

**HOPEWELL TOWNSHIP
YORK COUNTY PA
BOARD OF SUPERVISORS
REGULAR MEETING
MINUTES FOR JUNE 1, 2023
HOPEWELL TOWNSHIP MEETING ROOM & ZOOM
7:00 PM**

Chairman Manifold called the meeting to order at 7:00pm and opened the meeting with the Pledge of Allegiance. Executive Session was held prior to the meeting to discuss potential litigation. He asked that all in attendance sign in and anyone who may be recording the meeting provide their name and address for the record. In attendance were Supervisors David Wisnom and John O'Neill, Attorney Dean Reynosa, and Township Manager Katie Berry.

Minutes

Supervisor O'Neill motioned to approve the May 4, 2023, Board of Supervisors Regular meeting minutes, Supervisor Wisnom seconded. Motion carried.

Approval of the May 25, 2023, Special Meeting Minutes as distributed, regarding the International Property Maintenance Code, Chairman Manifold motioned to table until next month, Supervisor Wisnom seconded. Motion carried.

Treasurer's Report/Invoices

Supervisor Wisnom motioned to approve the May 31, 2023, Treasurer's report, and invoices. Chairman Manifold motioned to table to the report as the statements are not available yet due to this meeting being on the first of the month. Supervisor O'Neill seconded; Motion carried.

Roads Report:

Salt and Storage Building– Walls and floors have been installed and we are now waiting on the 14-day curing process to allow the lifts to be on the floors.

Mowing – the first round of mowing for the summer has begun. There was an issue with one of the mowers and they are doing repairs as well as tire replacements.

Bids – One bid came in for Diesel Fuel from Mid Atlantic Cooperative DBA Aero Energy 8,000 Gallons for \$2.7616 per gallon, See also attached price list. Supervisor O'Neill motioned to accept the bid and Supervisor Wisnom seconded. Motion carried.

Bids – We received 2 bids for Propane for 4,000 Gallons and the bid was awarded to Suburban Propane LP at \$1.2067 per gallon, See also attached price list. Supervisor O'Neill motioned to accept the bid and Supervisor Wisnom seconded. Motion carried.

Subdivision/Land Development:

None

Solicitor’s Report:

Chairman Manifold welcomed Attorney Dean Reynosa who is filling in for Andy Miller tonight.

Municipal Records Resolution – Authorizing the destruction of records dating back to 2012. Chairman Manifold explained that this was a requirement that the township must follow whenever records are destroyed, and a resolution needs to be provided to show this. Supervisor O’Neill motioned to approve Resolution No.7- 2023 and Chairman Manifold seconded. Motion carried.

Amendment to Stormwater Ordinance- to exempt hoop houses or high tunnel. Chairman Manifold tabled this until next month.

International Property Maintenance Code- Supervisor O’Neill motioned to move forward with advertising the IPMC as modified to the standards of HWT and the Quality-of-Life Ordinance. Supervisor Wisnom seconded. Chairman Manifold stated that this should be reviewed by the Zoning Officer and BCO, O’Neill then modified the motion to be conditional per review and agreement from our Zoning and BCO, for both IPMC and Quality of Life. Manifold explained more in depth what these ordinances are and that they will be available online for the public to review once HWT finalizes. Motion carried.

Quality of life Ordinance – This is an ordinance for the board to review and is a ticketing system for Issuing citations in respect to violations of the local ordinances. Also, a key box or Knox box ordinance is being prepared to establish for emergency access.

Other Business:

York County Planning Commission Presentation – Mike Pritchard Representative from YCPC present to review Transportation planning. Their mission is to guide sustainable development & preservation and to improve quality of life. For core transportation planning they work on a long range 20-year plan to a 4-year plan which is the TIP (Transportation Improvement Program) an investment of \$192 Million dollars for York County. This Committee is looking at June of 2024 to adopt a full list of projects. What is HWT’s role? Take inventory of assets that we have, what our priorities are, what are areas of concerns, any locations concerning safety. Share this info in the form of a resolution or letter to the YCPC as they are looking to add projects to their plans.

