784.80	26,857.77	-16,072.97	-59.8%
Total 100. · Checking/Savings	4,066,889.70	3,902,295.35	164,594.35	4.2%
110 · Petty Cash	63.55	311.85	-248.30	-79.6%
Total Checking/Savings	4,066,953.25	3,902,607.20	164,346.05	4.2%
Total Current Assets	4,066,953.25	3,902,607.20	164,346.05	4.2%
TOTAL ASSETS	**4,066,953.25**	**3,902,607.20**	**164,346.05**	**4.2%**
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
200.00 · Accounts Payable	0.00	963.38	-963.38	-100.0%
Total Accounts Payable	0.00	963.38	-963.38	-100.0%
Credit Cards				
258.00 · Orrstown Bank Credit Card	999.16	150.15	849.01	565.4%
Total Credit Cards	999.16	150.15	849.01	565.4%
Other Current Liabilities				
210.00 · Payroll Liabilities				
210.11 · Retirement Contributions	4,369.39	0.00	4,369.39	100.0%
210.00 · Payroll Liabilities - Other	-141.25	0.00	-141.25	-100.0%
Total 210.00 · Payroll Liabilities	4,228.14	0.00	4,228.14	100.0%
Total Other Current Liabilities	4,228.14	0.00	4,228.14	100.0%
Total Current Liabilities	5,227.30	1,113.53	4,113.77	369.4%
Long Term Liabilities				
248.00 · Developer Escrow Account	18,030.36	36,505.19	-18,474.83	-50.6%
Total Long Term Liabilities	18,030.36	36,505.19	-18,474.83	-50.6%
Total Liabilities	23,257.66	37,618.72	-14,361.06	-38.2%
Equity				
275.00 · Fund Balance	3,824,673.13	4,079,321.35	-254,648.22	-6.2%
Net Income	219,022.46	-214,332.87	433,355.33	202.2%
Total Equity	4,043,695.59	3,864,988.48	178,707.11	4.6%
TOTAL LIABILITIES & EQUITY	**4,066,953.25**	**3,902,607.20**	**164,346.05**	**4.2%**

Hopewell Township
Expenses by Vendor Detail
September 2026

Date	Num	Account	Original Amount	Paid Amount	Balance
BEARS PORTABLE POTTIES LLC					
09/03/2026	Invoice # 1902	452.02 · Hopewell Area ...	375.00	375.00	375.00
Total BEARS PORTABLE POTTIES LLC				375.00	375.00
CLARK SALES AND SERVICE, INC.					
09/03/2026	Hydraulic hoses	437.01 · Parts for Repairs	986.60	986.60	986.60
Total CLARK SALES AND SERVICE, INC.				986.60	986.60
DAKOTA JOINES					
09/03/2026	2026 Clothing/Boots	430.49 · Clothing Allowa...	179.99	179.99	179.99
Total DAKOTA JOINES				179.99	179.99
DANIEL B. KRIEG, INC.					
09/03/2026	Paint	438.02 · Supplies	324.00	324.00	324.00
Total DANIEL B. KRIEG, INC.				324.00	324.00
DEPENDABLE CONSTRUCTION CODE SERVICES					
09/03/2026	Code Enforcement	413.01 · Zoning / Codes...	1,734.75	1,734.75	1,734.75
09/03/2026	Zoning/BCO Fees	413.01 · Zoning / Codes...	2,102.00	2,102.00	3,836.75
09/03/2026	Permits	413.01 · Zoning / Codes...	12,326.30	12,326.30	16,163.05
Total DEPENDABLE CONSTRUCTION CODE SERVICES				16,163.05	16,163.05
DONNIES 10 POINT LAWN CARE					
09/03/2026	Mowing	430.01 · Lawn Care	75.00	75.00	75.00
09/03/2026	Mowing	430.01 · Lawn Care	75.00	75.00	150.00
09/03/2026	Mowing	430.01 · Lawn Care	75.00	75.00	225.00
09/03/2026	Mowing	430.01 · Lawn Care	75.00	75.00	300.00
Total DONNIES 10 POINT LAWN CARE				300.00	300.00
EUREKA CONSOLIDATED					
09/03/2026	2026 3rd Qrt EMS	412.01 · ALS	9,850.00	9,850.00	9,850.00
Total EUREKA CONSOLIDATED				9,850.00	9,850.00
JAMES R. HOLLEY & ASSOC., INC.					
09/03/2026	SEO Services	408 · Engineering Servi...	2,050.00	2,050.00	2,050.00
09/03/2026	SEO Services	408 · Engineering Servi...	718.75	718.75	2,768.75
Total JAMES R. HOLLEY & ASSOC., INC.				2,768.75	2,768.75
KYOCERA DOCUMENT SOLUTIONS MID ATLANTIC					
09/03/2026	7/6/26 - 8/5/26	406.04 · Other Services ...	31.00	31.00	31.00
09/03/2026	8/1/26 - 8/31/26	406.04 · Other Services ...	781.40	781.40	812.40
Total KYOCERA DOCUMENT SOLUTIONS MID ATLANTIC				812.40	812.40
LEPPO CARPETS CLEANERS, INC.					
09/03/2026	Carpet Shampoo	406.04 · Other Services ...	315.00	315.00	315.00
Total LEPPO CARPETS CLEANERS, INC.				315.00	315.00
LIFE SOURCE WATER SERVICE					
09/03/2026	Water Delivery	409.01 · Building Supplies	58.91	58.91	58.91
Total LIFE SOURCE WATER SERVICE				58.91	58.91
MAR-BAR TIRE SERVICE, INC.					
09/11/2026	Tires	437.01 · Parts for Repairs	5,558.70	5,558.70	5,558.70
Total MAR-BAR TIRE SERVICE, INC.				5,558.70	5,558.70

