

**HOPEWELL TOWNSHIP
YORK COUNTY PA
BOARD OF SUPERVISORS
REGULAR MEETING
MINUTES FOR OCTOBER 3, 2024
HOPEWELL TOWNSHIP MEETING ROOM & ZOOM
7:00 PM**

Chairman Manifold called the meeting to order at 7:00pm and opened the meeting with the Pledge. He asked that all in attendance sign in and anyone who may be recording the meeting provide their name and address for the record. In attendance, Supervisors David Wisnom and John O'Neill, Attorney Andy Miller, Zoning Officer Cliff Tinsley and Township Manager Katie Berry.

Executive Session was held prior to the meeting with the solicitor to discuss potential litigation. Anyone online that would like to comment can use the raise hand icon.

Minutes

Supervisor O'Neill motioned to approve the September 5, 2024, Board of Supervisors Regular meeting minutes and Supervisor Wisnom seconded. Motion carried.

Supervisor Wisnom motioned to approve the September 23, 2024, Budget Workshop meeting minutes and Supervisor O'Neill seconded. Motion carried.

Treasurer's Report/Invoices

Supervisor O'Neill motioned to approve the August 31, 2024, Treasurer's Report and previously reviewed invoices listed in this report that was tabled last month due to statement not being ready by meeting date and Supervisor Wisnom seconded. Motion carried.

Supervisor Wisnom motioned to approve the September 30, 2024, Treasurer's Report and previously reviewed invoices listed in this report and Chairman Manifold seconded. Motion carried.

Roads Report:

Shaw Road – Paving to be completed next Monday and Tuesday weather dependent. Shaw Rd will be closed to any through traffic during those two days.

Tree trimming- The Crew took care of some trees that came down in the middle of the night on a few occasions this month.

Winter maintenance- They are getting equipment and trucks ready for the upcoming Winter Season.

Consider estimates submitted for Township Roads- Line Painting – They have also presented the Board with two quotes for line painting. One from DE Gemmill at \$22,780 and Alpha Space Control LLC at \$21,306.00. Alpha came in lower and says they can complete the project before the weather gets colder. Supervisor O'Neill motioned to award the line painting contact to Alpha Space Control and Supervisor Wisnom seconded. Motion carried.

Solicitor's Report:

Comcast Cable Franchise – Attorney Miller stated that this agreement is ready to be adopted. Supervisor Wisnom motioned to adopt Resolution 14-2024 and Supervisor O'Neill seconded. Motion carried.

Zoning Amendments- Supervisor Chairman Manifold motioned to advertise for a public hearing at the next regular meeting and Supervisor O'Neill seconded. Motion carried.

Saldo and Code Amendments- Supervisor Wisnom motioned to send the Saldo to the Planners and Supervisor O'Neill seconded. Motion carried. Supervisor O'Neill motioned to authorize the Solicitor to advertise for the code modifications to be adopted at the next regular meeting and Supervisor Wisnom seconded. Motion carried.

Chairman Manifold motioned to have Attorney Miller go forward with updates to the construction specifications manual and Supervisor O'Neill seconded. Motion carried.

Subdivision/Land Development Plans:

Consider Motion to sign plan 2024-06 Hopkins- Supervisor O'Neill motioned to sign and approve if all conditions have been met and Supervisor Wisnom seconded. Motion carried.

Consider Motion to sign plan 2024-04 Hickory View Farm – at this time Chairman Manifold recused himself and Supervisor Wisnom motioned to approve since all conditions have been met and Supervisor O'Neill seconded. Motion carried. Manifold did state that the name is just Hickory View, not Hickory View Farm.

Consider Motion to release escrow balance on plan 2024-05 Hash – Chairman Manifold motioned to grant the manager to release the remaining escrow funds in the amount of \$1860.00 and Supervisor O'Neill seconded. Motion carried.

Other Business:

Senior Center – Denise Hersey, President of the Board of the Senior Center was present to discuss 2025 budget and activities that happen daily. She also thanked the Board for their generous donation. Chairman Manifold asked that in the future if they could bring their budget to the board.

Consider appointment of HARP Board member – Supervisor O'Neil motioned to appoint Lacy Roberts to the HARP Rec board for the remainder of the term and Supervisor Wisnom seconded. Motion carried.

2024 District 3 Act 537 update- as of today 70% of the residents are compliant in District 3 and 30% are Non-Compliant. Approximately 27 Residents are scheduled to be serviced. Reminder letters went out on 9/23.

