

**HOPEWELL TOWNSHIP
YORK COUNTY PA
BOARD OF SUPERVISORS
REGULAR MEETING
MINUTES FOR JULY 6, 2023
HOPEWELL TOWNSHIP MEETING ROOM & ZOOM
7:00 PM**

Chairman Manifold called the meeting to order at 7:00pm and opened the meeting with the Pledge of Allegiance. Executive Session was not held prior to the meeting. He asked that all in attendance sign in and anyone who may be recording the meeting provide their name and address for the record. In attendance were Supervisors David Wisnom and John O'Neill, Attorney Andy Miller via Zoom, and Township Manager Katie Berry.

Chairman Manifold then stated that we will go out of order on the agenda for Attorney Miller who is out of town and present via zoom.

Solicitor's Report:

Close-out Grant Resolution – Supervisor O'Neill motioned to adopt Resolution 8-2023 and Supervisor Wisnom seconded. Motioned carried.

Magnolia Groves Sewer Planning Module Resolution – Grant Anderson was present if the board had any questions. Supervisor O'Neill motioned to adopt Resolution 9-2023 and Chairman Manifold seconded. Motion carried.

Complaint Resolution – This policy will be followed by MC Municipal Services when responding to complaints and allows the codes enforcement officer some discretion. Chairman Manifold opened this up to the Board for discussion and stated that this is a good for clarification of the process that must take place and all agreed. Manifold then motioned to approve Resolution 10-2023 regarding non-criminal violations. Supervisor Wisnom seconded. Motion carried.

Amendment to Stormwater to include Hoop Houses- O'Neill motioned to move forward and Wisnom seconded, Attorney Miller asked which option they would like to go with. The board then discussed, and O'Neill amended the motion to authorize the solicitor to advertise for adoption at next month's meeting and Wisnom seconded. Motion carried.

International Property Maintenance Code- Attorney Miller stated this will be brought back to the board with any revisions before being advertised as well as the Quality-of-Life Ordinance.

Knox Box Ordinance - O'Neill motioned to move forward with advertisement for adoption of the ordinance requiring Knox boxes which is a key box for fire trucks or ambulances to be able to access commercial structures and Manifold seconded. Motion carried.

WellSpan – Micro Hospital –This is for a possible re-zone. Attorney Miller suggested making a text amendment to make the ordinance consistent and would make the most sense for WellSpan to be able to move forward with their proposal of a micro hospital. He also suggested making a motion authorizing the manager to forward the petition and proposed text amendment to the planning commissions upon receiving the signed copies. They have 30 days to review and approve and make a recommendation and then the

board will have a public hearing for adoption for a September public hearing. O'Neill had questions and concerns and was in favor of a re-zone instead of a text amendment. Manifold motioned to authorize the manager to move forward with the amendments when they are received after Attorney Miller discusses with their council to add the additional definitions to re-define some of the uses. Wisnom seconded, O'Neill opposed, motion carried 2-1.

Traffic Signal Maintenance - Joint intermunicipal bid specs. Chairman Manifold stated that we will wait until next month's meeting to decide once we have more information.

Subdivision/Land Development:

Mayberry HOP Permit – Jason Boyles of J.A. Myers was unable to attend.

23-03 Final Subdivision Add-on Plan for Paul J. & Lydia R. Blank – Josh Myers from Shaw Surveying, Inc. was present to review and present. Supervisor O'Neil motioned to approve the plan as presented and Supervisor Wisnom seconded. Motion carried.

Subject to the following conditions:

1. Owner acknowledgment and signature blocks and other signature blocks must be signed, dated and notarized as required by SALDO § 22-405.3.U.
2. A confirmatory deed shall be provided for review and approval by the Township solicitor as required by SALDO § 22-405.4.M.
3. The dwelling rights history needs to be updated to show that consolidated Lot 4 (32-CK-59G) will have one primary dwelling right assigned to the existing dwelling and three bonus dwelling rights.
4. Township SEO approval of the PaDEP Non-Building Waiver Request as require dby SALDO § 22-405.4.C.

23-04 Final Subdivision Ad-on Baumgardner/Quesenberry – Josh Myers from Shaw Surveying, Inc. was present to review and present. Supervisor Wisnom motioned to approve the plan as presented and Chairman Manifold seconded. Motion carried.

Subject to the following conditions:

1. Owner acknowledgment and signature blocks and other signature blocks must be signed, dated and notarized as required by SALDO § 22-405.3.U.
2. Copies of conveyance deeds and confirmatory deeds shall be provided for review and approval by the Township solicitor as required by SALDO § 22-405.4.M.
3. Township SEO approval of the PaDEP Non-Building Waiver Request as require dby SALDO § 22-405.4.C.