Hopewell Township
Expenses by Vendor Detail
September 2026

Date	Num	Account	Original Amount	Paid Amount	Balance
MARTIN & MARTIN INC.					
09/03/2026	209A-26D - Maybe...	408.01 · Engineering Re...	26,266.40	26,266.40	26,266.40
09/03/2026	222-26C Stifler	408 · Engineering Servi...	602.00	602.00	26,868.40
09/03/2026	232.26A - Sch hou...	408 · Engineering Servi...	50.00	50.00	26,918.40
09/03/2026	238-26A WellSpan	408.01 · Engineering Re...	200.00	200.00	27,118.40
09/03/2026	239-26B-Vanguard	408.01 · Engineering Re...	60.00	60.00	27,178.40
09/03/2026	246-26G - Mt Airy ...	408.01 · Engineering Re...	255.00	255.00	27,433.40
09/03/2026	249-26F - BV Lot 3	408.01 · Engineering Re...	290.00	290.00	27,723.40
Total MARTIN & MARTIN INC.				27,723.40	27,723.40
MET-ED					
09/03/2026	E Forrest Ave	433.36 · Traffic Light - E...	94.47	94.47	94.47
09/03/2026	7/29/26 - 8/26/26	434.36 · Street Lights - ...	57.87	57.87	152.34
09/03/2026	7/28/26 - 8/25/26	409.36 · Electric	51.37	51.37	203.71
Total MET-ED				203.71	203.71
MONARCH PRODUCTS CO., INC.					
09/03/2026	Catch Basins	438.02 · Supplies	2,570.00	2,570.00	2,570.00
Total MONARCH PRODUCTS CO., INC.				2,570.00	2,570.00
MONTAGE ENTERPRISES, INC.					
09/03/2026	TM-2	437.01 · Parts for Repairs	59.49	59.49	59.49
09/03/2026	PO # 51-2026 / Pa...	437.01 · Parts for Repairs	714.54	714.54	774.03
09/03/2026	PO # 56-2026 / Pa...	437.01 · Parts for Repairs	503.84	503.84	1,277.87
09/11/2026	PO # 51-2026 / Pa...	437.01 · Parts for Repairs	21.81	21.81	1,299.68
Total MONTAGE ENTERPRISES, INC.				1,299.68	1,299.68
MPL LAW FIRM					
09/03/2026	95120-Streett Sub...	404.02 · Attorney Fees ...	138.00	138.00	138.00
09/03/2026	95121 - R. Barry	404 · Solicitor / Legal S...	2,408.00	2,408.00	2,546.00
09/03/2026	95122-Small School	404.02 · Attorney Fees ...	781.75	781.75	3,327.75
09/03/2026	95123-Allegro	404 · Solicitor / Legal S...	574.00	574.00	3,901.75
09/03/2026	95124-Dalfen/Mt A...	404.02 · Attorney Fees ...	605.00	605.00	4,506.75
09/03/2026	95126-Bridgev- Lot 3	404.02 · Attorney Fees ...	1,173.00	1,173.00	5,679.75
09/03/2026	95127-Kurtz Sch Rd	404.02 · Attorney Fees ...	345.00	345.00	6,024.75
09/03/2026	95128-Fromm-3027	404.02 · Attorney Fees ...	667.00	667.00	6,691.75
09/03/2026	95129-Mayberry Sub	404.02 · Attorney Fees ...	92.00	92.00	6,783.75
09/03/2026	95130-Municipal F...	404 · Solicitor / Legal S...	3,782.00	3,782.00	10,565.75
09/03/2026	95131-Dehoff/Mar...	404 · Solicitor / Legal S...	25.00	25.00	10,590.75
09/03/2026	95132-Trout Lane	404.02 · Attorney Fees ...	1,196.00	1,196.00	11,786.75
09/03/2026	95134- Vanguard	404 · Solicitor / Legal S...	388.00	388.00	12,174.75
09/03/2026	95136- Zahn	404.02 · Attorney Fees ...	598.00	598.00	12,772.75
09/03/2026	96079-Johnson Co...	404.02 · Attorney Fees ...	69.00	69.00	12,841.75
Total MPL LAW FIRM				12,841.75	12,841.75
PA CHAMBER INSURANCE					
09/03/2026	October 2026	406.02 · Insurance and ...	17,680.94	17,680.94	17,680.94
Total PA CHAMBER INSURANCE				17,680.94	17,680.94
PA ONE CALL SYSTEM, INC.					
09/03/2026	Monthly Fee	400.42 · Dues/Subscript...	53.40	53.40	53.40
Total PA ONE CALL SYSTEM, INC.				53.40	53.40
PA TWPS. HEALTH INS. COOP. TRUST					
09/03/2026	4th Qtr - Dental	406.02 · Insurance and ...	2,458.71	2,458.71	2,458.71
Total PA TWPS. HEALTH INS. COOP. TRUST				2,458.71	2,458.71
STEPHENSON EQUIPMENT, INC.					
09/03/2026	PO # 57-2026 / Pa...	437.01 · Parts for Repairs	50.66	50.66	50.66
Total STEPHENSON EQUIPMENT, INC.				50.66	50.66