C.M. High- Light@ Wolfe Road & Forrest- Preventative Maintenance Repair Estimate –
Supervisor O'Neill motioned to table this until next month and Chairman Manifold seconded. Motion carried.

Solicitor Engagement Letter – Chairman Manifold motioned to authorize the Manager to enter into the agreement for 2025 and Supervisor O'Neill seconded. Motion carried.

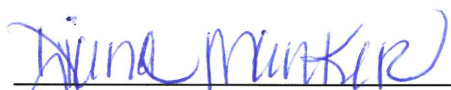
Animal Control Agreement – Supervisor Wisnom motioned to enter into this agreement with Klugh Animal Control Services for 2025 and Supervisor O'Neill seconded. Motion carried.

Announcement of York County's decision to move polling location – Chairman Manifold announced York County's decision to change the polling location for the upcoming General Election on November 5, 2024, from 3336 Bridgeview Rd (Hopewell TWP building) to Eureka Fire and Ambulance Location at 82 N. Main St. Stewartstown, Pa effective immediately and this will be a permanent change for the polling location for this District.

Personnel- Chairman Manifold motioned to appoint Albert Little as Assistant Road Master for Hopewell Township and Supervisor O'Neill seconded the motion. Motion carried. Chairman Manifold then motioned to authorize a \$1.50 per hour increase for this position and Supervisor O'Neill seconded. Motion carried.

Public Comment –No public comment but Chairman Manifold wanted to add that there are some financial changes being made as far as expenditures for Hopewell Township. The Fire and EMS which is Eureka has been severely underfunded for some time now and there will be substantial increases. Their services won't change, there will just be an increase in contributions of approximately 200%.

Adjournment - Meeting adjourned at 7:59pm



Diana Manker, Recording Secretary



Pennsylvania

PO Box 630531 Cincinnati, OH 45263-0531

GANNETT

AFFIDAVIT OF PUBLICATION

Shayla Boemio
Mpl Law Firm Llp
96 S George ST
Suite 520
York PA 17401-1434

STATE OF WISCONSIN, COUNTY OF BROWN

The below stated newspapers that are generally circulated in the county of York, State of Pennsylvania, printed and published and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issue dated on:

YOR York Daily Record 10/23/2024, 10/30/2024
YOR York Dispatch 10/23/2024, 10/30/2024

and that the fees charged are legal.

Sworn to and subscribed before on 10/30/2024

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost: \$617.72

Tax Amount: \$0.00

Payment Cost: \$617.72

Order No: 10681485

Customer No: 1396276

PO #:

Hopewell Ord notice

of Copies:

1

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

NOTICE OF PUBLIC HEARING AND INTENT TO ADOPT ORDINANCE

NOTICE is hereby given that Hopewell Township Board of Supervisors, York County, Pennsylvania, at their next regularly scheduled meeting on November 7, 2024, 7:00 p.m. at the Municipal Building at 3336 Bridgeview Road, Stewartstown, PA, 17363, will hold a public hearing and will consider and may adopt an Ordinance entitled, "AN ORDINANCE AMENDING CHAPTER 27 [ZONING] OF THE CODE OF ORDINANCES FOR HOPEWELL TOWNSHIP, YORK COUNTY, PENNSYLVANIA." Section 1 of the Ordinance amends Section 27-103 [Definitions] of the Hopewell Township Code of Ordinances ("Code") by adding Essential Services. Section 2 amends sign regulations of 27-103. Section 3 amends Section 27-203.2.B by deleting subsections (8) and (9). Section 4 amends Section 27-204.2.B by deleting subsections (8) and (10). Section 5 amends Section 27-205.2.B by deleting subsections (8) and (10). Section 6 amends Section 27-206.2.B by adding a new subsection (9). Section 7 deletes Section 27-206.9 in its entirety. Section 8 amends Section 27-207.2.B by adding a new subsection (5). Section 9 amends Section 27-207.3 by adding a new subsection (B). Section 10 deletes Section 27-207.10 in its entirety. Section 11 amends Section 27-301.5.B(3) regarding sign name plate size and illumination. Section 12 amends Row P-4 of Chart 27-302-4 by deleting text under Column labeled "Maximum Height Attached." Section 13 amends Section 27-317 [Supplemental Use Operations] by adding a new subsection (8). Section 14 is a repeater. Section 15 is a severability provision. Section 16 establishes the effective date. A copy of the Proposed Ordinance is available for inspection at this newspaper, the York County Self-Help Center, and the Hopewell Township Municipal Building during regular business hours.