23-06 Final Subdivision for Wolf Farms Inc. – Josh Myers from Shaw Surveying, Inc. was present to review and present. Supervisor O’Neill motioned to approve the plan as presented and Supervisor Wisnom seconded. Manager Berry mentioned there are also two waivers. One waiver allowing 5 ft instead of 10 ft for contours, and the 2nd waiver was also for plan scale. O’Neil motioned to waive the 5- and 10-foot intervals and Wisnom seconded. Motion carried. Manifold motioned to authorize the approval of the 2nd waiver that is plan scale due to the size of the property. O’Neill seconded. Motion carried. O’Neill motioned to authorize approval of the Final Subdivision Plan and Wisnom seconded. Motion carried.
Subject to the following conditions:

1. Owner acknowledgment and signature blocks and other signature blocks must be signed, dated and notarized as required by SALDO § 22-405.3.U.
2. Copies of conveyance deeds and confirmatory deeds shall be provided for review and approval by the Township solicitor as required by SALDO § 22-405.4.M.
3. Township SEO approval of the PaDEP Non-Building Waiver Request as require dby SALDO § 22-405.4.C.

The following waiver requests were also approved:

1. The requirement in SALDO § 22-402.2.N to provide contour intervals of 5’ or less.
2. The requirement in SALDO § 22-405.3 for a final plan to be drawn at a scale of either 50’ or 100’ to the inch.
3. The requirement in SALDO § 22-303.2 to file a preliminary plan.

23-05 Elmer F & Emma F Stoltzfus Land Development Plan – Josh Myers from Shaw Surveying, Inc. was present to review and present. Wisnom motioned to waive the recreation fee and O’Neill seconded. Motioned carried. Manifold motioned to authorize conditional approval of the plan as submitted and for the Manager and Solicitor to authorize moving forward when the outstanding items have been verified and completed which includes the conservation office approval. O’Neill seconded. Motion carried.
Subject to the following conditions:

1. Owner acknowledgment and signature blocks and other signature blocks must be signed, dated and notarized as required by SALDO § 22-405.3.U.

2. Except when necessary to permit the location of a single-family residential unit, no subdivision of land other than land of low quality for agricultural use as defined in Section 27-318.4.B. shall be permitted. Township officials should determine if the proposed leased area meets the definition of "land of low quality for agricultural use". See SALDO § 27-204.10.
3. A permanent-roofed accessory structure, standing apart from the principal structure, is permitted in rear or side yards pursuant to SALDO § 27-301.2. The proposed outbuildings are located within the front yard area. The outbuildings must be relocated to side or rear yards or a variance must be obtained. If a variance is obtained, a note must be added to the plan identifying the variance.
4. Copies of conveyance deeds and confirmatory deeds shall be provided for review and approval by the Township solicitor as required by SALDO § 22-405.4.M.
5. Written approval of the E&S Plan and NPDES Permit from the York County Conservation District is required by SALDO § 22-402.3.H and SALDO § 22-405.4.F.
6. A Feasibility Study on sewer facilities for the tract, together with certification that the method of sewage disposal and the planning module has been approved by the PA DEP, or any required waivers, as applicable, or Township SEO approval of the PaDEP Non-Building Waiver Request as required by SALDO § 22-405.4.C.
7. The proposed lease should be provided for review and approval by the Township solicitor. The lease should provide for access via the shared private lane and a right to access the water source for the water line being extended to the property.
8. A Stormwater Maintenance and Monitoring Agreement will be required. The Agreement will provide for the maintenance and operation of all shared stormwater facilities and BMPs by the Property Owner and Tenant.
9. The leasehold created by the Plan constitutes a subdivision as defined by the SALDO. A recreation fee is then due for the lot created.
10. The leasehold created by the Plan constitutes a subdivision as defined by the SALDO. A dwelling right must be used for the lot created. The parcel history should be updated to reflect the forfeiture of one dwelling right.

11. All recreation fees and expenses of the Township shall be paid prior to the recording of the plan.

The following waiver requests were also approved:

1. Where the connection to a public water supply system is not possible or feasible, the developer shall provide an individual water supply system for each lot. The lease lot shall be provided with water service from the dwelling on the residual lot.
2. The requirement in SALDO § 22-405.3 for a final plan to be drawn at a scale of either 50' or 100' to the inch.
3. The requirement in SALDO § 22-303.2 to file a preliminary plan.

23-02 Residential Development Subdivision Terra Nova at Magnolia Groves, LLC – Grant Anderson from Site Design was present, and this was taken care of earlier in the meeting under the solicitor's report.

Per the Solicitor, Manifold motioned to revisit the WellSpan Proposal recommending they proceed with a re-zone as well as a text amendment to permit medical clinics in the industrial zone and to clean up some definitions O'Neill seconded. Manifold then amended the motion for WellSpan to proceed with the re-zoning and text amendment to add medical clinics to the industrial zone. O'Neill again seconded. Motion carried.

Minutes

Supervisor O'Neill motioned to approve the May 25, 2023; special meeting minutes as distributed and Supervisor Wisnom seconded. Motion carried.

