# HOPEWELL TOWNSHIP YORK COUNTY PA BOARD OF SUPERVISORS REGULAR MEETING MINUTES FOR MAY 4, 2023 HOPEWELL TOWNSHIP MEETING ROOM & ZOOM 7:00 PM

Chairman Manifold called the meeting to order at 7:00pm and opened the meeting with the Pledge of Allegiance. Executive Session was held prior to the meeting to discuss potential litigation. He asked that all in attendance sign in and anyone who may be recording the meeting give their name and address for the record. In attendance were Supervisors David Wisnom and John O'Neill, Attorney Andy Miller, and Township Manager Katie Berry.

#### **Minutes**

Supervisor O'Neill motioned to approve the April 6, 2023, Board of Supervisors Regular meeting minutes, Supervisor Wisnom seconded. Motion carried.

Approval of the April 27, 2023, Special Meeting Minutes as distributed. Chairman Manifold motioned to table these until the next meeting as they are not completed yet. Manifold also stated that these minutes were from the meeting with our BCO regarding the Property Maintenance Code. Supervisor O'Neill seconded. Motion carried.

#### Treasurer's Report/Invoices

Supervisor Wisnom motioned to approve the April 30, 2023, Treasurer's report, and invoices. Supervisor O'Neill seconded; Motion carried.

#### Roads Report:

<u>Bids for road materials</u> – Consider awarding bids to purchase stone and asphalt for the period of May 8, 2023, to May 1, 2024. See also attached price list.

Supervisor O'Neill motioned to award York Materials Group for asphalt and Supervisor Wisnom seconded. Motion carried.

Supervisor Wisnom motioned to award York Building Products for Stone and Chairman Manifold seconded. Motion carried.

Supervisor Wisnom motioned to award York Building Products \$18 a ton pick-up and \$31.40 for delivery and Supervisor O'Neill seconded. Motion carried.

Supervisor O'Neill motioned to award Kinsley \$8.75 a ton pick-up and \$16.25 for delivery and Supervisor Wisnom seconded. Motion carried.

Supervisor Wisnom motioned to award Kinsley \$16 a ton pick-up and \$23.50 for delivery and Chairman Manifold seconded. Motion carried.

Chairman Manifold motioned to award York Building Products \$13 a ton pick-up and \$21.35 for delivery and Supervisor O'Neill seconded. Motion carried.

Chairman Manifold motioned to award York Building Products \$13 a ton pick-up and \$22.90 for delivery and Supervisor O'Neill seconded. Motion carried.

<u>Bids for road materials</u> – Chairman Manifold called for a motion to authorize the Manager to advertise for diesel fuel and propane bids for 23/24, O'Neill motioned and Wisnom seconded.

Orwig Road - Paving has been completed and Met Ed still needs to move a line.

<u>Fox Run Court</u> – Paving has started but is contingent on installation dates of our new Storage and Salt buildings.

#### **Subdivision/Land Development:**

None

#### Solicitor's Report:

Attorney Miller explained the public hearing which is for the Small School Ordnance. He has made the changes that were brought up at the last meeting. The ordinance has been advertised. Chairman Manifold opened the Public Hearing for the Zoning Ordinance to allow for Small Schools – Ordinance 2-2023

<u>Discussion and review</u>- the Board agrees with the changes and asked for public comment. Hearing no comments Chairman Manifold closed the hearing. Chairman Manifold then called for a motion to adopt Small School Ordinance 2-2023, O'Neill motioned and Manifold seconded. Motion carried.

Amendment to Stormwater Ordinance to exempt "high tunnel" or "hoop houses" – Supervisor O'Neill motioned to table this until next month due to not having enough time to review and Chairman Manifold seconded. Motion carried.

<u>Municipal Records Manual Resolution No. 6-2023-</u> Supervisor Wisnom motioned to adopt Resolution 6-2023 and Supervisor O'Neill seconded. Motion carried.

<u>International Property Maintenance Code</u>- There was a special meeting held on this and will be a second meeting later this month.

<u>Peddling and Solicitation Ordinance</u> – After much discussion, Attorney Miller stated this is hard to enforce and without a police department this might not be effective for us to have this ordinance. Mary Glass via Zoom commented that they would just like a sign posted stating that solicitors would need a permit and maybe that would stop a lot of the solicitation. Attorney Miller commented that the HOA could establish something like this. Ms. Glass said she will bring this up at their next meeting. Supervisor O'Neill suggested asking the HOA to put a no solicitation sign at the entrance.

<u>Updates to Fee Schedule/Ordinances</u>- Attorney Miller discussed violations of the permit ordinance and has been reviewing with Katie different options for penalties in situations if someone applies after the fact then should there be a penalty for this. This allows the

Board to set fees by resolution. He suggested they motion to put a fee schedule. Miller will get something together for the June meeting.

#### Other Business:

<u>Act 537</u> – 17855 N. Barrens Road Septic Issue that has been ongoing. After much discussion Supervisor Wisnom motioned to allow Attorney Miller to reach out to the Sewer Authority and Chairman Manifold will attend the Authority meeting. Supervisor O'Neill seconded. Motioned carried.

<u>Empty Filing Cabinets</u> – We have 5 single fire safe filing cabinets and 2 long cabinets, approximately 6 ft long, that we no longer need. The manager is requesting to advertise to other Townships that may need these. Attorney Miller stated that we do not have to advertise so Katie will reach out to other TWP's.

<u>Motion to authorize JCI TIF Release</u> – Supervisor O'Neill motioned to authorize the release of \$8,137.48 tax amount and Wisnom seconded. Motion carried.

<u>Permit Process</u> – to let everyone know that we now have DCCS as our building codes official and Kevin Hertzog as BCO. Things have changed a little with the permit process, but a good plan has been put in place.

#### Personnel-

<u>Albert 'Duke' Little</u> – The Road Master and Manager have conducted Dukes annual performance review. He has done an excellent job learning the equipment and is a true asset to the Township. Chairman Manifold motioned for a \$2 per hour raise effective on his anniversary date of May 16. Supervisor O'Neill seconded. Motion carried.

<u>Public Comment-</u> Wayne McElwain of McElwain Heights is concerned and wanted to discuss the issue of water running into some of the yards behind his house on Edie Circle. Chairman Manifold told him that our office has been made aware of the situation and that our engineers will be checking into this.

