

**HOPEWELL TOWNSHIP
YORK COUNTY PA
BOARD OF SUPERVISORS
REGULAR MEETING
MINUTES FOR SEPTEMBER 3, 2026
HOPEWELL TOWNSHIP MEETING ROOM & ZOOM
7:00 P.M.**

Chairman Manifold called the meeting to order at 7:00 P.M. and opened the meeting with the Pledge. He asked that all in attendance sign in and for anyone who may be recording the meeting to provide their name and address for the record. Also, in attendance – Supervisors David Wisnom and John O'Neill, Attorney Andy Miller, and Township Manager Amy Mottram.

Anyone online that would like to comment can use the raise hand icon.

It was announced that the Board held an executive session with the Solicitor prior to the meeting at approximately 6:00 P.M. to discuss property and potential litigation.

Approval of Minutes

Supervisor O'Neill motioned to approve the minutes from August 6, 2026, Board of Supervisors Regular Meeting, as distributed. Chairman Manifold seconded. Motion carried.

Treasurer's Report / Invoices

Chairman Manifold motioned to approve the August 31, 2026, Treasurer's Report, and the previously reviewed invoices listed in this report and Supervisor Wisnom seconded. Motion carried.

Roads Report

Pavement Marking / Line Painting Proposals

Two quotes were received for this project from D.E. Gemmill, Inc. and Alpha Space Control Company. Supervisor O'Neill motioned to accept the proposal from D.E. Gemmill, Inc. for \$26,666.28 and Chairman Manifold seconded. Motion carried.

Finishing Leib School Road Paving Project

The crew has finished the first part of this project. It went very well, except for an issue with the scheduled flagging company not showing up. Chairman Manifold thanked the Eureka VFC Fire Police for stepping in to help with temporary traffic control. This was greatly appreciated by the road crew! Amy also mentioned that a different company, Flagger Force, is being used for the second part of the project.

Trimming trees and repairing catch basins

The crew continues this work around the township between paving projects.

Recommendation from the Roadmaster

This recommendation is for the Board to consider a resolution or ordinance amendment to require a camera record for all stormwater facilities that will be publicly maintained.

- Chairman Manifold motioned for the solicitor to draft the verbiage and requirements to adopt a resolution or ordinance amendment to require a camera record for all stormwater facilities that will be publicly owned and maintained and Supervisor O'Neill seconded. Motion carried.

The solicitor noted that this would be a SALDO amendment and also a stormwater ordinance requirement.

Zoning Officer / Code Enforcement Report

Dependable Construction Code Services submitted their report for the month. They had nothing else to add.

Subdivision / Land Development Plans

Brian Daniel, 2923 Stewartstown Road – Sketch Plan

Brian and Kris Daniel were present to discuss a sketch plan. Kris explained that their property was subdivided many years ago, however, during the process of another family member preparing to subdivide, it was discovered that there is a strip of land that is still a part of her parents' farm between their lot and Davis Valley Road. They would like to clean up the property lines. It was suggested that they start by talking to an engineer or a surveyor to find out the acreage to be added and how many dwelling rights remain with the original parcel.

2026-03 – Preliminary / Final Subdivision Plan for Lands of L. Dean & Maureen F. Fromm / Adam & Hallie Reed

Andy Barshinger with Site Design Concepts, Inc. was present to discuss this plan. Questions pertaining to Agricultural Security Area, a letter for Clean & Green, and Determination of Non-Prime Farmlands were asked. He stated the plan is to subdivide just under three acres from the existing farm. The county is asking for a letter for the clean & green status because of the acreage increase. It was stated they would need to have an Agricultural Review. A hydro study was also mentioned. The new parcel can be removed from the agricultural security area by resolution.

Solicitor's Report

Municipal Waste Collection Bid Package

Attorney Miller explained additional changes to the bid package and provided an alternative bid option for a five-year contract. MPL also added a section on missed pickups. The bid due date will be 10:45 AM on Monday, September 28, 2026, with an opening of 11:00 AM on the same date. Bids will be considered for award on Thursday October 1, 2026, at the regular Board of Supervisors meeting. Supervisor O'Neill motioned to authorize the Solicitor to advertise this bid, and Supervisor Wisnom seconded. Motion carried.

SolAmerica Solar Project – Orwig Road

Amy reached out to the plan representative at Integrated Consulting about the plan status. No response has been received yet. The current extension expires on October 5th. Since there is one more BOS meeting before that date, this will be placed back on next month's meeting agenda. No action is currently required.