Supervisor Wisnom motioned to approve the June 1, 2023, Board of Supervisors Regular meeting minutes and Chairman Manifold seconded. Motion carried.

Treasurer's Report/Invoices

Supervisor O'Neill motioned to approve the May 31, 2023, Treasurer's Report and previously reviewed invoices listed in this report that were tabled at the 6/1/23 Meeting due to the statement not being available yet. Supervisor Wisnom seconded. Motion carried.

Supervisor Wisnom motioned to approve the June 30, 2023, Treasurer's Report and previously reviewed invoices listed in this report. Supervisor O'Neill seconded. Motion carried.

Roads Report:

Salt & Storage Buildings Construction – The Roads Crew has been assisting with construction of the new Salt and Storage buildings. They installed the stormwater pit and

pipng. The Salt Building has been completed, inspected, and approved. The Storage Building is waiting on garage doors, and they are expected on the 14th of this month. Chairman Manifold gave a big shout out to the Roads Crew for jumping on all projects given to them and doing a great job!

Finished mowing- at road banks, intersections, and guard rails.

Begin Leib School Road – they are now gearing up for the summer project to widen Leib School Rd from Pleasant Valley Rd to Anderson Rd.

Ridge Meadow Road (portion currently closed) – The Crew removed the salt off the roadway and the road will continue to be closed until next month's meeting.

Stewartstown Railroad Improvements- Held a meeting and discussed our possible involvement with improvements. Manager Berry and Supervisor Wisnom gave update on the details of the meeting. The Board would like to get more info and discuss this with the Solicitor before doing anything. This will be put on the agenda again for next month.

Other Business:

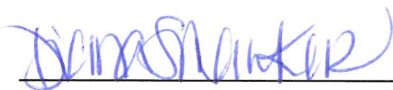
New Zoning and BCO Services – Agreement signed 6/20/2023.

- Appoint BCO- Supervisor O'Neill motioned to appoint Cliff Tinley with MC Municipal Services LLC as BCO for Hopewell Township. Supervisor Wisnom seconded. Motion carried.
- Appoint Alternate BCO- Chairman Manifold motioned to appoint Kevin Hertzog with Dependable Construction Codes Services LLC (DCCS) as alternate BCO for Hopewell Township. Supervisor O'Neill seconded. Motion carried.
- Appoint Zoning Officer/s - Supervisor O'Neill motioned to appoint Cliff Tinsley of MC Municipal Services as Zoning Officer for Hopewell Township and Chairman Manifold seconded. Motion carried. Manifold motioned to appoint the secondary Zoning Officer for HWT to Keith Hunnings of South Penn Code Consultants (SPCC) to fulfill any permits that have already been issued for Zoning up until this point. Wisnom seconded. Motion carried.

Personnel- None

Public Comment- Josh Myers of Shaw Surveying wanted to add that he will have 3 more plans coming to the board next month.

Chairman Manifold adjourned the meeting at 8:26 pm.



Diana Manker, Recording Secretary

10:00 AM

07/05/23

Cash Basis

Hopewell Township Balance Sheet Prev Year Comparison As of June 30, 2023

	Jun 30, 23	Jun 30, 22	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
100. · Checking/Savings				
100.00 · General Fund Checking				
100.01 · Johnson Controls	0.00	91,790.00	-91,790.00	-100.0%
100.00 · General Fund Checking - Other	834,664.99	583,842.40	250,822.59	43.0%
Total 100.00 · General Fund Checking	834,664.99	675,632.40	159,032.59	23.5%
101.00 · Cell Tower MMA	131,517.64	85,718.47	45,799.17	53.4%
102.00 · Traffic Light MMA	3,071.35	3,302.69	-231.34	-7.0%
103.00 · Facilities Fund MMA	2,494,857.04	2,147,343.34	347,513.70	16.2%
104.00 · Equipment Fund MMA	330,921.11	295,557.63	35,363.48	12.0%
107 · ARPA	127,446.03	270,515.31	-143,069.28	-52.9%
108.00 · RoFo Traffic Light Agreement	20,000.00	0.00	20,000.00	100.0%
Total 100. · Checking/Savings	3,942,478.16	3,478,069.84	464,408.32	13.4%
105.00 · Payroll Checking	32,554.15	11,897.81	20,656.34	173.6%
106.00 · State Fund Checking	316,643.67	251,157.51	65,486.16	26.1%
Total Checking/Savings	4,291,675.98	3,741,125.16	550,550.82	14.7%
Total Current Assets	4,291,675.98	3,741,125.16	550,550.82	14.7%
TOTAL ASSETS	4,291,675.98	3,741,125.16	550,550.82	14.7%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
210.00 · Payroll Liabilities				
210.01 · Federal Taxes Withheld	-1,648.00	0.00	-1,648.00	-100.0%
210.02 · FICA Taxes Withheld	-998.48	-12.40	-986.08	-7,952.3%
210.03 · Medicare Taxes Withheld	-233.52	-2.90	-230.62	-7,952.4%
210.04 · PA UC Taxes Withheld	70.06	89.80	-19.74	-22.0%
210.05 · State Income Taxes Withheld	-456.03	38.38	-494.41	-1,288.2%
210.06 · Local Income Taxes Withheld	1,000.90	898.35	102.55	11.4%
210.07 · Local Services Tax Withheld	88.00	88.00	0.00	0.0%
210.11 · Retirement Contributions	0.00	1,053.28	-1,053.28	-100.0%
210.14 · FICA Company Paid	-998.48	167.40	-1,165.88	-696.5%
210.15 · Medicare Taxes Company Paid	-233.53	39.17	-272.70	-696.2%
210.00 · Payroll Liabilities - Other	0.00	-33.67	33.67	100.0%
Total 210.00 · Payroll Liabilities	-3,409.08	2,325.41	-5,734.49	-246.6%
Total Other Current Liabilities	-3,409.08	2,325.41	-5,734.49	-246.6%
Total Current Liabilities	-3,409.08	2,325.41	-5,734.49	-246.6%
Total Liabilities	-3,409.08	2,325.41	-5,734.49	-246.6%
Equity				
275.00 · Fund Balance	3,810,441.96	3,364,935.36	445,506.60	13.2%
30000 · Opening Balance Equity	20,000.00	0.00	20,000.00	100.0%
Net Income	464,643.10	373,864.39	90,778.71	24.3%
Total Equity	4,295,085.06	3,738,799.75	556,285.31	14.9%
TOTAL LIABILITIES & EQUITY	4,291,675.98	3,741,125.16	550,550.82	14.7%