Chairman Manifold adjourned the meeting at 8:27pm.

Diana Manker, Recording Secretary

May 8, 2023- May 1, 2024 Asphalt Contract

			York Mate	rials Group
<b>ASPHALT</b>			Pick up	Deliv
500	TONS (More or Less)	SUPERPAVE ASPHALT MIXTURE DESIGN 9.5MM FINE GRADED.	\$73.85	\$86.15
4000	TONS (More or Less)	SUPERPAVE ASPHALT MIXTURE DESIGN 12.5MM WEARING.	\$71.30	\$83.60
3000	TONS (More or Less)	SUPERPAVE ASPHALT MIXTURE DESIGN, 25 MM WEARING.	\$61.80	\$74.10
100	TONS (More or Less)	COLD PATCH	\$108.00	\$116.35

2023	Stone	Bid
Open	ing	

		Opening						
			<u>Kin</u>	sley	<u>Vul</u>	ca <u>n</u>	York Buildi	
STONE			Pick up	Deliv	Pick up	Deliv	Pick up	Deliv
450	TONS (More or Less)	#2 WASHED ASHTO#67	\$15.00	\$22.50	\$20.00	\$26.80	\$13.00	\$21.35
2500	TONS (More or Less)	#4 BALLAST ASHTO#01	\$15.00	\$22.50	\$20.00	\$26.80	\$13.00	\$22.90
800	TONS (More or Less)	RIP-RAP R-6 (24")	\$23.00	\$35.50	\$30.60	\$43.60	\$18.00	\$31.40
3000	TONS (More or Less)	#2-A PENNDOT CRUSHER RUN	\$8.75	\$16.25	\$14.85	\$21.65	\$8.75	\$17.10
800	TONS (More or Less)	#1-B STONE 1/2" ASHTO#8	\$16.00	\$23.50	\$22.20	\$29.00	\$17.90	\$26.25
600	TONS (More or Less)	#57-2B ASHTO#57	\$15.00	\$22.50	\$20.00	\$26.80	\$13.00	\$21.35

#### **HOPEWELL TOWNSHIP**

#### **RESOLUTION NO. 6-2023**

A RESOLUTION OF HOPEWELL TOWNSHIP, YORK COUNTY, PENNSYLVANIA INDICATING INTENT TO FOLLOW MUNICIPAL RECORDS SCHEDULE

WHEREAS, A Local Government Records Committee was created by Act 428 of 1968 and empowered thereby to make rules and regulations for records disposition; and

WHEREAS, The Municipal Records Manual was approved by said Committee on December 16, 2008 (as amended March 28, 2019); and,

WHEREAS, Hopewell Township desires to dispose of records according to statutory requirements.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Hopewell Township, York County, Pennsylvania, that it intends to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008 (as amended March 28, 2019).

ADOPTED THIS 4th day of May, 2023.

ATTEST:

Katie Berry Secretary

HOPEWELL TOWNSHIP BOARD OF SUPERVISORS

Aaron Manifold, Chairman

By:

ohn Ø'Neill, Supervisor

Rv

David Wisnom, Supervisor

#### HOPEWELL TOWNSHIP YORK COUNTY, PENNSYLVANIA

#### **ORDINANCE NO. 2-2023**

AN ORDINANCE AMENDING THE HOPEWELL TOWNSHIP, YORK COUNTY, ZONING ORDINANCE TO ALLOW FOR SMALL SCHOOLS IN THE AGRICULTURAL (A) ZONE

WHEREAS, Hopewell Township, York County, Pennsylvania ("Township") is a second class township duly organized and existing under the Second Class Township Code; and,

WHEREAS, pursuant to the Pennsylvania Municipalities Planning Code, 53 P.S. §10101 et seq ("MPC"), the Township is authorized to adopt a Zoning Ordinance; and

WHEREAS, the Township adopted a Zoning Ordinance ("Zoning Ordinance") by Ordinance dated June 20, 1974, as amended and codified as Chapter 27 of the Hopewell Township Code of Municipal Ordinances (the "Code); and

WHEREAS, the Township now desires to amend the Zoning Ordinance as set forth in this Ordinance.

#### NOW, THEREFORE, BE IT ORDAINED AND ENACTED as follows:

**SECTION 1**. All prior amendments of the Zoning Ordinance are incorporated herein.

**SECTION 2.** Certain definitions found in Section 27-103.2 of the Zoning Ordinance are hereby amended as follows: <sup>1</sup>.

<u>School, Small-A public or nonpublic primary or secondary school primarily for children between the ages of 5 and 19, inclusive, that provides state-required or state-funded educational programs.</u>

**SECTION 3.** Section 27-204.2.B of the Zoning Ordinance is hereby amended to include the following accessory use in the Agricultural Zone:

(15) Small school (See § 27-317, Subsection 7).

<sup>&</sup>lt;sup>1</sup> Additions to the Ordinance shall be <u>underlined</u>. Deletions from the Ordinance shall be <del>crossed</del> through.

**SECTION 4.** Section 27-317 of the Zoning Ordinance is hereby amended to add Subsection 7 as follows:

(7) Small school. Small schools shall be permitted as an accessory use (a primary use within a leased area) in the Agricultural Zone, and shall be subject to the following requirements:

A. The small school shall have a minimum leasehold of 40,000 square feet and a maximum of 1.5 acres designated for school use.

B. The small school building shall be a single-story structure and shall not exceed 2,000 square feet, inclusive of covered porches, patios, entryways, and the like.

C. The small school shall have no more than 40 students enrolled at any given time.

D. The directors or operator of the small school shall provide to the township for review and approval a lease between the small school and the property owner.

E. The owner the property or his designee shall submit to the Township for review and approval a Land Development Plan that complies with the Township Zoning and Subdivision and Land Development Ordinances.

F. Playground areas shall be set back at least 100 feet from any residential zone.

G. Parking shall be provided pursuant to § 27-305, except that the parking area need not be paved with concrete or bituminous paving material, as otherwise required by § 27-305.6, but must be, and maintained as, mud-free. Parking areas may include covered sheds or other accessory buildings compliant with this chapter.

H. Nothwithstanding the foregoing, all other dimensional and setback

requirements of this chapter shall be met as they apply to the leasehold boundaries.