Attorney Jeff Lobach with Barley Snyder – was present to discuss Zoning options for possible Wellspan location in Hopewell TWP. They would like to propose a neighborhood hospital that they feel is needed in the southern part of York County. It would be a smaller hospital with patients that would have less serious needs. It will have 10 patient beds and 10 emergency beds, open 24/7 and will have an Emergency Room. The site they are looking at is between lots 7 and 10 in Stonebridge. It fits on the site nicely, but hospital use is not permitted in a Commercial Zone, and they would need to ask for a variance, or they might have a map amendment. Dr. Vega was also present to discuss convenient local access for residents. This is not an Urgent Care but is a fully licensed hospital. There would be no operating rooms so this is just intended to give emergency care and hospital care. They asked the Board on guidance of the best way to approach this request. Chairman Manifold asked about real estate taxes and Mr. Lobach said they have no plans to seek an exception on paying taxes. Supervisor O’Neill asked what their time frame is, and Mr. Lobach stated this a high priority for

them to get this done but they do have time. The Board will discuss and get some guidance from the Solicitor and get back to them.

Tax Payments Via Credit cards – Board to consider adding Credit Card Payment options for Taxes to the Township website using Municipay. The Board is concerned on how this will be kept separate from residents paying for permits as we would be the host because the tax collector does not have a website. They asked for this to be researched a little more and to find another way to set this up or what other townships are doing.

Tax Collector Reimbursement – Would like the Board to consider approving reimbursement to pay Ms. Parker. They have asked why the bill is split 50% instead of between the 3 entities. Manager to get clarification before paying. O’Neill motioned to pay whichever percent is clarified to the tax collector and Wisnom seconded. Motion carried.

Mayberry Residents Lots 5-8 – Karen Heman (Lot 6) was present to discuss the stormwater/land flow concerns. Jessie Roberts (Lot 7) was also present to discuss. Chairman Manifold stated that they will talk to Martin and Martin to lean on the builder to rectify this situation. Manifold also stated that we will also send our Building Codes Officer out to verify that the water is not running towards these houses. Zane Roberts, of 3772 Cherry Ct. Via zoom expressed his concern on this issue as well as he is a co-owner of one of the lots. The Board and Attorney Reynosa also mentioned that they cannot give legal advice and stated they may seek legal counsel if needed. Manifold summarized by stating that the builders engineer will submit a plan to rectify the situation to the township engineer and if Martin and Martin accept then they can proceed.

Zoning/BCO/Enforcement – Cliff Tinsley, of MC Municipal Services LLC was present to discuss options to be considered for a proposal for new services. Katie gave a summary on options for what we need regarding codes enforcement and permits. The agreement that we are looking at tonight is from MC Municipal Services, they will do our Codes Enforcement, building codes, and process permits. Katie is comfortable with moving forward with this agreement and would like the Board to consider. Mr. Tinsley discussed his plan and Supervisor Wisnom motioned that on or before July 6, MC Municipal Services LLC takes over for Codes Enforcement for Hopewell Township, and Supervisor O’Neill seconded with an amendment that the Solicitor and Township Manager enter contract negotiations with MC Municipal Services to finalize the contract to be approved on or before July 6, Wisnom and O’Neill amended their motions to add Zoning Officer. Motion carried.

Public Comment- None

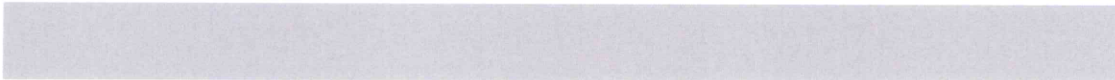
Chairman Manifold adjourned the meeting at 8:48 pm.



Diana Manker, Recording Secretary

2023 Diesel Fuel Bid Opening

| | |
|-------------------|--|
| Fuel | <u>Mid-Atlantic Cooperative Solutions Inc. DBA Aero Energy</u> |
| 8,000 GALLONS | \$2.7616 |
| (More or Less) | |



2023 Propane Bid Opening

| | | |
|-------------------|--------------------|-------------------------------|
| Propane | <u>Aero Energy</u> | <u>Suburban Propane, L.P.</u> |
| 4,000 GALLONS | \$1.3256 | \$1.2067 |
| (More or Less) | | |

HOPEWELL TOWNSHIP

RESOLUTION NO. 7-2023

**A RESOLUTION AUTHORIZING DISPOSAL OF
RECORDS IN ACCORDANCE WITH THE
MUNICIPAL RECORDS SCHEDULE**

WHEREAS, by virtue of Ordinance 7-2023, adopted June 1, 2023, the Hopewell Township declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, as amended; and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that Hopewell Township, York County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the public records identified by Exhibit A attached hereto.