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10:09 AM
 07/05/23
 Cash Basis

Hopewell Township Expenses by Vendor Detail June 2023

Date	Num	Account	Original Amount	Paid Amount	Balance
AERO ENERGY					
06/29/2023	509.600 GALL...	438.04 · Vehicle F...	1,473.87	1,473.87	1,473.87
Total AERO ENERGY				1,473.87	1,473.87
ARMSTRONG					
06/01/2023	5/26-6/25/23 S...	409.03 · Telephon...	272.50	272.50	272.50
Total ARMSTRONG				272.50	272.50
ARRO CONSULTING, INC					
06/29/2023	GIS Services	400.08 · Dues/Sub...	1,320.00	1,320.00	1,320.00
Total ARRO CONSULTING, INC				1,320.00	1,320.00
AT&T					
06/01/2023	5/16-6/15/23 C...	409.03 · Telephon...	188.69	188.69	188.69
06/29/2023	6/16-7/15/23 C...	409.03 · Telephon...	188.69	188.69	377.38
Total AT&T				377.38	377.38
Atlantic Tractor					
06/09/2023	Batteries	437.01 · Parts for ...	250.26	250.26	250.26
06/29/2023	Hygard 55 Gal	437.01 · Parts for ...	1,266.01	1,266.01	1,516.27
Total Atlantic Tractor				1,516.27	1,516.27
BEARS PORTABLE TOILETS					
06/09/2023	6/2 - 6/29/23	452.02 · Hopewell ...	237.50	237.50	237.50
06/09/2023	Construc Unit	452.02 · Hopewell ...	125.00	125.00	362.50
Total BEARS PORTABLE TOILETS				362.50	362.50
BENILDA SAGASTUME					
06/01/2023	June	409.09 · Bldg. & O...	150.00	150.00	150.00
06/29/2023	July	409.09 · Bldg. & O...	150.00	150.00	300.00
Total BENILDA SAGASTUME				300.00	300.00
CARDMEMBER SERVICE					
06/01/2023	4/21/23-5/19/23	438.03 · Vehicle F...	44.84	44.84	44.84
06/01/2023	4/21/23-5/19/23	400.08 · Dues/Sub...	59.35	59.35	104.19
06/01/2023	4/21/23-5/19/23	409.01 · Building S...	34.30	34.30	138.49
06/01/2023	4/21/23-5/19/23	409.01 · Building S...	63.89	63.89	202.38
06/01/2023	4/21/23-5/19/23	438.03 · Vehicle F...	43.25	43.25	245.63
06/01/2023	4/21/23-5/19/23	409.01 · Building S...	72.36	72.36	317.99
06/01/2023	4/21/23-5/19/23	400.08 · Dues/Sub...	20.17	20.17	338.16
06/01/2023	4/21/23-5/19/23	413.01 · Codes En...	121.50	121.50	459.66
Total CARDMEMBER SERVICE				459.66	459.66
CGA LAW FIRM, PC					
06/01/2023	General Busin...	404.00 · Attorney ...	741.00	741.00	741.00
Total CGA LAW FIRM, PC				741.00	741.00
CINTAS CORPORATION					
06/29/2023	Refill Medical	406.04 · Other Ser...	165.68	165.68	165.68
Total CINTAS CORPORATION				165.68	165.68
CULLIGAN WATER					
06/01/2023	Cooler rental	409.01 · Building S...	20.00	20.00	20.00
Total CULLIGAN WATER				20.00	20.00
DARLENE PARKER					
06/01/2023	Expense Reimb.	403.02 · Tax Colle...	117.01	117.01	117.01
Total DARLENE PARKER				117.01	117.01