**SECTION 5.** Section 27-305.2 of the Zoning Ordinance is hereby amended as follows:

To the bottom of the list of "Type of Use, Minimum of One Parking Sapce for Each", add

Small school 200 square feet of gross floor area

**SECTION 6.** Repealer. In the event that this Ordinance shall be in conflict with any other duly adopted Ordinance of the Township, it is hereby ordained that this Ordinance shall govern.

SECTION 7. Severability. In the event any provision, section, sentence, clause or part of this Ordinance shall be held by any Court or Administrative tribunal of competent jurisdiction to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of the Ordinance, it being the intent of the Township that such remainder shall be and shall remain in full force and effect.

**SECTION 8.** Effective Date. This Ordinance shall be effective five (5) days after enactment.

**ORDAINED AND ENACTED** this 4th day of May, 2023.

ATTEST:

Katie Berry, Manager

HOPEWELL TOWNSHIP BOARD OF SUPERVISORS

Aaron R. Manifóld, Chairman

David T. Wisnom, Supervisor

John J. O'Neill, Supervisor

3

#### ATTESTATION TO THE YORK COUNTY JUDICIAL CENTER

I hereby certify that the within Ordinance is a true and correct copy of Ordinance No. 2-2022 entitled, "AN ORDINANCE AMENDING THE HOPEWELL TOWNSHIP, YORK COUNTY, ZONING ORDINANCE TO ALLOW FOR SMALL SCHOOLS IN THE AGRICULTURAL (A) ZONE" which was adopted by the Hopewell Township Board of Supervisors at a scheduled public meeting on Thursday, May 4, 2023.

Date: 5-9-22

Andrew J. Miller MPL Law Firm, LLP 96 S. George St., Suite 520

York, PA 17401 (717) 845-1524

Solicitor for Hopewell Township

#### HOPEWELL TOWNSHIP PO BOX 429 STEWARTSTOWN PA 17363--042

#### PO#:

**Account** 1430125

AD# 0005670075 Ordered By Tina Warner

**Tax Amount** \$0.00

Total Amount \$406.00

**Payment Method** Invoice

**Payment Amount** \$0.00

**Amount Due** \$406.00

Ad Order Notes:

Sales Rep: THayes1

Order Taker: THayes1

**Order Created** 

04/17/2023

			-		
Product	Placement	Class	# Ins	Start Date	End Date
YOR-Daily Record&Dispatch	YOR-Legals	Public Notices	2	04/20/2023	04/27/2023
YOR-ydr.com	YORW-Legals	Public Notices	2	04/20/2023	04/27/2023

#### Text of Ad: 04/17/2023

#### NOTICE OF PUBLIC HEARING AND INTENT TO ADOPT ORDINANCE

ORDINANCE

NOTICE is hereby given that the Board of Supervisors of Hopewell Township at their regularly scheduled public meeting on Thursday, May 4, 2023 at 7:00 p.m. at the Township Office at 3336 Bridgeview Road, Stewartstown, Pennsylvania 17363, will hold a public hearing and shall consider for adoption "AN ORDINANCE AMENDING THE HOPEWELL TOWNSHIP, YORK COUNTY, ZONING ORDINANCE TO ALLOW FOR SMALL SCHOOLS IN THE AGRICULTUR-AL (A) ZONE." Section 1 of the Ordinance incorporates all prior amendments. Section 2 amends \$27-103.2 of the Code by adding a definition for "School, Small". Section 3 amends \$27-204.2.B of the Code to add small Schools as a permitted use in the Agriculture (A) Zone. Section 4 amends \$27-305.2 of the Code to add a parking requirement for small schools. Section 5 amends \$27-305.2 of the Code to add a parking requirement for small schools. Section 6 repeals all inconsistent ordinances. Section 7 maintains the validity of the ordinance if any section is stricken by a court. Section 8 makes the ordinance effective five days after enactment. Copies of the ordinance are available at this newspaper, the York County Law Library, or the Township Office.