Battery Energy Storage System (BESS) Ordinance

Attorney Miller asked if the Board wants to move forward with this ordinance. Supervisor O'Neill motioned for the solicitor to move forward with preparing a draft BESS Ordinance and Chairman Manifold seconded. Motion carried.

One Energy Solar Overlay Extension Application

Chris Naylor with Barley Snyder was present to discuss this petition. Attorney Miller explained that MPL will have to recuse themselves from any advice to the Township regarding this as it is a property owned by Eric Holey of MPL who lives in Hopewell Township at 2491 Prall Lane. For tonight this is just acknowledgement that the application that has been filed. Mr. Holey has submitted a petition to the board to amend the zoning map to include his parcel, approximately 63 acres, in the solar overlay area. He would like the process to start and proceed to the Planning Commission for recommendation. A public hearing would then be scheduled so that Mr. Holey can do a presentation and answer any questions. Mr. Naylor presented a map showing Mr. Holey's property and the Township's current solar overlay area and asked if the Board could allow Mr. Holey to move forward to the Planning Commission for their review. Supervisor O'Neill asked if the adjacent properties were aware of this petition. Mr. Naylor was not sure. Supervisor O'Neill then motioned to start the process and forward to the Planning Commission. Supervisor Wisnom seconded. Chairman Manifold opposed. Motion carried.

Barrens Road South Property

Attorney Miller explained that this parcel owned by Hopewell Township was removed from tax exempt status by York County because it is currently not being used for public

purposes. He stated that we have three options. We could re-apply to be tax exempt and see what happens, we could do nothing or leave it the way it is and apply for the Clean & Green program. Attorney Miller will discuss the issue with York County.

Other Business

Stewartstown Senior Center, Erin Faw

Erin Faw was present to provide the Stewartstown Senior Center Annual Report. She thanked the Board for the donation from the Township as it is very much appreciated. She then addressed some issues that the Senior Center is encountering. Federal funding cuts are an issue. Due to a significant contract being lost, non-essential programs must be reduced. One program being cut is the to-go meals which means that the Senior Center will no longer receive that funding, approximately \$21,000 per year. The different classifications of senior centers in the county were also explained. She thanked the Board again and asked to be kept in mind during budget time.

Application for Traffic Signal Approval - Mt Airy & Wolfe Road Pedestrian Improvements – Add sidewalk & ADA ramps – Shrewsbury Township Grant Project

This request is in reference to the Shrewsbury Township grant project to add sidewalks and ADA ramps to the Exit 4 area. A traffic signal application for PennDOT must be signed by the Township for the proposed modifications at Wolfe Road and Forrest Road.

- Supervisor O'Neill motion to approve the application and sign. Supervisor Wisnom seconded. Motion carried.

Act 537 Update

As of September 3rd, the compliance rate for District 1 is 73% Compliant and 27% Non-Compliant. Reminder letters will go out after the Labor Day Holiday on 9/8.

2027 York County SPCA Contract

Amy explained the contract and some of the service changes for 2027. Chairman Manifold read some of the statistics that they provided for Hopewell Township. There is an increase of approximately 7% in cost every year for this contract. Supervisor O'Neill motioned to table the contract until next month and Supervisor Wisnom seconded. Motion carried.

Minimum Municipal Obligation

The 2027 Pension MMO for the Township is \$61,003. This amount is based on estimated 2026 payroll – \$488,045. Supervisor Wisnom motioned to certify the 2027 MMO for Employee Pension Plan and Supervisor O'Neill seconded. Motion carried.

Budget Workshop

Supervisor O'Neill motioned to set the date for the budget workshop for Monday October 5, 2026, at 5:00 P.M. and Chairman Manifold seconded. Motion carried.

Confirm York County Convention Attendance

Supervisor O'Neill motioned to authorize attendance for all eligible township officials for the convention to be held on Wednesday, October 28, 2026, at Heritage Hills, and Supervisor Wisnom seconded. Motion carried.

Mason Dixon Library – Notice of Transition to Branch of York County Library System

More information will be requested from MDPL before the acknowledgement is signed.

C.M. High – Preventative Maintenance Repair Estimate #4444

An estimate was received to replace the push button signs at the Wolfe Road and Forrest Road traffic signal for \$425.89. Chairman Manifold motioned to deny the repair and Supervisor O'Neill seconded. Motion carried.

Personnel – None

Public Comment – Joe Shanabrough was present to thank the road crew for putting the stop sign back up that he called about.

Chairman Manifold presented Supervisor Wisnom with a 30-year service award that was provided by PSATS and thanked him for his service as he has been a big influence on the Board. Wisnom stated that it has been a pleasure!