Katie L. Berry, Manager

KAITLYN FELTY
Notary Public
State of Wisconsin



PO Box 630531 Cincinnati, OH 45263-0531

AFFIDAVIT OF PUBLICATION

Shayla Boemio
Mpl Law Firm Llp
96 S George ST
Suite 520
York PA 17401-1434

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The below stated newspapers that are generally circulated in the county of York, State of Pennsylvania, printed and published and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issue dated on:

YOR York Daily Record 10/30/2024
YOR York Dispatch 10/30/2024

and that the fees charged are legal.
Sworn to and subscribed before on 10/30/2024

Legal Clerk

Notary, State of WI, County of Brown

My commission expires

Publication Cost: \$178.88

Tax Amount: \$0.00

Payment Cost: \$178.88

Order No: 10681158

Customer No: 1396276

PO #:

of Copies:

1

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Please do not use this form for payment remittance.

NOTICE OF INTENT TO ADOPT ORDINANCE

NOTICE is hereby given that Hopewell Township Board of Supervisors, York County, Pennsylvania, at their next regularly scheduled meeting on November 7, 2024, 7:00 p.m. at the Municipal Building at 3336 Bridgeview Road, Stewartstown, PA, 17363, will consider and may adopt an Ordinance entitled, "AN ORDINANCE AMENDING CHAPTER 1 [ADMINISTRATION AND GOVERNMENT] AND CHAPTER 21 [STREETS AND SIDEWALKS] OF THE CODE OF ORDINANCES FOR HOPEWELL TOWNSHIP, YORK COUNTY, PENNSYLVANIA." Section 1: Repeals Part 6 of Chapter 1 [Right-to-Know]. Section 2 establishes a Code Enforcement Officer Position. Section 3 amends Chapter 21 [Streets and Sidewalks]. Section 4 is a repealer. Section 5 is a severability provision. Section 6 sets the effective date. A copy of the Proposed Ordinance is available for inspection at this newspaper, the York County Self-Help Center, and the Hopewell Township Municipal Building during regular business hours.

Katie L. Berry, Manager

KAITLYN FELTY
Notary Public
State of Wisconsin

8:21 AM

10/03/24

Cash Basis

Hopewell Township

Balance Sheet Prev Year Comparison

As of September 30, 2024

	Sep 30, 24	Sep 30, 23	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
100. · Checking/Savings				
100.00 · General Fund Checking	726,648.82	815,184.81	-88,535.99	-10.9%
101.00 · Cell Tower MMA	192,062.30	143,769.54	48,292.76	33.6%
102.00 · Traffic Light MMA	3,170.74	3,091.06	79.68	2.6%
103.00 · Facilities Fund MMA	2,700,299.36	2,515,630.85	184,668.51	7.3%
104.00 · Equipment Fund MMA	443,842.35	333,424.31	110,418.04	33.1%
Total 100. · Checking/Savings	4,066,023.57	3,811,100.57	254,923.00	6.7%
105.00 · Payroll Checking	21,865.35	19,794.98	2,070.37	10.5%
106.00 · State Fund Checking	225,257.24	171,856.81	53,400.43	31.1%
Total Checking/Savings	4,313,146.16	4,002,752.36	310,393.80	7.8%
Total Current Assets	4,313,146.16	4,002,752.36	310,393.80	7.8%
TOTAL ASSETS	4,313,146.16	4,002,752.36	310,393.80	7.8%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
200.00 · Accounts Payable	-575.24	0.00	-575.24	-100.0%
Total Accounts Payable	-575.24	0.00	-575.24	-100.0%
Other Current Liabilities				
210.00 · Payroll Liabilities				
210.02 · FICA Taxes Withheld	0.00	77.50	-77.50	-100.0%
210.03 · Medicare Taxes Withheld	0.00	18.12	-18.12	-100.0%
210.04 · PA UC Taxes Withheld	-0.01	87.90	-87.91	-100.0%
210.05 · State Income Taxes Withheld	0.00	38.38	-38.38	-100.0%
210.06 · Local Income Taxes Withheld	0.00	1,255.96	-1,255.96	-100.0%
210.07 · Local Services Tax Withheld	0.00	102.00	-102.00	-100.0%
210.11 · Retirement Contributions	5,024.72	0.00	5,024.72	100.0%
210.14 · FICA Company Paid	0.00	77.50	-77.50	-100.0%
210.15 · Medicare Taxes Company Paid	-0.01	18.11	-18.12	-100.1%
Total 210.00 · Payroll Liabilities	5,024.70	1,675.47	3,349.23	199.9%
Total Other Current Liabilities	5,024.70	1,675.47	3,349.23	199.9%
Total Current Liabilities	4,449.46	1,675.47	2,773.99	165.6%
Total Liabilities	4,449.46	1,675.47	2,773.99	165.6%
Equity				
275.00 · Fund Balance	3,830,156.21	3,810,441.96	19,714.25	0.5%
Net Income	478,540.49	190,634.93	287,905.56	151.0%
Total Equity	4,308,696.70	4,001,076.89	307,619.81	7.7%
TOTAL LIABILITIES & EQUITY	4,313,146.16	4,002,752.36	310,393.80	7.8%