Andrew J, Miller, Solicitor

9:20 AM 05/03/23 Cash Basis

# **Hopewell Township** Balance Sheet Prev Year Comparison As of April 30, 2023

Current Assets   Current Liabilities		Apr 30, 23	Apr 30, 22	\$ Change	% Change
Checking/Savings   100.00   General Fund Checking   100.00   General Fund Checking   100.00   General Fund Checking   100.00   General Fund Checking   611,336.39   322,225.99   289,110.40   89.7%   101.00   General Fund Checking   611,336.39   414,015.99   197,320.40   47.7%					
100. Checking/Savings					
100,00 - General Fund Checking   100,00 - General Fund Checking - Other   611,336.39   322,225.99   289,110.40   89,7%   100.00 - General Fund Checking   611,336.39   322,225.99   289,110.40   89,7%   101,00 - Cell Tower MMA   123,446.61   79,932.39   43,514.25   54.4%   102,00 - Traffic Light MMA   3,083.55   6,152.54   3,094.19   50,3%   103.00 - Facilities Fund MMA   2,481,177.79   2,146,697.66   334,480.13   15.6%   104.00 - Equipment Fund MMA   329,271.74   295,483.63   33,788.11   11.4%   107 - ARPA   524,495.55   270,492.70   254,002.85   93,9%   108.00 - RoFo Traffic Light Agreement   20,000.00   000,000.00   100.0%   100.0%   100.00 - 100.00   100.00	• •				
100.01 - Johnson Controls   0.00   91,790.00   91,790.00   91,790.00   89.7%   89.7%   100.00   69.7%   611,336.39   322,225.99   289,110.40   89.7%   101.00 - Cell Tower MMA   123,446.61   79,932.39   43,514.22   54.4%   102.00 - Traffic Light MMA   3,058.35   6,152.54   3,094.19   50.3%   103.00 - Facilities Fund MMA   2481,777   214,6697.66   334,480.13   15.6%   104.00 - Equipment Fund MMA   2491,777   24,6697.66   334,480.13   15.6%   104.00 - Equipment Fund MMA   329,271.74   295,483.63   33,788.11   11.4%   107 - ARPA   524,495.55   270,492.70   226,002.85   93.9%   108.00 - RoFo Traffic Light Agreement   20,000.00   0.00   20,000.00   100.0%					
Total 100.00   General Fund Checking		0.00	91,790.00	-91,790.00	-100.0%
101.00 · Cell Tower MMA	100.00 · General Fund Checking - Other	611,336.39	322,225.99	289,110.40	89.7%
102.00	Total 100.00 · General Fund Checking	611,336.39	414,015.99	197,320.40	47.7%
102.00 - Traffic Light MMA	101.00 · Cell Tower MMA	123,446,61	79.932.39	43.514.22	54.4%
104.00   Equipment Fund MMA   329, 271, 74   295, 483, 63   33, 788, 11   11.4%   107 - ARPA   524, 495, 55   270, 492.70   254, 002.85   93.9%   108.00 \cdot RoFo Traffic Light Agreement   20,000.00   0.00   20,000.00   100.0%   20,000.00   100.0%   20,000.00   100.0%   20,000.00   100.0%   20,000.00	102.00 · Traffic Light MMA		6,152.54		-50.3%
107 - ARPA		2,481,177.79	2,146,697.66		15.6%
108.00 - RoFo Traffic Light Agreement   20,000.00   0.00   20,000.00   100.0%					
Total 100. · Checking/Savings 4,092,786.43 3,212,774.91 880,011.52 27.4% 105.00 · Payroll Checking 19,735.95 11,880.63 7,855.32 66.1% 106.00 · State Fund Checking 326,540.73 393,843.80 -67,303.07 -17.1% 106.00 · State Fund Checking 4,439,063.11 3,618,499.34 820,563.77 22.7% 107.00 · Common Payroll Checking 4,439,063.11 3,618,499.34 820,563.77 22.7% 107.00 · Common Payroll Checking 4,439,063.11 3,618,499.34 820,563.77 22.7% 107.01 · Common Payroll Liabilities Current Liabilities Current Liabilities Current Liabilities 210.00 · Payroll Liabilities 210.00 · Payroll Liabilities 210.00 · Payroll Liabilities 210.01 · Common Payroll Liabilities 210.02 · FICA Taxes Withheld 10.00 -89.90 89.90 100.0% 210.03 · Medicare Taxes Withheld 23.07 53.74 -30.67 -57.1% 210.06 · Local Income Taxes Withheld 1,431.76 297.65 1,134.11 381.0% 210.07 · Local Services Tax Withheld 1,28.00 30.00 98.00 326.7% 210.11 · Retirement Contributions 0.00 1,019.55 -1,019.55 -100.0% 210.14 · FICA Company Paid 0.00 89.90 -89.90 -100.0% 210.14 · FICA Company Paid 0.00 89.90 -89.90 -100.0% 210.15 · Fick Medicare Taxes Company Paid 0.00 89.90 -89.90 -100.0% 210.15 · Fick Medicare Taxes Company Paid 0.00 30.00 98.90 -89.90 -100.0% 10.10 · Payroll Liabilities 0.1,582.82 1,367.26 215.56 15.8% 10.10 · Payroll Description 0.10 · Payroll Description					
105.00 - Payroll Checking   19,735.95   11,880.63   7,855.32   66.1%   106.00 · State Fund Checking   326,540.73   393,843.80   -67,303.07   -17.1%   7.1%	108.00 · Ropo Tramic Light Agreement	20,000.00	0.00	20,000.00	100.0%
Total Checking	Total 100. · Checking/Savings	4,092,786.43	3,212,774.91	880,011.52	27.4%
Total Checking/Savings         4,439,063.11         3,618,499.34         820,563.77         22.7%           Total Current Assets         4,439,063.11         3,618,499.34         820,563.77         22.7%           TOTAL ASSETS         4,439,063.11         3,618,499.34         820,563.77         22.7%           LIABILITIES & EQUITY         Liabilities         Current Liabilities           210.00 - Payroll Liabilities         210.00 - Payroll Liabilities           210.00 - Payroll Liabilities         210.00 - Payroll Liabilities           210.00 - Payroll Liabilities         23.07         53.74         30.67         57.1%           210.01 - Payroll Liabilities         23.07         53.74         30.67         57.1%           210.02 - FICA Taxes Withheld         23.07         53.74         30.67         57.1%           210.03 - Medicare Taxes Withheld         1.431.76         297.65         1,134.11         381.0%           210.07 - Local Services Tax Withheld         128.00         30.00         98.00         326.7%           210.11 - Retirement Contributions         0.00         1,19.55         -1,019.55         -1,010.5%           210.14 - FICA Company Paid         0.00         3.99         -89.90         -100.0% <t< th=""><th></th><td>an 100 or 100 or</td><td></td><td></td><td></td></t<>		an 100 or			
Total Current Assets	106.00 · State Fund Checking	326,540.73	393,843.80	-67,303.07	-17.1%
TOTAL ASSETS 4,439,063.11 3,618,499.34 820,563.77 22.7%  LIABILITIES & EQUITY  Liabilities  Current Liabilities  Other Current Liabilities  210.02 · FICA Taxes Withheld 0.00 -89.90 89.90 100.0%  210.03 · Medicare Taxes Withheld 0.00 -21.04 21.04 100.0%  210.04 · PA UC Taxes Withheld 1,431.76 297.65 1,134.11 381.0%  210.07 · Local Services Tax Withheld 128.00 30.00 98.00 326.7%  210.11 · Retirement Contributions 0.00 1,019.55 -1,019.55 -100.0%  210.14 · FICA Company Paid 0.00 89.90 -89.90 -100.0%  210.15 · Medicare Taxes Company Paid 0.00 89.90 -89.90 -100.0%  210.10 · Payroll Liabilities - Other 0.00 -33.67 33.67 100.0%  Total 210.00 · Payroll Liabilities - Other 0.00 -33.67 33.67 100.0%  Total Current Liabilities 1,582.82 1,367.26 215.56 15.8%  Total Current Liabilities 1,582.82 1,367.26 215.56 15.8%  Total Current Liabilities 1,582.82 1,367.26 215.56 15.8%  Total Liabilities 1,582.82 1,367.26 215.56 15.8%  Total Current Liabilities 1,582.82 3,64,935.36 445,506.60 13.2%  30000 · Opening Balance 6 3,810,441.96 3,364,935.36 445,506.60 13.2%  30000 · Opening Balance Equity 20,000.00 0.00 20,000.00 100.0%  Net Income 607,038.33 252,196.72 354,841.61 140.7%	Total Checking/Savings	4,439,063.11	3,618,499.34	820,563.77	22.7%