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Hopewell Township Expenses by Vendor Detail June 2023

Date	Num	Account	Original Amount	Paid Amount	Balance
DEPENDABLE CONSTRUCTION CODE SERVICES					
06/02/2023	UCC Inspection	413.00 · UCC and ...	4,575.00	4,575.00	4,575.00
06/09/2023	UCC Inspectio...	413.04 · CC Paym...	117.50	117.50	4,692.50
Total DEPENDABLE CONSTRUCTION CODE SERVICES				4,692.50	4,692.50
DUTCHMAN CONTRACTING					
06/01/2023	SALT BUILDIN...	409.06 · Capital C...	74,112.00	74,112.00	74,112.00
06/01/2023	STORAGE BL...	409.06 · Capital C...	66,560.00	66,560.00	140,672.00
Total DUTCHMAN CONTRACTING				140,672.00	140,672.00
ESQUIRE DEPOSITION SOLUTIONS, LLC					
06/25/2023	Hearing 4/20/23	414.05 · ZHB & Pl...	300.00	300.00	300.00
Total ESQUIRE DEPOSITION SOLUTIONS, LLC				300.00	300.00
EUREKA CONSOLIDATED					
06/29/2023	2023 Q3 Qrt E...	412.00 · Ambulanc...	10,000.00	10,000.00	10,000.00
Total EUREKA CONSOLIDATED				10,000.00	10,000.00
EUREKA VOLUNTEER FIRE AND AMBULANCE CO.					
06/01/2023	ALS Service Q...	412.01 · ALS	18,025.00	18,025.00	18,025.00
Total EUREKA VOLUNTEER FIRE AND AMBULANCE CO.				18,025.00	18,025.00
H A THOMSON					
06/29/2023	Adding bldgs	400.05 · Property I...	1,971.00	1,971.00	1,971.00
Total H A THOMSON				1,971.00	1,971.00
HAKES FARM & SEED					
06/29/2023	Grass Seed	438.02 · Supplies	429.99	429.99	429.99
06/29/2023	Grass Seed	438.02 · Supplies	375.00	375.00	804.99
Total HAKES FARM & SEED				804.99	804.99
HOPEWELL AREA REC & PARK BOARD					
06/29/2023	3rd QTR 2023	452.01 · Annual R...	11,975.15	11,975.15	11,975.15
Total HOPEWELL AREA REC & PARK BOARD				11,975.15	11,975.15
KIMBALL MIDWEST					
06/09/2023	Grease	409.01 · Building S...	534.00	534.00	534.00
06/29/2023	Grease	409.01 · Building S...	286.00	286.00	820.00
Total KIMBALL MIDWEST				820.00	820.00
KLEPPERS					
06/29/2023	Replaced Cylin...	409.07 · Other Ser...	111.00	111.00	111.00
Total KLEPPERS				111.00	111.00
LEPPO CARPETS					
06/01/2023	Carpet Shampoo	406.04 · Other Ser...	315.00	315.00	315.00
Total LEPPO CARPETS				315.00	315.00