8:22 AM

10/03/24

Cash Basis

Hopewell Township

Expenses by Vendor Detail

September 2024

Date	Num	Account	Original Amount	Paid Amount	Balance
AERO ENERGY					
09/05/2024	807.3 GALLONS	438.04 · Vehicle Fuel - ...	2,189.24	2,189.24	2,189.24
Total AERO ENERGY				2,189.24	2,189.24
BENILDA SAGASTUME					
09/25/2024	Oct 2024 Cleaning	409.09 · Bldg. & Offices...	150.00	150.00	150.00
Total BENILDA SAGASTUME				150.00	150.00
C.M. HIGH INC.					
09/25/2024	Wolfe & Forrest Rd	433.02 · Repair Traffic L...	125.00	125.00	125.00
Total C.M. HIGH INC.				125.00	125.00
CARDMEMBER SERVICE					
09/05/2024	7/20/24-8/21/24	409.01 · Building Supplies	90.03	90.03	90.03
09/05/2024	7/20/24-8/21/24	400.08 · Dues/Subscript...	56.95	56.95	146.98
09/05/2024	7/20/24-8/21/24	400.08 · Dues/Subscript...	2.99	2.99	149.97
09/05/2024	7/20/24-8/21/24	413.01 · Codes Enforce...	166.50	166.50	316.47
09/05/2024	7/20/24-8/21/24	409.01 · Building Supplies	197.43	197.43	513.90
Total CARDMEMBER SERVICE				513.90	513.90
DONNIES 10 POINT LAWN CARE					
09/16/2024		430.01 · Lawn Care	368.00	368.00	368.00
Total DONNIES 10 POINT LAWN CARE				368.00	368.00
EUREKA VOLUNTEER FIRE RELIEF ASSOC.					
09/25/2024	2024 Vol Fire Relief	411.04 · Foreign Fire In...	42,466.05	42,466.05	42,466.05
Total EUREKA VOLUNTEER FIRE RELIEF ASSOC.				42,466.05	42,466.05
GANNETT PENNSYLVANIA LOCALIQ					
09/16/2024	Special Meeting	400.04 · Advertising	99.90	99.90	99.90
Total GANNETT PENNSYLVANIA LOCALIQ				99.90	99.90
HERBERT, ROWLAND & GRUBIC, INC					
09/16/2024	Bridge Inspections	438.07 · Other Services ...	1,500.00	1,500.00	1,500.00
09/16/2024	Pipe Replacement	438.07 · Other Services ...	6,200.00	6,200.00	7,700.00
Total HERBERT, ROWLAND & GRUBIC, INC				7,700.00	7,700.00
KLEPPERS					
09/05/2024	Reprogram Camera	409.07 · Other Services ...	105.00	105.00	105.00
Total KLEPPERS				105.00	105.00
KLUGH ANIMAL CONTROL SERVICES					
09/16/2024	August Billing	419.01 · Animal Control ...	84.20	84.20	84.20
Total KLUGH ANIMAL CONTROL SERVICES				84.20	84.20
MET ED					
09/05/2024	7/29/24-8/26/24	438.07 · Other Services ...	136.21	136.21	136.21
09/05/2024	7/28-8/28/24	409.04 · Electric	43.74	43.74	179.95
09/25/2024	E Forrest Ave	433.01 · Supplies	139.76	139.76	319.71
Total MET ED				319.71	319.71
MONTAGE ENTERPRISES, INC.					
09/25/2024	Mower Parts	437.01 · Parts for Repairs	1,181.27	1,181.27	1,181.27
Total MONTAGE ENTERPRISES, INC.				1,181.27	1,181.27

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Hopewell Township Expenses by Vendor Detail September 2024