Adjournment – Meeting adjourned at 8:44 PM



Diana Manker, Recording Secretary

11:47 AM

09/01/26

Cash Basis

Hopewell Township

Balance Sheet Prev Year Comparison

As of August 31, 2026

	Aug 31, 26	Aug 31, 25	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
100. · Checking/Savings				
100.00 · General Checking	643,739.73	693,324.89	-49,585.16	-7.2%
101.00 · Cell Tower MMA	286,422.21	236,038.45	50,383.76	21.4%
102.00 · Traffic Light MMA	752.74	734.02	18.72	2.6%
103.00 · Facilities Fund MMA	0.00	67,928.46	-67,928.46	-100.0%
103.01 · Facilities Fund - PLGIT	2,888,763.35	2,720,070.72	168,692.63	6.2%
104.00 · Equipment Fund MMA	0.00	18,179.38	-18,179.38	-100.0%
104.01 · Equipment Fund - PLGIT	201,630.86	251,858.40	-50,227.54	-19.9%
105.00 · Payroll Checking	13,722.42	13,639.21	83.21	0.6%
108.00 · Royal Farms Traffic Light	9,840.10	12,534.25	-2,694.15	-21.5%
109.00 · Escrow	10,779.37	26,840.86	-16,061.49	-59.8%
Total 100. · Checking/Savings	4,055,650.78	4,041,148.64	14,502.14	0.4%
110 · Petty Cash	63.55	311.85	-248.30	-79.6%
Total Checking/Savings	4,055,714.33	4,041,460.49	14,253.84	0.4%
Total Current Assets	4,055,714.33	4,041,460.49	14,253.84	0.4%
TOTAL ASSETS	4,055,714.33	4,041,460.49	14,253.84	0.4%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
200.00 · Accounts Payable	0.00	708.90	-708.90	-100.0%
Total Accounts Payable	0.00	708.90	-708.90	-100.0%
Credit Cards				
258.00 · Orrstown Bank Credit Card	706.06	391.43	314.63	80.4%
Total Credit Cards	706.06	391.43	314.63	80.4%
Other Current Liabilities				
210.00 · Payroll Liabilities				
210.11 · Retirement Contributions	2,906.30	3,167.49	-261.19	-8.3%
210.00 · Payroll Liabilities - Other	-141.25	0.00	-141.25	-100.0%
Total 210.00 · Payroll Liabilities	2,765.05	3,167.49	-402.44	-12.7%
Total Other Current Liabilities	2,765.05	3,167.49	-402.44	-12.7%
Total Current Liabilities	3,471.11	4,267.82	-796.71	-18.7%
Long Term Liabilities				
248.00 · Developer Escrow Account	18,801.57	36,579.28	-17,777.71	-48.6%
Total Long Term Liabilities	18,801.57	36,579.28	-17,777.71	-48.6%
Total Liabilities	22,272.68	40,847.10	-18,574.42	-45.5%
Equity				
275.00 · Fund Balance	3,824,673.13	4,079,321.35	-254,648.22	-6.2%
Net Income	208,768.52	-78,707.96	287,476.48	365.2%
Total Equity	4,033,441.65	4,000,613.39	32,828.26	0.8%
TOTAL LIABILITIES & EQUITY	4,055,714.33	4,041,460.49	14,253.84	0.4%