Hopewell Township Expenses by Vendor Detail June 2023

Date	Num	Account	Original Amount	Paid Amount	Balance
MARTIN & MARTIN INC.					
06/01/2023		Municipal Engi...	408.00 · Engineeri...	165.00	165.00
06/01/2023		Mayberry-Insp...	408.01 · Engineeri...	1,227.23	1,392.23
06/01/2023		Forest Rd	408.00 · Engineeri...	2,150.00	3,542.23
06/01/2023		Paul & Lydia B...	408.00 · Engineeri...	220.00	3,762.23
06/01/2023		Baumgardner	408.00 · Engineeri...	224.00	3,986.23
06/01/2023		School House	408.00 · Engineeri...	265.00	4,251.23
06/01/2023		Wolf Farms	408.00 · Engineeri...	230.00	4,481.23
06/29/2023		Municipal Engi...	408.00 · Engineeri...	2,078.00	6,559.23
06/29/2023		Mayberry-Insp...	408.01 · Engineeri...	995.00	7,554.23
06/29/2023		Forest Rd	408.00 · Engineeri...	350.00	7,904.23
06/29/2023		1683 Seiling F...	408.00 · Engineeri...	294.00	8,198.23
Total MARTIN & MARTIN INC.				8,198.23	8,198.23
MCCARTHY TIRE & AUTO CENTERS					
06/09/2023	TM-1		437.01 · Parts for ...	392.60	392.60
Total MCCARTHY TIRE & AUTO CENTERS				392.60	392.60
MEDIA ONE PA					
06/20/2023	Hearing notices		400.04 · Advertising	456.00	456.00
Total MEDIA ONE PA				456.00	456.00
MET ED					
06/09/2023	4/27-5/25/23 L...		438.07 · Other Ser...	53.04	53.04
06/20/2023	E Forrest Ave		433.01 · Supplies	92.13	145.17
Total MET ED				145.17	145.17
MONTAGE ENTERPRISES, INC.					
06/20/2023	Mower Blades		437.01 · Parts for ...	232.67	232.67
Total MONTAGE ENTERPRISES, INC.				232.67	232.67
MORGAN RUN CONSTRUCTION LLC					
06/20/2023			409.06 · Capital C...	47,550.00	47,550.00
06/29/2023			409.06 · Capital C...	47,550.00	95,100.00
Total MORGAN RUN CONSTRUCTION LLC				95,100.00	95,100.00
PA Chamber Insurance					
06/09/2023	July 2023		406.02 · Insurance...	11,550.09	11,550.09
Total PA Chamber Insurance				11,550.09	11,550.09
PAULES PROPERTY MANAGEMENT LLC					
06/20/2023	2 Cedar Lane		428.01 · Mowing V...	200.00	200.00
06/20/2023	18637 Ridge ...		428.01 · Mowing V...	350.00	550.00
Total PAULES PROPERTY MANAGEMENT LLC				550.00	550.00
QUALITY/ KYOCERA DOCUMENT SOLUTIONS MID					
06/09/2023	6/1-6/30/23		406.04 · Other Ser...	622.60	622.60
06/09/2023	5/6/23-6/5/2023		406.04 · Other Ser...	57.27	679.87
06/29/2023	SAAS Renew		406.04 · Other Ser...	3,982.00	4,661.87
Total QUALITY/ KYOCERA DOCUMENT SOLUTIONS MID				4,661.87	4,661.87
SHREWSBURY TRUE VALUE					
06/01/2023	Supplies		437.01 · Parts for ...	50.51	50.51
06/29/2023	Supplies		437.01 · Parts for ...	116.47	166.98
Total SHREWSBURY TRUE VALUE				166.98	166.98
SOUTH PENN CODE CONSULTANTS LLC					
06/09/2023	April 2023 Zoni...		413.01 · Codes En...	10,213.50	10,213.50
Total SOUTH PENN CODE CONSULTANTS LLC				10,213.50	10,213.50

10:09 AM
 07/05/23
 Cash Basis

Hopewell Township Expenses by Vendor Detail June 2023

Date	Num	Account	Original Amount	Paid Amount	Balance
SPOT MEDIA					
06/29/2023	Website Updat...	406.04 · Other Ser...	187.50	187.50	187.50
Total SPOT MEDIA				187.50	187.50
STAPLES ADVANTAGE					
06/25/2023	Supplies	406.03 · Office Su...	19.68	19.68	19.68
06/25/2023	Supplies	409.01 · Building S...	11.77	11.77	31.45
06/25/2023	Supplies	406.03 · Office Su...	7.16	7.16	38.61
06/25/2023	Supplies	409.01 · Building S...	28.39	28.39	67.00
Total STAPLES ADVANTAGE				67.00	67.00
Stephenson Equipment Inc					
06/01/2023	Parts	437.01 · Parts for ...	359.70	359.70	359.70
06/09/2023	Parts	437.01 · Parts for ...	1,235.53	1,235.53	1,595.23
06/09/2023	Parts	437.01 · Parts for ...	106.51	106.51	1,701.74
06/09/2023	Sheave	437.01 · Parts for ...	59.73	59.73	1,761.47
06/25/2023	Parts	437.01 · Parts for ...	120.69	120.69	1,882.16
Total Stephenson Equipment Inc				1,882.16	1,882.16
SUMMERS NAGY LAW OFFICES					
06/20/2023	Hopkins Appeal	404.00 · Attorney ...	152.45	152.45	152.45
Total SUMMERS NAGY LAW OFFICES				152.45	152.45
THE HOME DEPOT					
06/25/2023	Supplies	409.01 · Building S...	119.45	119.45	119.45
06/25/2023	Supplies	409.01 · Building S...	595.27	595.27	714.72
Total THE HOME DEPOT				714.72	714.72
TODD SHAULL					
06/20/2023	Red Wings	438.07 · Other Ser...	319.99	319.99	319.99
Total TODD SHAULL				319.99	319.99
TRI-BORO CONSTRUCTION SUPPLIES, INC.					
06/01/2023	Supplies	438.02 · Supplies	475.38	475.38	475.38
Total TRI-BORO CONSTRUCTION SUPPLIES, INC.				475.38	475.38
U.S. MUNICIPAL SUPPLY INC					
06/01/2023	Road Signs	433.01 · Supplies	591.00	591.00	591.00
06/20/2023	Delineator Post	433.01 · Supplies	1,717.50	1,717.50	2,308.50
Total U.S. MUNICIPAL SUPPLY INC				2,308.50	2,308.50
UNITED CONCORDIA					
06/20/2023	July 2023	406.02 · Insurance...	459.02	459.02	459.02
Total UNITED CONCORDIA				459.02	459.02
WELLS FARGO VENDOR FINANCIAL SVS. LLC					
06/01/2023	Copier Lease	406.09 · Office Eq...	117.25	117.25	117.25
06/29/2023	Copier Lease	406.09 · Office Eq...	117.25	117.25	234.50
Total WELLS FARGO VENDOR FINANCIAL SVS. LLC				234.50	234.50