LIABILITIES & EQUITY Liabilities Current Liabilities Other Current Liabilities 210.00 · Payroll Liabilities 210.02 · FICA Taxes Withheld 210.03 · Medicare Taxes Withheld 210.04 · PA UC Taxes Withheld 210.06 · Local Income Taxes Withheld 210.07 · Local Services Tax Withheld 210.17 · Retirement Contributions 210.18 · Medicare Taxes Company Paid 210.19 · Medicare Taxes Company Paid 210.10 · Payroll Liabilities - Other 210.10 · Payroll Liabilities - Other 310.10 · Payroll Liabilities 31.582.82 1.367.26 215.56 15.8%  Total Current Liabilities 1.582.82 1.367.26 215.56 15.8%  Total Current Liabilities 3.581.441.96 3.364,935.36 445,506.60 13.2% 275.00 · Fund Balance 3.810,441.96 3.364,935.36 445,506.60 13.2% 30000 · Opening Balance Equity 275.00 · Fund Balance 3.810,441.96 3.364,935.36 445,506.60 13.2% 30000 · Opening Balance Equity 275.00 · Fund Balance 3.810,441.96 3.364,935.36 445,506.60 13.2% 30000 · Opening Balance Equity 4.437,480.29 3.617,132.08 820,348.21 22.7%	Total Current Assets	4,439,063.11	3,618,499.34	820,563.77	22.7%
Current Liabilities	TOTAL ASSETS	4,439,063.11	3,618,499.34	820,563.77	22.7%
210.02   FICA Taxes Withheld   0.00   -89.90   89.90   100.0%	Liabilities Current Liabilities Other Current Liabilities				
210.04 · PA UC Taxes Withheld       23.07       53.74       -30.67       -57.1%         210.06 · Local Income Taxes Withheld       1,431.76       297.65       1,134.11       381.0%         210.07 · Local Services Tax Withheld       128.00       30.00       98.00       326.7%         210.11 · Retirement Contributions       0.00       1,019.55       -1,019.55       -100.0%         210.14 · FICA Company Paid       0.00       89.90       -89.90       -100.0%         210.15 · Medicare Taxes Company Paid       -0.01       21.03       -21.04       -100.1%         210.00 · Payroll Liabilities - Other       0.00       -33.67       33.67       100.0%         Total 210.00 · Payroll Liabilities       1,582.82       1,367.26       215.56       15.8%         Total Other Current Liabilities       1,582.82       1,367.26       215.56       15.8%         Total Liabilities       1,582.82       1,367.26       215.56       15.8%         Total Liabilities       3,810,441.96       3,364,935.36       445,506.60       13.2%         275.00 · Fund Balance       3,810,441.96       3,364,935.36       445,506.60       13.2%         30000 · Opening Balance Equity       20,000.00       0.00 <td< th=""><th></th><th>0.00</th><th>-89.90</th><th>89.90</th><th>100.0%</th></td<>		0.00	-89.90	89.90	100.0%
210.06 · Local Income Taxes Withheld         1,431.76         297.65         1,134.11         381.0%           210.07 · Local Services Tax Withheld         128.00         30.00         98.00         326.7%           210.11 · Retirement Contributions         0.00         1,019.55         -1,019.55         -100.0%           210.14 · FICA Company Paid         0.00         89.90         -89.90         -100.0%           210.15 · Medicare Taxes Company Paid         -0.01         21.03         -21.04         -100.1%           210.00 · Payroll Liabilities - Other         0.00         -33.67         33.67         100.0%           Total 210.00 · Payroll Liabilities         1,582.82         1,367.26         215.56         15.8%           Total Other Current Liabilities         1,582.82         1,367.26         215.56         15.8%           Total Liabilities         1,582.82         1,367.26         215.56         15.8%           Total Liabilities         3,810,441.96         3,364,935.36         445,506.60         13.2%           275.00 · Fund Balance         3,810,441.96         3,364,935.36         445,506.60         13.2%           30000 · Opening Balance Equity         20,000.00         0.00         20,000.00         100.0%           Net Income         4,4	210.03 · Medicare Taxes Withheld	0.00		21.04	
210.07 · Local Services Tax Withheld         128.00         30.00         98.00         326.7%           210.11 · Retirement Contributions         0.00         1,019.55         -1,019.55         -100.0%           210.14 · FICA Company Paid         0.00         89.90         -89.90         -100.0%           210.15 · Medicare Taxes Company Paid         -0.01         21.03         -21.04         -100.1%           210.00 · Payroll Liabilities - Other         0.00         -33.67         33.67         100.0%           Total 210.00 · Payroll Liabilities         1,582.82         1,367.26         215.56         15.8%           Total Other Current Liabilities         1,582.82         1,367.26         215.56         15.8%           Total Liabilities         2,810.441.96         3,364,935.36         445,506.60         13.2%           30000 · Fund Balance         3,810,441.96         3,364,935.36         445,506.60         13.2%	210.04 · PA UC Taxes Withheld		53.74	-30.67	
210.11 · Retirement Contributions       0.00       1,019.55       -1,019.55       -100.0%         210.14 · FICA Company Paid       0.00       89.90       -89.90       -100.0%         210.15 · Medicare Taxes Company Paid       -0.01       21.03       -21.04       -100.1%         210.00 · Payroll Liabilities - Other       0.00       -33.67       33.67       100.0%         Total 210.00 · Payroll Liabilities       1,582.82       1,367.26       215.56       15.8%         Total Other Current Liabilities       1,582.82       1,367.26       215.56       15.8%         Total Liabilities       1,582.82       1,367.26       215.56       15.8%         Total Liabilities       1,582.82       1,367.26       215.56       15.8%         Equity       275.00 · Fund Balance       3,810,441.96       3,364,935.36       445,506.60       13.2%         30000 · Opening Balance Equity       20,000.00       0.00       20,000.00       100.0%         Net Income       607,038.33       252,196.72       354,841.61       140.7%         Total Equity       4,437,480.29       3,617,132.08       820,348.21       22.7%					