AM
Drew

11:48 AM

09/01/26

Cash Basis

Hopewell Township

Expenses by Vendor Detail

August 2026

Date	Num	Account	Original Amount	Paid Amount	Balance
ARRO CONSULTING, INC					
08/06/2026	Septic Letters	400.42 · Dues/Subscript...	199.00	199.00	199.00
Total ARRO CONSULTING, INC				199.00	199.00
BEARS PORTABLE POTTIES LLC					
08/06/2026	Invoice # 1822	452.02 · Hopewell Area ...	375.00	375.00	375.00
Total BEARS PORTABLE POTTIES LLC				375.00	375.00
CINTAS CORPORATION					
08/06/2026	Refill Medical	406.04 · Other Services ...	108.83	108.83	108.83
Total CINTAS CORPORATION				108.83	108.83
COUNTY OF YORK					
08/06/2026	Postage & Tax Svs	403.23 · Tax Collector P...	2,433.09	2,433.09	2,433.09
08/06/2026	Postage & Tax Svs	403.23 · Tax Collector P...	7.10	7.10	2,440.19
Total COUNTY OF YORK				2,440.19	2,440.19
DEPENDABLE CONSTRUCTION CODE SERVICES					
08/06/2026	Code Enforcement	413.01 · Zoning / Codes...	817.00	817.00	817.00
08/06/2026	Permits	413.01 · Zoning / Codes...	43,164.56	43,164.56	43,981.56
Total DEPENDABLE CONSTRUCTION CODE SERVICES				43,981.56	43,981.56
DONNIES 10 POINT LAWN CARE					
08/06/2026	Mowing	430.01 · Lawn Care	75.00	75.00	75.00
08/06/2026	Mowing	430.01 · Lawn Care	75.00	75.00	150.00
08/06/2026	Mowing	430.01 · Lawn Care	75.00	75.00	225.00
08/06/2026	Mowing	430.01 · Lawn Care	75.00	75.00	300.00
08/06/2026	Mowing	430.01 · Lawn Care	75.00	75.00	375.00
08/06/2026	Mowing	430.01 · Lawn Care	75.00	75.00	450.00
Total DONNIES 10 POINT LAWN CARE				450.00	450.00
ESQUIRE DEPOSITION SOLUTIONS, LLC					
08/06/2026	ZHB	414.05 · ZHB & Plannin...	2,130.30	2,130.30	2,130.30
Total ESQUIRE DEPOSITION SOLUTIONS, LLC				2,130.30	2,130.30
HOME DEPOT CREDIT SERVICES					
08/06/2026	2 X 4's	409.01 · Building Supplies	41.88	41.88	41.88
Total HOME DEPOT CREDIT SERVICES				41.88	41.88
JAMES R. HOLLEY & ASSOC., INC.					
08/06/2026	Steet Cut Inspec's	408 · Engineering Servi...	526.55	526.55	526.55
08/06/2026	SEO Services	408 · Engineering Servi...	1,322.50	1,322.50	1,849.05
08/06/2026	SEO Services	408 · Engineering Servi...	2,025.00	2,025.00	3,874.05
Total JAMES R. HOLLEY & ASSOC., INC.				3,874.05	3,874.05
KLUGH ANIMAL CONTROL SERVICES					
08/06/2026	July 2026	419.01 · Animal Control ...	97.00	97.00	97.00
Total KLUGH ANIMAL CONTROL SERVICES				97.00	97.00
LIFE SOURCE WATER SERVICE					
08/06/2026	Water Delivery	409.01 · Building Supplies	50.92	50.92	50.92
Total LIFE SOURCE WATER SERVICE				50.92	50.92
MARTIN & MARTIN INC.					
08/06/2026	209A-26C - Maybe...	408.01 · Engineering Re...	6,168.94	6,168.94	6,168.94
08/06/2026	222-26B Stifler	408 · Engineering Servi...	60.00	60.00	6,228.94
08/06/2026	246-26F - Mt Airy Rd	408.01 · Engineering Re...	240.00	240.00	6,468.94
08/06/2026	249-26E - BV Lot 3	408.01 · Engineering Re...	60.00	60.00	6,528.94
08/06/2026	256-26B - Stolzhus	408.01 · Engineering Re...	372.00	372.00	6,900.94
Total MARTIN & MARTIN INC.				6,900.94	6,900.94