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 Cash Basis

Hopewell Township Expenses by Vendor Detail June 2023

<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Original Amount</u>	<u>Paid Amount</u>	<u>Balance</u>
YORK BUILDING PRODUCTS CO. INC.					
06/01/2023	2021 Blanket ...	438.02 · Supplies	346.56	346.56	346.56
06/01/2023	2022- Blanket ...	409.06 · Capital C...	796.19	796.19	1,142.75
06/09/2023	2022-Blanket ...	409.06 · Capital C...	1,259.81	1,259.81	2,402.56
06/09/2023	2022Blanket O...	409.06 · Capital C...	415.82	415.82	2,818.38
06/29/2023	Cold Patch	438.02 · Supplies	108.15	108.15	2,926.53
06/29/2023	2023-Blanket ...	438.02 · Supplies	1,591.50	1,591.50	4,518.03
06/29/2023	2023 Blanket ...	438.02 · Supplies	400.14	400.14	4,918.17
06/29/2023	2023 -Blanket ...	438.02 · Supplies	397.40	397.40	5,315.57
06/29/2023	2023 -Blanket ...	438.02 · Supplies	1,157.17	1,157.17	6,472.74
Total YORK BUILDING PRODUCTS CO. INC.				6,472.74	6,472.74
YORK WATER COMPANY					
06/09/2023	4/28/23-5/29/2...	411.01 · Hydrant S...	545.40	545.40	545.40
Total YORK WATER COMPANY				545.40	545.40
TOTAL				342,298.98	342,298.98


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APPOINTMENTS FOR 2023

<u>NAME</u>	<u>OFFICE</u>	<u>TERM</u>
Andy Miller, MPL Law Firm	Solicitor, Board of Supervisors	12/31/2023
Craig Sharnetzka, CGA Law Firm	Solicitor, Zoning Hearing Board	12/31/2023
Katie Berry	Manager	12/31/2023
Katie Berry	Secretary	12/31/2023
Katie Berry	Treasurer	12/31/2023
Katie Berry	Open Records Officer	12/31/2023
Donnie McCauslin, Jr.	Road Foreman	12/31/2023
Steve Boyer	Zoning Hearing Board	12/31/2025
Mark Anderson	HARP Board Member	12/31/2024
Martin & Martin	Engineer	12/31/2023
Cliff Tinsley, MC Municipal Services, LLC	BCO/Zoning/Codes Enforcement/Floodplain Administrator	12/31/2023
Kevin Hertzog, Dependable Construction Code Services	UCC Inspections	12/31/2023
Keith Hunnings	Sewage Enforcement Officer	12/31/2023
Steve McKeon	Alternate Sewage Enforcement Officer	12/31/2023
John O'Neill	Vacancy Board	12/31/2023
David Wisnom	YATB Representative	12/31/2023
John O'Neill	YATB Alternate	12/31/2023
Aaron Manifold	Eureka Consolidated Fire Rep.	12/31/2023
David Wisnom	Eureka Consolidated Fire Rep. Alternate	12/31/2023
David Wisnom	Local Gov't Advisory Committee	12/31/2023
John O'Neill	Local Gov't Advisory Committee Alternate	12/31/2023
David Wisnom	Eureka Liaison Committee	12/31/2023
Aaron Manifold	Eureka Liaison Committee Alternate	12/31/2023
Chuck Webster	Emergency Coordinator	12/31/2023
Peoples Bank	Depository	12/31/2023
Gil Malone - Malone & Neubaum	Solicitor, Planning Committee	12/31/2023

HOPEWELL TOWNSHIP

RESOLUTION NO. 8-2023

**A RESOLUTION TO CLOSE OUT COMMUNITY
CONSERVATION PARTNERSHIPS GRANT
PROJECT (BRC-TAG-26-213)**

WHEREAS, Hopewell Township has prepared Hopewell Township Recreation Peer Grant for Hopewell Township, York County, Pennsylvania, area; and

WHEREAS, the purpose of the Plan was to assist Hopewell Area Recreation and Parks in obtaining a peer consultant.

