HOPEWELL TOWNSHIP YORK COUNTY PA BOARD OF SUPERVISORS REGULAR MEETING MINUTES FOR APRIL 6, 2023 HOPEWELL TOWNSHIP MEETING ROOM & ZOOM 7:00 PM

Chairman Manifold called the meeting to order at 7:00pm and opened the meeting with the Pledge of Allegiance. Executive Session was held prior to the meeting to discuss potential litigation. He asked that all in attendance sign in and anyone who may be recording the meeting give their name and address for the record. In attendance were Supervisors David Wisnom and John O'Neill, Attorney Andy Miller, and Township Manager Katie Berry.

PSP Township Status. Chairman Manifold let Corporal Dugan speak first as to not hold her up from her duties. She gave an update from September 2022 until present and reported no major incidents. She gave Lieutenant Grothy's contact info if ever needed. Chairman Manifold mentioned there are always concerns in the township about speeding. She then stated if there are any areas/roads of concern, they can try to send someone out to monitor and enforce. Residents can call the Lieutenant or the front desk at the State Police any time.

<u>Minutes</u>

Supervisor Wisnom motioned to approve the March 2, 2023, Board of Supervisors Regular meeting minutes, Supervisor O'Neill seconded. Motion carried.

Supervisor O'Neill motioned to approve the March 13, 2023; Special meeting minutes as distributed and Supervisor Wisnom seconded.

Treasurer's Report/Invoices

Supervisor Wisnom motioned to approve the March 31, 2023, Treasurer's report, and invoices. Chairman Manifold seconded; Motion carried.

Roads Report:

<u>Bids for road materials</u> – Chairman Manifold motioned to authorize the manager to advertise for stone and blacktop. Supervisor Wisnom seconded. Motioned carried. <u>Salt and Storage Buildings</u> – The road crew has been working hard on the demo and prep work for new construction. Chairman Manifold noted the slideshow of pictures that were displayed showing the progress they have made and the equipment that was used. Township Manager Katie Berry noted that the 2nd week of May is the tentative installation date.

Solicitor's Report:

Act 172- EMS Tax Relief - this has been advertised for a public hearing and adoption. Chairman Manifold then opened the public hearing for Act 172- EMS Tax Relief. Manifold asked Chief Dauberman who was present, if he had any comments and it is noted that he is in support of this Act. No other questions or comments and Manifold closed the public hearing. Supervisor O'Neill motioned to adopt Ordinance 1-2023 and Supervisor Wisnom seconded. Motioned carried.

International Property Maintenance Code - Attorney Miller recommended that the board sit down with the township codes official and determine what portions they would want to adopt in the manual. Supervisor O'Neill motioned to authorize the Manager to establish some dates for a workshop with the BCO. Attorney Miller also stated that we would also need to advertise the special meeting. Both Manifold and O'Neill agreed to amend the motion and add advertising the special meeting to the motion. Manifold seconded. Motion carried.

Amendment to Zoning Ordinance to Allow for Small Schools - York County Planning comments were received. They have asked why it is an accessory use. They questioned the acreage. They also asked if a dwelling right needs to be used for the small school. Chairman Manifold motioned to authorize the solicitor to proceed with the amendments to the zoning change and to advertise the ordinance as modified for the May meeting for public hearing and adoption. Supervisor O'Neill seconded. Motion carried.

Amendment to Stormwater Ordinance to exempt "high tunnel" or "hoop houses" Attorney Miller gave two samples of stormwater ordinances for the board to look at. Chairman Manifold stated he can reach out to one of the offices that handles this. Attorney Miller will also move forward in researching.

<u>Municipal Records Manual</u> The Township should adopt a simple ordinance acknowledging that it will follow the manual record retention policies in determining what public records may be destroyed. Supervisor Wisnom motioned for our solicitor to draft and advertise to adopt for records retention. Supervisor O'Neill seconded. Motion carried.

<u>Peddling and Solicitation Ordinance-</u> Mary Glass who was present via Zoom stated that she was waiting to see if the board came up with an ordinance for solicitation. Chairman Manifold tabled until next month to discuss further and they will review the samples from the solicitor.

<u>3738 Bowers Rd-</u> Attorney Miller gave an update on this property and a reverse subdivision plan is being submitted.

Subdivision/Land Development:

<u>Stoltzfus Plan-</u> Driveway improvements to be met. Chairman Manifold requested that the solicitor check into penalties or fines and report back next month.

<u>Carnell Subdivision-</u> Chairman Manifold motioned to reconsider and approve the waiver of rec fees and because it is not creating any new lots at this time. Supervisor O'Neill seconded. Motion carried.

Other Business:

<u>Met Ed Tree Contractor</u> – Requesting to have tree trucks parked in the parking lot through summer. The board decided against this due to all of the activities that will be going on this spring and summer.