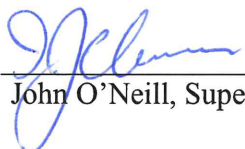
RESOLVED this 1st day of June, 2023.

ATTEST:


Katie Berry, Secretary

HOPEWELL TOWNSHIP
BOARD OF SUPERVISORS

By: 
Aaron Manifold, Chairman

By: 
John O'Neill, Supervisor

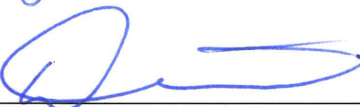
By: 
David Wisnom, Supervisor



EXHIBIT A

RECORDS FOR DISPOSITION

| <u>RECORD</u> | <u>DATES</u> |
|--|--------------|
| <u>ADMINISTRATIVE AND LEGAL RECORDS</u> | |
| Insurance Claims and Policies | Pre 2012 |
| Bids and Proposals | Pre 2014 |
| Survey of Financial Condition | Pre 2017 |
| Contracts | Pre 2017 |
| <u>PERSONNEL RECORDS</u> | |
| Applications for Employment (Not Hired) | Pre 2014 |
| Employees Who Separate Without Post-Termination Benefits | Pre 2014 |
| <u>GENERAL FINANCIAL AND PURCHASING RECORDS</u> | |
| Cancelled Checks | Pre 2015 |
| Deposit Slips (Receipts) | Pre 2015 |
| Bank Statements and Reconciliations | Pre 2015 |
| Utility & Service Bills | Pre 2015 |
| Monthly Financial Reports | Pre 2015 |
| Duplicate Budgets | Pre 2015 |
| Vendor Bills | Pre 2015 |
| <u>TAX COLLECTION AND ASSESSMENT RECORDS</u> | |
| Tax Bill Reports | Pre 2015 |
| School Taxes Information | Pre 2015 |
| Tax Assessment Notices | Pre 2015 |
| Tax Exonerations | Pre 2015 |
| Tax Additions | Pre 2015 |
| Tax: Per Capita | Pre 2015 |
| Tax Duplicates | Pre 2015 |
| Delinquent Tax Records | Pre 2015 |
| Tax Collector Reports | Pre 2015 |
| Transfer Tax Records | Pre 2015 |
| Tax Appeals | Pre 2015 |
| <u>PREVIOUS MANAGERS MISC. DESK DOCUMENTS</u> | |
| <u>PRELIMINARY SUBDIVISION PLANS</u> | |
| Preliminary subdivision copies from | 1980-2018 |