210.14 · FICA Company Paid       0.00       89.90       -89.90       -100.0%         210.15 · Medicare Taxes Company Paid       -0.01       21.03       -21.04       -100.1%         210.00 · Payroll Liabilities - Other       0.00       -33.67       33.67       100.0%         Total 210.00 · Payroll Liabilities       1,582.82       1,367.26       215.56       15.8%         Total Other Current Liabilities       1,582.82       1,367.26       215.56       15.8%         Total Liabilities       1,582.82       1,367.26       215.56       15.8%         Total Liabilities       1,582.82       1,367.26       215.56       15.8%         Equity         275.00 · Fund Balance       3,810,441.96       3,364,935.36       445,506.60       13.2%         30000 · Opening Balance Equity       20,000.00       0.00       20,000.00       100.0%         Net Income       607,038.33       252,196.72       354,841.61       140.7%         Total Equity       4,437,480.29       3,617,132.08       820,348.21       22.7%					
210.15 · Medicare Taxes Company Paid 210.00 · Payroll Liabilities - Other         -0.01 0.00 -33.67         21.03 3.67         -21.04 100.0%           Total 210.00 · Payroll Liabilities         1,582.82         1,367.26         215.56         15.8%           Total Other Current Liabilities         1,582.82         1,367.26         215.56         15.8%           Total Current Liabilities         1,582.82         1,367.26         215.56         15.8%           Total Liabilities         1,582.82         1,367.26         215.56         15.8%           Equity         275.00 · Fund Balance         3,810,441.96         3,364,935.36         445,506.60         13.2%           30000 · Opening Balance Equity         20,000.00         0.00         20,000.00         100.0%           Net Income         607,038.33         252,196.72         354,841.61         140.7%           Total Equity         4,437,480.29         3,617,132.08         820,348.21         22.7%			20.00		
210.00 · Payroll Liabilities - Other         0.00         -33.67         33.67         100.0%           Total 210.00 · Payroll Liabilities         1,582.82         1,367.26         215.56         15.8%           Total Other Current Liabilities         1,582.82         1,367.26         215.56         15.8%           Total Current Liabilities         1,582.82         1,367.26         215.56         15.8%           Total Liabilities         1,582.82         1,367.26         215.56         15.8%           Equity         275.00 · Fund Balance         3,810,441.96         3,364,935.36         445,506.60         13.2%           30000 · Opening Balance Equity         20,000.00         0.00         20,000.00         100.0%           Net Income         607,038.33         252,196.72         354,841.61         140.7%           Total Equity         4,437,480.29         3,617,132.08         820,348.21         22.7%					
Total 210.00 · Payroll Liabilities         1,582.82         1,367.26         215.56         15.8%           Total Other Current Liabilities         1,582.82         1,367.26         215.56         15.8%           Total Current Liabilities         1,582.82         1,367.26         215.56         15.8%           Total Liabilities         1,582.82         1,367.26         215.56         15.8%           Equity         275.00 · Fund Balance         3,810,441.96         3,364,935.36         445,506.60         13.2%           30000 · Opening Balance Equity         20,000.00         0.00         20,000.00         100.0%           Net Income         607,038.33         252,196.72         354,841.61         140.7%           Total Equity         4,437,480.29         3,617,132.08         820,348.21         22.7%					
Total Current Liabilities         1,582.82         1,367.26         215.56         15.8%           Total Liabilities         1,582.82         1,367.26         215.56         15.8%           Equity         275.00 · Fund Balance         3,810,441.96         3,364,935.36         445,506.60         13.2%           30000 · Opening Balance Equity         20,000.00         0.00         20,000.00         100.0%           Net Income         607,038.33         252,196.72         354,841.61         140.7%           Total Equity         4,437,480.29         3,617,132.08         820,348.21         22.7%	•	1,582.82	1,367.26	215.56	15.8%
Total Liabilities         1,582.82         1,367.26         215.56         15.8%           Equity         275.00 · Fund Balance         3,810,441.96         3,364,935.36         445,506.60         13.2%           30000 · Opening Balance Equity         20,000.00         0.00         20,000.00         100.0%           Net Income         607,038.33         252,196.72         354,841.61         140.7%           Total Equity         4,437,480.29         3,617,132.08         820,348.21         22.7%	Total Other Current Liabilities	1,582.82	1,367.26	215.56	15.8%
Equity       3,810,441.96       3,364,935.36       445,506.60       13.2%         30000 · Opening Balance Equity       20,000.00       0.00       20,000.00       100.0%         Net Income       607,038.33       252,196.72       354,841.61       140.7%         Total Equity       4,437,480.29       3,617,132.08       820,348.21       22.7%	Total Current Liabilities	1,582.82	1,367.26	215.56	15.8%
275.00 · Fund Balance       3,810,441.96       3,364,935.36       445,506.60       13.2%         30000 · Opening Balance Equity       20,000.00       0.00       20,000.00       100.0%         Net Income       607,038.33       252,196.72       354,841.61       140.7%         Total Equity       4,437,480.29       3,617,132.08       820,348.21       22.7%	Total Liabilities	1,582.82	1,367.26	215.56	15.8%
275.00 · Fund Balance       3,810,441.96       3,364,935.36       445,506.60       13.2%         30000 · Opening Balance Equity       20,000.00       0.00       20,000.00       100.0%         Net Income       607,038.33       252,196.72       354,841.61       140.7%         Total Equity       4,437,480.29       3,617,132.08       820,348.21       22.7%	Equity				
Net Income         607,038.33         252,196.72         354,841.61         140.7%           Total Equity         4,437,480.29         3,617,132.08         820,348.21         22.7%		3,810,441.96	3,364,935.36	445,506.60	13.2%
<b>Total Equity</b> 4,437,480.29 3,617,132.08 820,348.21 22.7%					
	Net Income	607,038.33	252,196.72	354,841.61	140.7%
TOTAL LIABILITIES & EQUITY 4,439,063.11 3,618,499.34 820,563.77 22.7%	Total Equity	4,437,480.29	3,617,132.08	820,348.21	22.7%
	TOTAL LIABILITIES & EQUITY	4,439,063.11	3,618,499.34	820,563.77	22.7%