11:48 AM

09/01/26

Cash Basis

Hopewell Township Expenses by Vendor Detail August 2026

Date	Num	Account	Original Amount	Paid Amount	Balance
MET-ED					
08/06/2026	6/28/26 - 7/26/26	434.36 · Street Lights - ...	57.87	57.87	57.87
08/06/2026	6/27/26 - 7/25/26	409.36 · Electric	49.19	49.19	107.06
Total MET-ED				107.06	107.06
MONARCH PRODUCTS CO., INC.					
08/06/2026	Catch Basins	438.02 · Supplies	617.00	617.00	617.00
Total MONARCH PRODUCTS CO., INC.				617.00	617.00
MPL LAW FIRM					
08/06/2026	93401 - R. Barry	404 · Solicitor / Legal S...	460.00	460.00	460.00
08/06/2026	93402-Small School	404.02 · Attorney Fees ...	2,944.00	2,944.00	3,404.00
08/06/2026	93404-Dalfen/Mt A...	404.02 · Attorney Fees ...	1,022.00	1,022.00	4,426.00
08/06/2026	93405-Dwelling Rts	404 · Solicitor / Legal S...	874.00	874.00	5,300.00
08/06/2026	93406-Bridgev- Lot 3	404.02 · Attorney Fees ...	575.00	575.00	5,875.00
08/06/2026	93408-Mayberry Sub	404.02 · Attorney Fees ...	46.00	46.00	5,921.00
08/06/2026	93409-Municipal F...	404 · Solicitor / Legal S...	2,226.75	2,226.75	8,147.75
08/06/2026	93410-Liens	404 · Solicitor / Legal S...	374.00	374.00	8,521.75
08/06/2026	93411-Dehoff/Mar...	404 · Solicitor / Legal S...	475.00	475.00	8,996.75
08/06/2026	93412-Trout Lane	404.02 · Attorney Fees ...	92.00	92.00	9,088.75
08/06/2026	93413- Vanguard	404 · Solicitor / Legal S...	460.00	460.00	9,548.75
08/06/2026	93969-Streett Sub...	404.02 · Attorney Fees ...	92.00	92.00	9,640.75
08/06/2026	93970- Hollow Rd	404 · Solicitor / Legal S...	67.10	67.10	9,707.85
08/06/2026	93971-Kurtz Sch Rd	404.02 · Attorney Fees ...	207.00	207.00	9,914.85
08/06/2026	93972- Kitty Dale Ln	404.02 · Attorney Fees ...	115.00	115.00	10,029.85
08/06/2026	93973- Johnson	404.02 · Attorney Fees ...	46.00	46.00	10,075.85
Total MPL LAW FIRM				10,075.85	10,075.85
PA CHAMBER INSURANCE					
08/06/2026	September 2026	406.02 · Insurance and ...	17,680.94	17,680.94	17,680.94
Total PA CHAMBER INSURANCE				17,680.94	17,680.94
PA MUNICIPAL, INC.					
08/06/2026	Signs	433.01 · Supplies	282.40	282.40	282.40
Total PA MUNICIPAL, INC.				282.40	282.40
PA ONE CALL SYSTEM, INC.					
08/06/2026	Monthly Fee	400.42 · Dues/Subscript...	68.64	68.64	68.64
Total PA ONE CALL SYSTEM, INC.				68.64	68.64
PSATS CDL PROGRAM					
08/06/2026	Drug/Alcohol Tests	430.47 · Drug & Alcohol...	120.00	120.00	120.00
Total PSATS CDL PROGRAM				120.00	120.00
STAPLES ADVANTAGE					
08/06/2026	Supplies	406.03 · Office Supplies	51.68	51.68	51.68
Total STAPLES ADVANTAGE				51.68	51.68
YORK MATERIALS GROUP					
08/06/2026	Pot holes	438.02 · Supplies	590.66	590.66	590.66
Total YORK MATERIALS GROUP				590.66	590.66
TOTAL				90,243.90	90,243.90

12:05 PM

09/01/26

Accrual Basis

Hopewell Township Liquid Fuels Fund

Balance Sheet Prev Year Comparison

As of August 31, 2026

	Aug 31, 26	Aug 31, 25	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
106.00 Liquid Fuels Fund	220,817.08	114,283.31	106,533.77	93.2%
Total Checking/Savings	220,817.08	114,283.31	106,533.77	93.2%
Total Current Assets	220,817.08	114,283.31	106,533.77	93.2%
TOTAL ASSETS	220,817.08	114,283.31	106,533.77	93.2%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
20000 · Accounts Payable	64,347.04	0.00	64,347.04	100.0%
Total Accounts Payable	64,347.04	0.00	64,347.04	100.0%
Total Current Liabilities	64,347.04	0.00	64,347.04	100.0%
Total Liabilities	64,347.04	0.00	64,347.04	100.0%
Equity				
30000 · Opening Balance Equity	24,684.71	24,684.71	0.00	0.0%
32000 · Retained Earnings	90,172.84	0.00	90,172.84	100.0%
Net Income	41,612.49	89,598.60	-47,986.11	-53.6%
Total Equity	156,470.04	114,283.31	42,186.73	36.9%
TOTAL LIABILITIES & EQUITY	220,817.08	114,283.31	106,533.77	93.2%

8:54 AM

09/01/26

Accrual Basis

Hopewell Township Liquid Fuels Fund
Expenses by Vendor Detail
August 2026

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
YORK MATERIALS GROUP								
Bill	08/04/2026	Orwig Rd	Orwig Rd. 121...	439.02 Supplies		20000 · Accou...	111,038.59	111,038.59
Bill	08/14/2026	Leib Sch...	Leib Sch Rd - 7...	439.02 Supplies		20000 · Accou...	64,347.04	175,385.63
Total YORK MATERIALS GROUP							175,385.63	175,385.63
TOTAL							175,385.63	175,385.63

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