Hopewell Township
Balance Sheet Prev Year Comparison
As of May 31, 2023

| | May 31, 23 | May 31, 22 | \$ Change | % Change |
|---|---------------------|---------------------|-------------------|---------------|
| ASSETS | | | | |
| Current Assets | | | | |
| Checking/Savings | | | | |
| 100. · Checking/Savings | | | | |
| 100.00 · General Fund Checking | | | | |
| 100.01 · Johnson Controls | 0.00 | 91,790.00 | -91,790.00 | -100.0% |
| 100.00 · General Fund Checking - Other | 733,382.94 | 491,868.67 | 241,514.27 | 49.1% |
| Total 100.00 · General Fund Checking | 733,382.94 | 583,658.67 | 149,724.27 | 25.7% |
| 101.00 · Cell Tower MMA | 127,460.87 | 82,067.22 | 45,393.65 | 55.3% |
| 102.00 · Traffic Light MMA | 3,064.95 | 3,302.42 | -237.47 | -7.2% |
| 103.00 · Facilities Fund MMA | 2,488,120.16 | 2,147,025.74 | 341,094.42 | 15.9% |
| 104.00 · Equipment Fund MMA | 330,108.93 | 295,521.22 | 34,587.71 | 11.7% |
| 107 · ARPA | 365,353.95 | 270,504.19 | 94,849.76 | 35.1% |
| 108.00 · RoFo Traffic Light Agreement | 20,000.00 | 0.00 | 20,000.00 | 100.0% |
| Total 100. · Checking/Savings | 4,067,491.80 | 3,382,079.46 | 685,412.34 | 20.3% |
| 105.00 · Payroll Checking | 19,160.02 | 12,483.51 | 6,676.51 | 53.5% |
| 106.00 · State Fund Checking | 316,222.62 | 299,131.45 | 17,091.17 | 5.7% |
| Total Checking/Savings | 4,402,874.44 | 3,693,694.42 | 709,180.02 | 19.2% |
| Total Current Assets | 4,402,874.44 | 3,693,694.42 | 709,180.02 | 19.2% |
| TOTAL ASSETS | 4,402,874.44 | 3,693,694.42 | 709,180.02 | 19.2% |
| LIABILITIES & EQUITY | | | | |
| Liabilities | | | | |
| Current Liabilities | | | | |
| Other Current Liabilities | | | | |
| 210.00 · Payroll Liabilities | | | | |
| 210.02 · FICA Taxes Withheld | 0.00 | -84.05 | 84.05 | 100.0% |
| 210.03 · Medicare Taxes Withheld | 0.00 | -19.67 | 19.67 | 100.0% |
| 210.04 · PA UC Taxes Withheld | 46.64 | 71.54 | -24.90 | -34.8% |
| 210.05 · State Income Taxes Withheld | 0.00 | 2.90 | -2.90 | -100.0% |
| 210.06 · Local Income Taxes Withheld | 666.20 | 594.33 | 71.87 | 12.1% |
| 210.07 · Local Services Tax Withheld | 60.00 | 60.00 | 0.00 | 0.0% |
| 210.11 · Retirement Contributions | 0.00 | 1,058.29 | -1,058.29 | -100.0% |
| 210.14 · FICA Company Paid | 0.00 | 95.75 | -95.75 | -100.0% |
| 210.15 · Medicare Taxes Company Paid | -0.01 | 22.40 | -22.41 | -100.0% |
| 210.00 · Payroll Liabilities - Other | 0.00 | -33.67 | 33.67 | 100.0% |
| Total 210.00 · Payroll Liabilities | 772.83 | 1,767.82 | -994.99 | -56.3% |
| Total Other Current Liabilities | 772.83 | 1,767.82 | -994.99 | -56.3% |
| Total Current Liabilities | 772.83 | 1,767.82 | -994.99 | -56.3% |
| Total Liabilities | 772.83 | 1,767.82 | -994.99 | -56.3% |
| Equity | | | | |
| 275.00 · Fund Balance | 3,810,441.96 | 3,364,935.36 | 445,506.60 | 13.2% |
| 30000 · Opening Balance Equity | 20,000.00 | 0.00 | 20,000.00 | 100.0% |
| Net Income | 571,659.65 | 326,991.24 | 244,668.41 | 74.8% |
| Total Equity | 4,402,101.61 | 3,691,926.60 | 710,175.01 | 19.2% |
| TOTAL LIABILITIES & EQUITY | 4,402,874.44 | 3,693,694.42 | 709,180.02 | 19.2% |

Handwritten signatures and initials in blue ink.