<u>Junk Monkey</u> – Requesting volunteers to pick up trash in the Township. Chairman Manifold thinks this sounds like a good idea and Attorney Miller stated as long as they are properly insured.

Township files to be scanned – Consider quote to have files scanned. Manager Berry explained what these files consist of, and they are approximately 25 or so accounting size boxes of miscellaneous files from previous years that should be scanned vs shredded. The scanning company scans and indexes the files and they are saved forever. They gave us an estimate of \$9k. Supervisor Wisnom motioned to move forward, and Chairman Manifold seconded. Motion carried.

Appoint BCO & UCC Inspector - South Penn Codes Consultants has given Hopewell Township their 60-day notice that they will no longer be providing BCO or UCC code enforcement services but will continue Zoning and SEO services as usual. Manifold motioned to accept the receipt of the letter regarding their discontinuing these services. O'Neill seconded. Motion carried. Chairman Manifold then read and looked over a business model from Kevin Hertzog of Dependable Construction Code Services. O'Neill motioned to appoint Dependable Construction Code Services as BCO & UCC Inspector for Hopewell Township and Wisnom seconded. April 17 will be the effective date. Motion Carried. DCCS has also presented a fee schedule. O'Neill motioned to amend the current motion to accept this fee schedule as presented. Wisnom seconded. Motion carried. Act 537 & Interactive Zoning Map via GIS site- Ratify the quote to build database as our current Act 537 database is outdated. The quote for the GIS On Lot-Septic Management Application is \$2900 and the Interactive Zoning Map is \$695. Supervisor O'Neill motioned to approve both applications and Supervisor Wisnom seconded. Motion carried. <u>Unused Recycle Totes</u> – The Township has red recycle totes that can no longer be used with Penn Waste. They are available at the township at \$10 per can.

Personnel-

Employee Annual Review –First Annual performance review for Andrew Fowler (Road Crew Member). Drew has been doing a very good job, his review has been held and all is satisfactory and a recommendation of \$2 an hour increase. Chairman Manifold motioned to recommend a \$2 an hour increase for Drew. Supervisor O'Neill seconded. Motion carried.

<u>Employee Annual Review</u> – Annual performance review for Donald, "Donnie" McCauslin, Road Master. A review has been held and a recommendation of an hourly increase of \$4.53. Supervisor O'Neill motioned for the increase and Chairman Manifold seconded. Motion carried.

<u>Employee Annual Review</u> – Annual review for Katie Berry, Manager has been held. Chairman Manifold apologized for the delay as her review was to be done back in January. Katie has met most of her goals and has been doing an outstanding job. She

has new goals for next year and has been very instrumental in keeping the office moving forward. Manifold motioned for an increase of \$3.50 per hour and O'Neill seconded. Motion carried.

<u>Roads Department- Special Project Management</u> – Travis Mergler has taken the lead and has essentially been project manager on the new buildings project. He has done well with all communication with the board and Katie in the office. Manifold motioned for a \$1 an hour increase retroactive to the beginning of the project 3 weeks ago. O'Neill seconded. Motion carried.

<u>Public Comment-</u> Elmer Stoltzfus of Leib School Rd asked where to get a copy of his original deed. Chairman Manifold stated that he would have to go to the York County recorder of deeds office or have an attorney get a copy for him. Attorney Miller also made him aware that a settlement company can also access this online as well. Casey Davis of 19072 Valley Rd requested that his side of Valley Rd stay unpaved due to speeding. Chairman Manifold stated that Valley Rd is not on the list to be paved at this time.

Chairman Manifold adjourned the meeting at 8:47pm.
Diana Manker. Recording Secretary

APPOINTMENTS FOR 2023

NAME	OFFICE	<u>TERM</u>
Andy Miller, MPL Law Firm	Solicitor, Board of Supervisors	12/31/2023
Craig Sharnetzka, CGA Law Firm	Solicitor, Zoning Hearing Board	12/31/2023
Katie Berry	Manager	12/31/2023
Katie Berry	Secretary	12/31/2023
Katie Berry	Treasurer	12/31/2023
Katie Berry	Open Records Officer	12/31/2023
Donnie McCauslin, Jr.	Road Foreman	12/31/2023
Steve Boyer	Zoning Hearing Board	12/31/2025
Mark Anderson	HARP Board Member	12/31/2024
Martin & Martin	Engineer	12/31/2023
Keith Hunnings, South Penn Code Consultants	Zoning/Codes Enforcement/Floodplain Administrator	12/31/2023
Kevin Hertzog, Dependable Construction Code Services	BCO/UCC Inspections	12/31/2023
Keith Hunnings Steve McKeon	Sewage Enforcement Officer	12/31/2023
	Alternate Sewage Enforcement Officer	12/31/2023
John O'Neill	Vacancy Board	12/31/2023
David Wisnom John O'Neill	YATB Representative YATB Alternate	12/31/2023 12/31/2023
Aaron Manifold David Wisnom	Eureka Consolidated Fire Rep. Eureka Consolidated Fire Rep. Alternate	12/31/2023 12/31/2023
David Wisnom John O'Neill	Local Gov't Advisory Committee Local Gov't Advisory Committee Alternate	12/31/2023 12/31/2023
David Wisnom Aaron Manifold	Eureka Liaison Committee Eureka Liaison Committee Alternate	12/31/2023 12/31/2023
Chuck Webster	Emergency Coordinator	12/31/2023
Peoples Bank	Depository	12/31/2023
Gil Malone - Malone & Neubaum	Solicitor, Planning Committee	12/31/2023