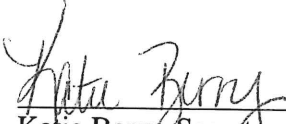
WHEREAS, the Plan was financed in part by a Community Conservation Partnership Program grant under the administration of the Pennsylvania Department of Conservation and Natural Resources, Bureau of Recreation and Conservation, under contract number BRC-TAG-26-213).

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors for Hopewell Township, York County, Pennsylvania that:

- a. All project expenditures have been made and were in accordance with the grant contract.
- b. The completed project is acceptable to Hopewell Township, York County, Pennsylvania.

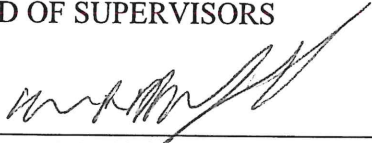
RESOLVED this 6th day of July, 2023.

ATTEST:



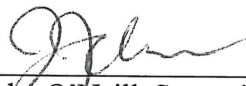
Katie Berry, Secretary

HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS

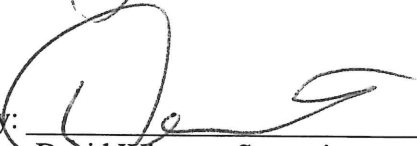
By: 

Aaron Manifold, Chairman



By: 

John O'Neill, Supervisor

By: 

David Wisnom, Supervisor

RESOLUTION FOR PLAN REVISION FOR NEW LAND DEVELOPMENT

RESOLUTION OF THE (SUPERVISORS) (COMMISSIONERS) (COUNCILMEN) of Hopewell
(TOWNSHIP) (BOROUGH) (CITY), York COUNTY, PENNSYLVANIA (hereinafter "the municipality").

WHEREAS Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the *Pennsylvania Sewage Facilities Act*, as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (DEP) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

WHEREAS Terra Nova Capital, LLC. has proposed the development of a parcel of land identified as
land developer

Fred L. Carnell, Jr. and Norma Carnell, and described in the attached Sewage Facilities Planning Module, and
name of subdivision

proposes that such subdivision be served by: (check all that apply), sewer tap-ins, sewer extension, new treatment facility, individual onlot systems, community onlot systems, spray irrigation, retaining tanks, other, (please specify). New Pump Station

WHEREAS, Hopewell Township finds that the subdivision described in the attached
municipality

Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, BE IT RESOLVED that the (Supervisors) (Commissioners) (Councilmen) of the (Township) (Borough) (City) of Hopewell hereby adopt and submit to DEP for its approval as a revision to the "Official Sewage Facilities Plan" of the municipality the above referenced Sewage Facilities Planning Module which is attached hereto.

I, Kurtu Berry, Secretary, Hopewell
(Signature)

Township Board of Supervisors (Borough Council) (City Councilmen), hereby certify that the foregoing is a true copy of the Township (Borough) (City) Resolution # 9-2023, adopted, July 6, 2023.

Municipal Address:

3336 Bridleview Rd.
P.O. Box 429
Stewartstown PA 17363
Telephone 717-443-2027



HOPEWELL TOWNSHIP

RESOLUTION NO. 10-2023

**PROCEDURES FOR INVESTIGATING COMPLAINTS
REGARDING NONCRIMINAL VIOLATIONS**

WHEREAS, the Board of Supervisors for Hopewell Township desires to set forth the procedures to be followed by Township staff to investigate complaints involving noncriminal violations:

Section 1. Complaints involving noncriminal violations shall be documented on a Complaint form, which shall be substantially in the form as attached hereto. Complaint forms shall be signed and dated by the Complainant. The Complaint form shall be made available in the office and shall be accessible on the Township's website.

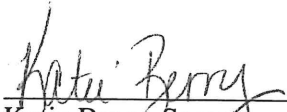
Section 2. Complaints received over the telephone shall be informed of the requirement to complete a Complaint form either in person, by mail, or by e mail. Complaints received by e mail may be acted upon if staff is comfortable that the sender of the e-mail is legitimate. Staff may also respond to the e mail by sending a Complaint form to the sender and requesting that the form be completed, signed and e-mailed back to the Township before any further action is taken.

Section 3. Complaints received anonymously or without any way for staff to verify the author of the complaint shall not be investigated. Staff are not required to investigate complaints that are within the exclusive jurisdiction of another governmental authority or deemed to be frivolous or repetitive or filed for any malicious purpose.

Section 4. Complaints submitted to an agency relating to a noncriminal investigation are exempt from the definition of a public record under the Right-to-Know Law.

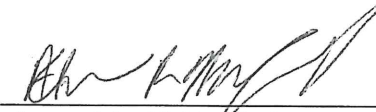
This Resolution has been adopted this 11th day of July, 2023.

ATTEST:



Katie Berry, Secretary

HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS


By: 

Aaron Manifold, Chairman



By: 

John O'Neill, Supervisor

By: 

David Wisnom, Supervisor