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06/15/23

Cash Basis

Hopewell Township

Expenses by Vendor Detail

May 2023

| Date | Num | Account | Original Amount | Paid Amount | Balance |
|--|---------------------|-----------------------------|-----------------|-------------|-----------|
| AERO ENERGY | | | | | |
| 05/19/2023 | 352.900 GALLONS | 438.04 · Vehicle Fuel - ... | 973.05 | 973.05 | 973.05 |
| Total AERO ENERGY | | | | 973.05 | 973.05 |
| ALBERT LITTLE | | | | | |
| 05/10/2023 | 2023 ALLOWANCE | 438.07 · Other Services ... | 200.00 | 200.00 | 200.00 |
| Total ALBERT LITTLE | | | | 200.00 | 200.00 |
| AMTRUST NORTH AMERICA | | | | | |
| 05/10/2023 | Audit | 400.07 · Workers Comp... | 3,958.00 | 3,958.00 | 3,958.00 |
| Total AMTRUST NORTH AMERICA | | | | 3,958.00 | 3,958.00 |
| ARRO CONSULTING, INC | | | | | |
| 05/25/2023 | GIS Services | 400.08 · Dues/Subscript... | 282.75 | 282.75 | 282.75 |
| Total ARRO CONSULTING, INC | | | | 282.75 | 282.75 |
| BEARS PORTABLE TOILETS | | | | | |
| 05/25/2023 | 5/5 - 6/1/23 | 452.02 · Hopewell Area ... | 237.50 | 237.50 | 237.50 |
| 05/25/2023 | Construc Unit | 452.02 · Hopewell Area ... | 125.00 | 125.00 | 362.50 |
| Total BEARS PORTABLE TOILETS | | | | 362.50 | 362.50 |
| C H REED INC | | | | | |
| 05/25/2023 | Compressor | 409.05 · Repairs and M... | 368.27 | 368.27 | 368.27 |
| Total C H REED INC | | | | 368.27 | 368.27 |
| CARDMEMBER SERVICE | | | | | |
| 05/19/2023 | 3/22/23- 4/20/23 | 438.03 · Vehicle Fuel - ... | 39.01 | 39.01 | 39.01 |
| 05/19/2023 | 3/22/23- 4/20/23 | 400.08 · Dues/Subscript... | 59.35 | 59.35 | 98.36 |
| 05/19/2023 | 3/22/23- 4/20/23 | 409.01 · Building Supplies | 127.17 | 127.17 | 225.53 |
| 05/19/2023 | 3/22/23- 4/20/23 | 409.01 · Building Supplies | 12.50 | 12.50 | 238.03 |
| 05/19/2023 | 3/22/23- 4/20/23 | 400.08 · Dues/Subscript... | 749.00 | 749.00 | 987.03 |
| 05/19/2023 | 3/22/23- 4/20/23 | 406.06 · Meetings and ... | 111.99 | 111.99 | 1,099.02 |
| 05/19/2023 | 3/22/23- 4/20/23 | 406.05 · Postage | 22.08 | 22.08 | 1,121.10 |
| Total CARDMEMBER SERVICE | | | | 1,121.10 | 1,121.10 |
| CULLIGAN WATER | | | | | |
| 05/19/2023 | Water | 409.01 · Building Supplies | 52.75 | 52.75 | 52.75 |
| 05/25/2023 | Water | 409.01 · Building Supplies | 13.86 | 13.86 | 66.61 |
| Total CULLIGAN WATER | | | | 66.61 | 66.61 |
| DEPENDABLE CONSTRUCTION CODE SERVICES | | | | | |
| 05/05/2023 | UCC Inspection fees | 413.05 · UCC INSPECT... | 1,425.00 | 1,425.00 | 1,425.00 |
| 05/05/2023 | UCC Inspection fees | 413.05 · UCC INSPECT... | 1,290.00 | 1,290.00 | 2,715.00 |
| 05/05/2023 | UCC Inspection fees | 413.05 · UCC INSPECT... | 150.00 | 150.00 | 2,865.00 |
| 05/05/2023 | UCC Inspection fees | 413.05 · UCC INSPECT... | 13,752.86 | 13,752.86 | 16,617.86 |
| 05/05/2023 | UCC Inspection fees | 413.05 · UCC INSPECT... | 358.50 | 358.50 | 16,976.36 |
| 05/05/2023 | UCC Inspection fees | 413.05 · UCC INSPECT... | 1,946.00 | 1,946.00 | 18,922.36 |
| 05/05/2023 | UCC Inspection fees | 413.05 · UCC INSPECT... | 10,247.50 | 10,247.50 | 29,169.86 |
| 05/08/2023 | UCC Inspection fees | 413.04 · CC Payments f... | 265.00 | 265.00 | 29,434.86 |
| 05/19/2023 | UCC Inspection fees | 413.04 · CC Payments f... | 359.50 | 359.50 | 29,794.36 |
| 05/25/2023 | UCC Inspection fees | 413.04 · CC Payments f... | 1,207.00 | 1,207.00 | 31,001.36 |
| 05/25/2023 | UCC Inspection fees | 413.05 · UCC INSPECT... | 1,289.00 | 1,289.00 | 32,290.36 |
| Total DEPENDABLE CONSTRUCTION CODE SERVICES | | | | 32,290.36 | 32,290.36 |
| DONNIES 10 POINT LAWN CARE | | | | | |
| 05/25/2023 | Mowing | 430.01 · Lawn Care | 75.00 | 75.00 | 75.00 |
| 05/25/2023 | Mowing | 430.01 · Lawn Care | 75.00 | 75.00 | 150.00 |
| 05/25/2023 | Mowing | 430.01 · Lawn Care | 75.00 | 75.00 | 225.00 |
| 05/25/2023 | Mowing | 430.01 · Lawn Care | 75.00 | 75.00 | 300.00 |
| Total DONNIES 10 POINT LAWN CARE | | | | 300.00 | 300.00 |