# Hopewell Township Expenses by Vendor Detail April 2023

Date	Num	Accou	unt	Original Amount	Paid Amount	Balance
AERO ENERGY 04/17/2023 04/17/2023 04/17/2023	598.400 GAL PRO 1000.100 GALLONS 195.600 GALLONS	409.02 · Heatir 438.04 · Vehicl 438.04 · Vehicl	le Fuel	944.75 3,075.41 603.78	944.75 3,075.41 603.78	944.75 4,020.16 4,623.94
Total AERO ENERGY					4,623.94	4,623.94
ANDREW FOWLER 04/10/2023	Clothing	409.01 · Buildir	ng Supplies	200.00	200.00	200.00
Total ANDREW FOWL	ER				200.00	200.00
ARMSTRONG 04/27/2023	4/26-5/25/23 Svcs.	409.03 · Teleph	none/Inte	272.50	272.50	272.50
Total ARMSTRONG					272.50	272.50
ARRO CONSULTING, 04/27/2023	INC GIS Services	400.08 · Dues/	Subscript	1,757.50	1,757.50	1,757.50
Total ARRO CONSULT	ING, INC				1,757.50	1,757.50
AT&T 04/27/2023	4/4C E/4E/00 O-II	400.00 Talasah		400.00	*	
	4/16-5/15/23 Cell	409.03 · Teleph	ione/inte	188.69	188.69	188.69
Total AT&T	===				188.69	188.69
04/27/2023	DILETS 4/7 - 5/4/23	452.02 · Hopew	ell Area	268.93	268.93	268.93
Total BEARS PORTAB	LE TOILETS				268.93	268.93
BENILDA SAGASTUMI 04/27/2023	E May	409.09 · Bldg. 8	& Offices	150.00	150.00	150.00
Total BENILDA SAGAS	TUME				150.00	150.00
CGA LAW FIRM, PC 04/27/2023 04/27/2023	General Business Hopkins	404.00 · Attorne 404.00 · Attorne		1,197.00 498.00	1,197.00 498.00	1,197.00 1,695.00
Total CGA LAW FIRM,	PC				1,695.00	1,695.00
CLEVELAND BROTHE 04/27/2023	RS EQUIPMENT CO., I Rental of Excavator	NC. 438.05 · Equipn	nent Ren	12,510.00	12,510.00	12,510.00
Total CLEVELAND BRO	OTHERS EQUIPMENT (			,	12,510.00	12,510.00
COUNTY OF YORK					12,010.00	12,010.00
04/27/2023	Postage & Tax Svs	403.03 · Other S	Services	924.86	924.86	924.86
Total COUNTY OF YOR	rK				924.86	924.86
DONNIES 10 POINT LA 04/27/2023 04/27/2023	Mowing Mowing	430.01 · Lawn C 430.01 · Lawn C	Care	75.00 75.00	75.00 75.00	75.00 150.00
04/27/2023 04/27/2023	Mowing Mowing	430.01 · Lawn C		75.00 75.00	75.00 75.00	225.00 300.00
Total DONNIES 10 POIN	•				300.00	300.00
EUREKA CONSOLIDAT 04/10/2023	TED 2023 Q2 Qrt EMS	412.00 · Ambula	ance/Re	10,000.00	10,000.00	10,000.00
Total EUREKA CONSOL				,	10,000.00	10,000.00
GROFF TRACTOR & EG					, 500.00	. 5,000.00
04/17/2023 04/27/2023	,	437.01 · Parts fo 437.01 · Parts fo		611.67 3,897.10	611.67 3,897.10	611.67 4,508.77
Total GROFF TRACTOR	R & EQUIPMENT, LLC				4,508.77	4,508.77

# Hopewell Township Expenses by Vendor Detail April 2023

Date	Num	Account	Original Amount	Paid Amount	Balance
KEYSTONE CONC 04/27/2023	CRETE PRODUCTS Shed Project	438.02 · Supplies	1,600.00	1,600.00	1,600.00
Total KEYSTONE	CONCRETE PRODUCTS			1,600.00	1,600.00
KIMBALL MIDWE					
04/10/2023	Paint	409.01 · Building Supplies	432.22	432.22	432.22
Total KIMBALL MII				432.22	432.22
KINSLEY MATERI 04/27/2023	ALS Shed project	438.02 · Supplies	983.04	983.04	983.04
Total KINSLEY MA	TERIALS			983.04	983.04
KLEPPERS 04/17/2023 04/27/2023	Annual Fee Annual Fee	409.05 · Repairs and M 409.05 · Repairs and M	250.00 10.00	250.00 10.00	250.00 260.00
Total KLEPPERS				260.00	260.00
KLUGH ANIMAL C 04/17/2023	ONTROL SERVICES Billable Services	419.01 · Animal Control	45.80	45.80	45.80
Total KLUGH ANIM	IAL CONTROL SERVICES			45.80	45.80
MARTIN & MARTIN	INC.				
04/10/2023 04/10/2023 04/10/2023	Municipal Engineer Mayberry-Inspectio Stoltzfus-Stifler	408.00 Engineering Se 408.01 Engineering Re 408.00 Engineering Se	177.50 1,471.60 330.00	177.50 1,471.60 330.00	177.50 1,649.10 1,979.10
Total MARTIN & MA	ARTIN INC.			1,979.10	1,979.10
MEDIA ONE PA					
04/10/2023 04/17/2023	Hearing notices Hearing notices	400.04 · Advertising 400.04 · Advertising	276.00 1,425.00	276.00 1,425.00	276.00 1,701.00
Total MEDIA ONE F	PA			1,701.00	1,701.00
MET ED 04/10/2023 04/27/2023 04/27/2023	2/25-3/28/23 Lee St Ridge Meadow E Forrest Ave	438.07 · Other Services 409.04 · Electric 433.01 · Supplies	52.80 5.57 101.38	52.80 5.57 101.38	52.80 58.37 159.75
Total MET ED				159.75	159.75
MPL LAW FIRM 04/10/2023 04/10/2023 04/10/2023 04/10/2023 04/10/2023 04/10/2023 04/10/2023 04/10/2023 04/10/2023 04/10/2023 04/10/2023 04/10/2023 04/10/2023 04/10/2023 Total MPL LAW FIR		404.00 · Attorney Fees 404.02 · Attorney Fees 404.00 · Attorney Fees	204.30 108.00 233.70 432.00 108.00 64.00 80.00 6,722.00 356.60 162.00 252.00 378.00 8,478.00	204.30 108.00 233.70 432.00 108.00 64.00 80.00 6,722.00 356.60 162.00 252.00 378.00 8,478.00	204.30 312.30 546.00 978.00 1,086.00 1,150.00 1,230.00 7,952.00 8,308.60 8,470.60 8,722.60 9,100.60 17,578.60
PA Chamber Insura 04/17/2023	ance May 2023	406.02 · Insurance and	11,550.09	11,550.09	11,550.09
Total PA Chamber In	•		,	11,550.09	11,550.09