Date	Num	Account	Original Amount	Paid Amount	Balance
MPL LAW FIRM					
09/05/2024	39374-Dwelling Rts	404.00 · Attorney Fees	4,400.00	4,400.00	4,400.00
09/05/2024	39375- Hash	404.02 · Attorney Fees ...	195.00	195.00	4,595.00
09/05/2024	39376-Magnolia	404.02 · Attorney Fees ...	160.00	160.00	4,755.00
09/05/2024	39377-Municipal F...	404.00 · Attorney Fees	3,240.00	3,240.00	7,995.00
09/05/2024	39378-Vanguard	404.00 · Attorney Fees	680.00	680.00	8,675.00
09/05/2024	39379-WellSpan	404.02 · Attorney Fees ...	240.00	240.00	8,915.00
Total MPL LAW FIRM				8,915.00	8,915.00
PA Chamber Insurance					
09/05/2024	Oct 2024	406.02 · Insurance and ...	13,714.08	13,714.08	13,714.08
Total PA Chamber Insurance				13,714.08	13,714.08
PA ONE CALL SYSTEM INC					
09/24/2024	Monthly Fee	438.07 · Other Services ...	55.08	55.08	55.08
Total PA ONE CALL SYSTEM INC				55.08	55.08
QUALITY/ KYOCERA DOCUMENT SOLUTIONS MID					
09/05/2024	8/6-9/5/2024	406.04 · Other Services ...	62.65	62.65	62.65
09/16/2024	9/1-9/30/2024	406.04 · Other Services ...	659.10	659.10	721.75
Total QUALITY/ KYOCERA DOCUMENT SOLUTIONS MID				721.75	721.75
SITE DESIGN CONCEPTS, INC					
09/16/2024	June 2024	413.02 · Sewage Enforc...	1,171.82	1,171.82	1,171.82
Total SITE DESIGN CONCEPTS, INC				1,171.82	1,171.82
SMART SOURCE LLC					
09/05/2024	Receipts	406.03 · Office Supplies	136.96	136.96	136.96
Total SMART SOURCE LLC				136.96	136.96
Stephenson Equipment Inc					
09/05/2024	Parts	437.01 · Parts for Repairs	622.50	622.50	622.50
Total Stephenson Equipment Inc				622.50	622.50
STEWARTSTOWN AREA SENIOR CENTER					
09/25/2024	2024 Contribution	458.00 · Senior Citizen ...	6,000.00	6,000.00	6,000.00
Total STEWARTSTOWN AREA SENIOR CENTER				6,000.00	6,000.00
TRACTOR SUPPLY CREDIT PLAN					
09/16/2024	Supplies	437.01 · Parts for Repairs	190.88	190.88	190.88
Total TRACTOR SUPPLY CREDIT PLAN				190.88	190.88
UNITED CONCORDIA					
09/16/2024	Oct 2024	406.02 · Insurance and ...	539.36	539.36	539.36
Total UNITED CONCORDIA				539.36	539.36
US BANK OPERATIONS CENTER					
09/05/2024	RACY/JOHNSON ...	400.11 · Other Services ...	8,137.48	8,137.48	8,137.48
Total US BANK OPERATIONS CENTER				8,137.48	8,137.48
WHITE CAP, L.P.					
09/05/2024	Parts	438.02 · Supplies	427.93	427.93	427.93
Total WHITE CAP, L.P.				427.93	427.93
YORK COUNTY ASSOC OF THE 2ND CLASS					
09/16/2024	2024 Convention	400.09 · Meetings and ...	245.00	245.00	245.00
Total YORK COUNTY ASSOC OF THE 2ND CLASS				245.00	245.00

8:22 AM

10/03/24

Cash Basis

Hopewell Township
Expenses by Vendor Detail
September 2024

Date	Num	Account	Original Amount	Paid Amount	Balance
YORK MATERIALS GROUP					
09/25/2024	Johnson Rd	439.02 · Supplies	113,404.76	113,404.76	113,404.76
Total YORK MATERIALS GROUP				113,404.76	113,404.76
YORK WATER COMPANY					
09/16/2024	7/29-8/30/24	411.01 · Hydrant Service	545.40	545.40	545.40
Total YORK WATER COMPANY				545.40	545.40
Zimmerman Farm Service, Inc.					
09/23/2024		438.06 · Capital Purcha...	7,400.00	7,400.00	7,400.00
Total Zimmerman Farm Service, Inc.				7,400.00	7,400.00
TOTAL				217,530.27	217,530.27

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VSN