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06/15/23

Cash Basis

Hopewell Township Expenses by Vendor Detail May 2023

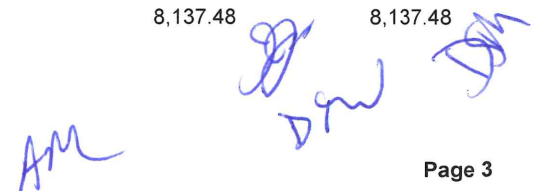
| Date | Num | Account | Original Amount | Paid Amount | Balance |
|--------------------------------------|-----------------------|-----------------------------|-----------------|-------------|------------|
| JOHN DEERE FINANCIAL | | | | | |
| 05/25/2023 | Hydraulic Hoses | 437.01 · Parts for Repairs | 255.58 | 255.58 | 255.58 |
| Total JOHN DEERE FINANCIAL | | | | 255.58 | 255.58 |
| KEYSTONE CONCRETE PRODUCTS | | | | | |
| 05/25/2023 | Walls | 409.06 · Capital Constru... | 111,473.25 | 111,473.25 | 111,473.25 |
| 05/25/2023 | Foundation walls | 409.06 · Capital Constru... | 44,297.00 | 44,297.00 | 155,770.25 |
| Total KEYSTONE CONCRETE PRODUCTS | | | | 155,770.25 | 155,770.25 |
| KIMBALL MIDWEST | | | | | |
| 05/05/2023 | Paint | 409.01 · Building Supplies | 691.74 | 691.74 | 691.74 |
| Total KIMBALL MIDWEST | | | | 691.74 | 691.74 |
| KLUGH ANIMAL CONTROL SERVICES | | | | | |
| 05/05/2023 | Billable Services | 419.01 · Animal Control ... | 55.50 | 55.50 | 55.50 |
| Total KLUGH ANIMAL CONTROL SERVICES | | | | 55.50 | 55.50 |
| L/B WATER SERVICE, INC | | | | | |
| 05/25/2023 | New Building | 409.06 · Capital Constru... | 3,231.46 | 3,231.46 | 3,231.46 |
| 05/25/2023 | New Building | 409.06 · Capital Constru... | 48.45 | 48.45 | 3,279.91 |
| Total L/B WATER SERVICE, INC | | | | 3,279.91 | 3,279.91 |
| MARTIN & MARTIN INC. | | | | | |
| 05/10/2023 | Municipal Engineer | 408.00 · Engineering Se... | 385.00 | 385.00 | 385.00 |
| 05/10/2023 | Mayberry-Inspectio... | 408.01 · Engineering Re... | 2,383.40 | 2,383.40 | 2,768.40 |
| 05/10/2023 | Stoltzfus-Stifler | 408.00 · Engineering Se... | 220.00 | 220.00 | 2,988.40 |
| Total MARTIN & MARTIN INC. | | | | 2,988.40 | 2,988.40 |
| MEDIA ONE PA | | | | | |
| 05/19/2023 | Hearing notices | 400.04 · Advertising | 1,743.00 | 1,743.00 | 1,743.00 |
| Total MEDIA ONE PA | | | | 1,743.00 | 1,743.00 |
| MET ED | | | | | |
| 05/05/2023 | 3/29-4/26/23 Lee St | 438.07 · Other Services ... | 53.04 | 53.04 | 53.04 |
| 05/25/2023 | E Forrest Ave | 433.01 · Supplies | 92.35 | 92.35 | 145.39 |
| Total MET ED | | | | 145.39 | 145.39 |
| MONTAGE ENTERPRISES, INC. | | | | | |
| 05/25/2023 | Hydraulic spinner | 437.01 · Parts for Repairs | 205.09 | 205.09 | 205.09 |
| Total MONTAGE ENTERPRISES, INC. | | | | 205.09 | 205.09 |
| MPL LAW FIRM | | | | | |
| 05/05/2023 | Municipal Fees | 404.00 · Attorney Fees | 3,828.00 | 3,828.00 | 3,828.00 |
| 05/05/2023 | Dwelling Rights | 404.00 · Attorney Fees | 3,348.00 | 3,348.00 | 7,176.00 |
| 05/05/2023 | Carnell Subdivision | 404.00 · Attorney Fees | 140.00 | 140.00 | 7,316.00 |
| 05/05/2023 | Baumgardner | 404.00 · Attorney Fees | 2,052.00 | 2,052.00 | 9,368.00 |
| 05/05/2023 | Blank/Bowers Rd | 404.00 · Attorney Fees | 180.00 | 180.00 | 9,548.00 |
| 05/05/2023 | Barrens Rd | 404.00 · Attorney Fees | 200.50 | 200.50 | 9,748.50 |
| 05/25/2023 | Blank/Bowers Rd | 404.00 · Attorney Fees | 36.00 | 36.00 | 9,784.50 |
| 05/25/2023 | Stoltzfus/Trout Ln | 404.02 · Attorney Fees ... | 18.00 | 18.00 | 9,802.50 |
| 05/25/2023 | Carnell Subdivision | 404.00 · Attorney Fees | 177.00 | 177.00 | 9,979.50 |
| 05/25/2023 | Magnolia Groves | 404.00 · Attorney Fees | 630.00 | 630.00 | 10,609.50 |
| 05/25/2023 | Municipal Fees | 404.00 · Attorney Fees | 2,143.50 | 2,143.50 | 12,753.00 |
| 05/25/2023 | Dwelling Rights | 404.00 · Attorney Fees | 36.00 | 36.00 | 12,789.00 |
| 05/25/2023 | Small School House | 404.00 · Attorney Fees | 216.00 | 216.00 | 13,005.00 |
| Total MPL LAW FIRM | | | | 13,005.00 | 13,005.00 |
| PA Chamber Insurance | | | | | |
| 05/05/2023 | June 2023 | 406.02 · Insurance and ... | 11,550.09 | 11,550.09 | 11,550.09 |
| Total PA Chamber Insurance | | | | 11,550.09 | 11,550.09 |