# **Hopewell Township** Expenses by Vendor Detail April 2023

Date	Num	Acc	count	Original Amount	Paid Amount	Balance
PURCHASE POWER 04/27/2023	Postage	406.05 · Pos	stage	301.50	301.50	301.50
Total PURCHASE POV	VER				301.50	301.50
QUALITY/ KYOCERA	DOCUMENT SOLUTIO	NS MID				
04/17/2023 04/17/2023	3/6/23-4/5/2023 4/1-4/30/23	406.04 · Oth	er Services er Services	53.08 581.16	53.08 581.16	53.08 634.24
Total QUALITY/ KYOC	ERA DOCUMENT SOL	UTIONS MID			634.24	634.24
SCANTEK						
04/17/2023	Scanning	406.08 · Sca	nning of Do	4,535.00	4,535.00	4,535.00
Total SCANTEK					4,535.00	4,535.00
SHREWSBURY TRUE						
04/10/2023	Supplies	437.01 · Part	ts for Repairs	16.14	16.14	16.14
Total SHREWSBURY 1	RUE VALUE				16.14	16.14
SOUTH PENN CODE O	CONSULTANTS LLC					
04/10/2023	UCC Inspections	413.04 · CC		1,764.50	1,764.50	1,764.50
04/10/2023 04/17/2023	Jan/Feb Zoning UCC Inspections	413.01 · Cod		14,415.52	14,415.52	16,180.02
04/17/2023	UCC Inspections	413.04 · CC   413.04 · CC	Payments f	689.50 1,038.00	689.50 1,038.00	16,869.52 17,907.52
Total SOUTH PENN CO	DDE CONSULTANTS L		•	*******	17,907.52	17,907.52
SPOT MEDIA					,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
04/27/2023	Website Updates etc	406.04 · Othe	er Services	125.00	125.00	125.00
Total SPOT MEDIA					125.00	125.00
STAPLES ADVANTAGE	E					
04/10/2023	Supplies	406.03 · Offic	e Supplies	25.98	25.98	25.98
04/10/2023	Supplies	409.01 · Build		56.78	56.78	82.76
04/10/2023	Supplies	409.01 · Build	ding Supplies	2.24	2.24	85.00
04/10/2023	Bldg Supplies	409.01 · Build		56.78	56.78	141.78
04/27/2023 04/27/2023	Supplies	406.03 · Offic		8.65	8.65	150.43
04/27/2023	Supplies Supplies	409.01 · Build 406.03 · Office		42.77 53.59	42.77 53.59	193.20 246.79
04/27/2023	Supplies	409.01 · Build		35.29	35.29	282.08
04/27/2023	Supplies	406.03 · Offic		1.44	1.44	283.52
Total STAPLES ADVAN	ITAGE				283.52	283.52
STAR PRINTING COMP	PANY					
04/17/2023	Legal Notice to bid	400.04 · Adve	ertising	332.50	332.50	332.50
Total STAR PRINTING	COMPANY				332.50	332.50
STEWARTSTOWN BOR						
04/10/2023	12/5/22-3/25/23	411.01 · Hydr	ant Service	1,120.76	1,120.76	1,120.76
Total STEWARTSTOWI					1,120.76	1,120.76
04/17/2023	TORICAL SOCIETY 2023 Contribution	459.05 · Histo	orical Society	1,500.00	1,500.00	1,500.00
Total STEWARTSTOWN	N HISTORICAL SOCIE	ГҮ			1,500.00	1,500.00
SUMMERS NAGY LAW	OFFFICES					
04/17/2023	Hopkins Appeal	404.00 · Attor	ney Fees	915.00	915.00	915.00
Total SUMMERS NAGY	LAW OFFFICES				915.00	915.00
					$\sim$	

9:21 AM 05/03/23 Cash Basis

### Hopewell Township Expenses by Vendor Detail April 2023

Date	Num		Account	<b>Original Amount</b>	Paid Amount	Balance
THE HOME DEPOT						
04/10/2023	Supplies	409.01	Building Supplies	336.62	336.62	336.62
04/10/2023	Supplies	409.01	Building Supplies	59.94	59.94	396.56
04/10/2023	Supplies	409.01	Building Supplies	472.14	472.14	868.70
Total THE HOME DEP	ОТ				868.70	868.70
UNITED CONCORDIA						
04/17/2023	May 2023	406.02	Insurance and	459.02	459.02	459.02
Total UNITED CONCO	RDIA				459.02	459.02
X/S WASTE TRANSPO	ORT INC.					
04/10/2023	Pull 30 Yd	409.05 -	Repairs and M	1,325.90	1,325.90	1,325.90
Total X/S WASTE TRA	NSPORT INC.				1,325.90	1,325.90
YOE PARTS & EQUIPI	MENT CO.					
04/17/2023	Parts	438.02 ·	Supplies	46.56	46.56	46.56
Total YOE PARTS & E	QUIPMENT CO.				46.56	46.56
YORK BUILDING PRO	DUCTS CO. INC.					
04/10/2023	Cold Patch	438.02 ·	Supplies	97.65	97.65	97.65
04/27/2023	2022 - Blanket Order	438.02 -	Supplies	6,204.86	6,204.86	6,302.51
04/27/2023	Cold Patch	438.02	Supplies	186.90	186.90	6,489.41
Total YORK BUILDING	PRODUCTS CO. INC.				6,489.41	6,489.41
YORK WATER COMPA	NY					
04/17/2023	2/27/23-3/30/2023	411.01 ·	Hydrant Service	542.69	542.69	542.69
Total YORK WATER Co	OMPANY				542.69	542.69
ΓAL					111,093.25	

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# PLEASE SIGN IN

## **Board of Supervisors Meeting**

**DATE**: <u>May 5, 2023</u>

NAME	ADDRESS
Salayre me Exercin	5098 mc Eliain Heights Fr.
Roger McElwain	5060 MiEtweis Hoighs Lu. 5 town
Steve Boyer	14979 LEIB School Rd STEWARTSTOWN