Hopewell Township
Expenses by Vendor Detail
September 2026

Date	Num	Account	Original Amount	Paid Amount	Balance
TODD SHAULL					
09/03/2026	Red Wings	430.49 · Clothing Allowa...	394.98	394.98	394.98
Total TODD SHAULL				394.98	394.98
TRUCK SPECIALTIES INC					
09/03/2026	DT-3	437.01 · Parts for Repairs	215.91	215.91	215.91
09/03/2026	DT-2	437.01 · Parts for Repairs	382.81	382.81	598.72
09/03/2026	DT-6	437.01 · Parts for Repairs	172.00	172.00	770.72
Total TRUCK SPECIALTIES INC				770.72	770.72
YOE PARTS & EQUIPMENT CO.					
09/03/2026	Grease Tubes	438.02 · Supplies	260.00	260.00	260.00
Total YOE PARTS & EQUIPMENT CO.				260.00	260.00
YORK BUILDING PRODUCTS CO. INC.					
09/03/2026	Cold Patch	438.02 · Supplies	388.50	388.50	388.50
Total YORK BUILDING PRODUCTS CO. INC.				388.50	388.50
YORK MATERIALS GROUP					
09/03/2026	Macks Rd	438.02 · Supplies	7,742.79	7,742.79	7,742.79
09/03/2026	Pot holes	438.02 · Supplies	287.50	287.50	8,030.29
09/03/2026	Macks Rd	438.02 · Supplies	15,802.10	15,802.10	23,832.39
Total YORK MATERIALS GROUP				23,832.39	23,832.39
TOTAL				**128,221.24**	**128,221.24**

Hopewell Township Liquid Fuels Fund
Balance Sheet Prev Year Comparison
As of September 30, 2026

	Sep 30, 26	Sep 30, 25	$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
106.00 Liquid Fuels Fund	156,711.31	114,424.21	42,287.10	37.0%
Total Checking/Savings	156,711.31	114,424.21	42,287.10	37.0%
Total Current Assets	156,711.31	114,424.21	42,287.10	37.0%
TOTAL ASSETS	**156,711.31**	**114,424.21**	**42,287.10**	**37.0%**
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
20000 · Accounts Payable	120,551.77	0.00	120,551.77	100.0%
Total Accounts Payable	120,551.77	0.00	120,551.77	100.0%
Total Current Liabilities	120,551.77	0.00	120,551.77	100.0%
Total Liabilities	120,551.77	0.00	120,551.77	100.0%
Equity				
30000 · Opening Balance Equity	24,684.71	24,684.71	0.00	0.0%
32000 · Retained Earnings	90,172.84	0.00	90,172.84	100.0%
Net Income	-78,698.01	89,739.50	-168,437.51	-187.7%
Total Equity	36,159.54	114,424.21	-78,264.67	-68.4%
TOTAL LIABILITIES & EQUITY	**156,711.31**	**114,424.21**	**42,287.10**	**37.0%**

Hopewell Township Liquid Fuels Fund
Expenses by Vendor Detail
September 2026

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Commonwealth of Pennsylvania								
Dep...	09/10/2026	ACH	2025 / 2026 - ...	363.51 · Snow Re...		106.00 Liquid ...	-1,556.16	-1,556.16
Total Commonwealth of Pennsylvania							-1,556.16	-1,556.16
YORK MATERIALS GROUP								
Bill	09/28/2026	Leib S...	Leib Sch Rd - ...	439.02 Supplies		20000 · Accou...	120,551.77	120,551.77
Total YORK MATERIALS GROUP							120,551.77	120,551.77
TOTAL							**118,995.61**	**118,995.61**