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 06/15/23
 Cash Basis

Hopewell Township Expenses by Vendor Detail May 2023

| Date | Num | Account | Original Amount | Paid Amount | Balance |
|--|---------------------|-----------------------------|-----------------|-------------|-----------|
| PITNEY BOWES GLOBAL FINANCIAL SERVICES | | | | | |
| 05/10/2023 | Q2 2023 | 406.09 · Office Equipme... | 184.02 | 184.02 | 184.02 |
| Total PITNEY BOWES GLOBAL FINANCIAL SERVICES | | | | 184.02 | 184.02 |
| QUALITY/ KYOCERA DOCUMENT SOLUTIONS MID | | | | | |
| 05/10/2023 | 5/1-5/31/23 | 406.04 · Other Services ... | 622.60 | 622.60 | 622.60 |
| 05/10/2023 | 4/6/23-5/5/2023 | 406.04 · Other Services ... | 110.36 | 110.36 | 732.96 |
| Total QUALITY/ KYOCERA DOCUMENT SOLUTIONS MID | | | | 732.96 | 732.96 |
| SHREWSBURY TRUE VALUE | | | | | |
| 05/05/2023 | Supplies | 437.01 · Parts for Repairs | 42.74 | 42.74 | 42.74 |
| Total SHREWSBURY TRUE VALUE | | | | 42.74 | 42.74 |
| SMART SOURCE LLC | | | | | |
| 05/25/2023 | OFFICE SUPPLIES | 406.03 · Office Supplies | 151.15 | 151.15 | 151.15 |
| Total SMART SOURCE LLC | | | | 151.15 | 151.15 |
| SOUTH PENN CODE CONSULTANTS LLC | | | | | |
| 05/18/2023 | March SEO 2023 | 413.01 · Codes Enforce... | 483.00 | 483.00 | 483.00 |
| 05/18/2023 | April SEO 2023 | 413.01 · Codes Enforce... | 2,700.00 | 2,700.00 | 3,183.00 |
| 05/18/2023 | March 2023 Zoning | 413.01 · Codes Enforce... | 8,250.00 | 8,250.00 | 11,433.00 |
| 05/25/2023 | Pt # HWT-2023-20... | 413.01 · Codes Enforce... | 525.00 | 525.00 | 11,958.00 |
| 05/25/2023 | UCC Inspections | 413.04 · CC Payments f... | 349.50 | 349.50 | 12,307.50 |
| 05/25/2023 | Pt # HWT2023-02-... | 413.01 · Codes Enforce... | 2,985.00 | 2,985.00 | 15,292.50 |
| Total SOUTH PENN CODE CONSULTANTS LLC | | | | 15,292.50 | 15,292.50 |
| SPOT MEDIA | | | | | |
| 05/25/2023 | June 2023 June 2... | 406.04 · Other Services ... | 1,200.00 | 1,200.00 | 1,200.00 |
| 05/25/2023 | Website Updates etc | 406.04 · Other Services ... | 62.50 | 62.50 | 1,262.50 |
| Total SPOT MEDIA | | | | 1,262.50 | 1,262.50 |
| STAPLES ADVANTAGE | | | | | |
| 05/25/2023 | Bldg Supplies | 409.01 · Building Supplies | 28.39 | 28.39 | 28.39 |
| 05/25/2023 | Bldg Supplies | 409.01 · Building Supplies | 58.41 | 58.41 | 86.80 |
| Total STAPLES ADVANTAGE | | | | 86.80 | 86.80 |
| SUMMERS NAGY LAW OFFICES | | | | | |
| 05/25/2023 | Hopkins Appeal | 404.00 · Attorney Fees | 2,095.00 | 2,095.00 | 2,095.00 |
| Total SUMMERS NAGY LAW OFFICES | | | | 2,095.00 | 2,095.00 |
| TRI-BORO CONSTRUCTION SUPPLIES, INC. | | | | | |
| 05/25/2023 | Flammable liquid | 438.02 · Supplies | 232.56 | 232.56 | 232.56 |
| Total TRI-BORO CONSTRUCTION SUPPLIES, INC. | | | | 232.56 | 232.56 |
| TRUCK SPECIALTIES INC | | | | | |
| 05/05/2023 | TM2- Battery | 437.01 · Parts for Repairs | 149.44 | 149.44 | 149.44 |
| 05/05/2023 | PT-1 Inspection | 437.01 · Parts for Repairs | 155.11 | 155.11 | 304.55 |
| Total TRUCK SPECIALTIES INC | | | | 304.55 | 304.55 |
| UNITED CONCORDIA | | | | | |
| 05/10/2023 | June 2023 | 406.02 · Insurance and ... | 459.02 | 459.02 | 459.02 |
| Total UNITED CONCORDIA | | | | 459.02 | 459.02 |
| US BANK OPERATIONS CENTER | | | | | |
| 05/05/2023 | RACY/JOHNSON ... | 400.11 · Other Services ... | 8,137.48 | 8,137.48 | 8,137.48 |
| Total US BANK OPERATIONS CENTER | | | | 8,137.48 | 8,137.48 |



11:55 AM

06/15/23

Cash Basis

Hopewell Township Expenses by Vendor Detail May 2023

| Date | Num | Account | Original Amount | Paid Amount | Balance |
|--|---------------------|-----------------------------|-----------------|-------------------|-------------------|
| WELLS FARGO VENDOR FINANCIAL SVS. LLC | | | | | |
| 05/05/2023 | Copier Lease | 406.09 · Office Equipme... | 117.25 | 117.25 | 117.25 |
| Total WELLS FARGO VENDOR FINANCIAL SVS. LLC | | | | 117.25 | 117.25 |
| YORK BUILDING PRODUCTS CO. INC. | | | | | |
| 05/25/2023 | 2022 Blanket Order | 409.06 · Capital Constru... | 798.52 | 798.52 | 798.52 |
| Total YORK BUILDING PRODUCTS CO. INC. | | | | 798.52 | 798.52 |
| YORK MATERIALS GROUP | | | | | |
| 05/10/2023 | 2022- Blanket Order | 439.02 · Supplies | 34,147.47 | 34,147.47 | 34,147.47 |
| Total YORK MATERIALS GROUP | | | | 34,147.47 | 34,147.47 |
| YORK WATER COMPANY | | | | | |
| 05/10/2023 | 3/30/23-4/28/2023 | 411.01 · Hydrant Service | 545.40 | 545.40 | 545.40 |
| Total YORK WATER COMPANY | | | | 545.40 | 545.40 |
| TOTAL | | | | 294,202.51 | 294,202.51 |