Dependable Construction Code Services

Service with Integrity

Residential 2023 Fee Schedule

New One and Two Family Dwellings

Plan Review \$85.00 per hour

Per Inspection \$75.00

Additions, Renovations,

Plan Review \$75.00 per hour

Per Inspection \$70.00

Manufactured Home/ Modular Home

Includes Plan review and inspections \$550.00

Solar Panels (Ground and Roof Mounted)

Plan Review \$5.00 per \$1,000.00 of total construction value (min. \$300.00)

All Inspections \$150.00

FLAT RATE FEES

Pools

Above-ground pools, hot tubs, spas \$300.00

Above-ground pools with decking \$400.00

In-ground pools \$600.00

Bladder/Storable pools (per installation) \$60.00

Decks \$300.00

Pole Barns \$450.00

Single Construction Code inspection \$80.00

Residential Miscellaneous Fees

State EDU \$4.50 on all permits

Admin Fee for all Residential Permits \$25.00

Municipal Administration Fee X .10 of permit cost

Appeal Hearings \$200.00

UCC Stop Work Order/Notice Violations/Condemnation \$100.00

Appeal Hearings \$300.00

Court Appearance \$500.00

EXHIBIT A

2023 FEES

SUBDIVISION/LAND DEVELOPMENT

\$300 OR \$25/ACRE BEING SUBDIVIDED. THE

GREATER OF THE TWO

Escrow deposit

3% of the estimated costs of secured improvements or \$5,000, whichever is greater for

all subdivisions

(escrow shall not to fall below 1% of the estimated costs of secured improvements or

estimated costs of secured improvement

\$2,500.00, whichever is greater)

ZONING OR SALDO BOOK

\$15.00

CONSTRUCTION SPECS MANUAL

\$12.00

COMPREHENSIVE PLAN BOOK

\$40.00

AG REVIEW COMMITTEE

\$100.00 (\$25 each member)

ZONING HEARING BOARD HEARING

\$800.00

REZONING REQUEST

\$1,000.00

REVIEW OF PLAN BY BOS OR PC

\$25.00

REC FEE

\$3,200.00 per lot or building unit

ENGINEER FEES

Principal - \$110/hour Professional - \$100/hour Designer - \$90/hour Technical - \$74/hour

Subprofessional - \$67/hour

RECORDING FEES

Subdivision/Land Development Plan - \$50

Agreement - \$50

Both - \$75

FLOODPLAIN FEES

The land use permit fee shall be calculated as one -half the fee for a zoning permit as calculated according to the Township's approved fee

schedule. This fee shall include one

inspection. Each additional inspection thereafter

shall be \$50 per inspection.

Fees for any additional inspection or review required by the zoning officer, Township Engineer or Township Solicitor shall be at the approved

hourly rates for each.

SEWAGE ENFORCEMENT OFFICER 2023 SEO fees.pdf

(also see attached)

TAX COLLECTOR Tax Certifications - \$25

Speedy Tax Certifications - \$30 (within 24 hrs)

Research Fee - \$10/item

Duplicate real estate tax bill - \$10; tax receipt -\$1

Returned checks - \$50

SOLICITOR \$180/hour

\$125/hour for paralegal services

SOUTH PENN CODE CONSULTANTS

2023 SPCC Zoning Fees.pdf

(also see attached)

DEPENDABLE CODE SERVICES 2023 UCC fees.pdf

(also see attached)

RIGHT-TO-KNOW RTK fees.pdf

(also see attached)

YORK COUNTY PLANNING COMMISSION 2022 YCPC fees.pdf

(also see attached- 2022 is current)

2023 Fee Schedule As adopted by Resolution 3-2023 January 3, 2023

Dependable Construction Code Services

Service with Integrity

Commercial 2023 Fee Schedule

Inspections are charged by (SEE ATTACHED)

Cost of Construction Per the International Code Council Building Valuation Data

Cost of Construction (COC)

\$0 - \$350,000 \$0.015 * COC + \$150.00 per hour (plan review fee - min. \$300.00)

\$350,001 - \$1,000,000 Inspections \$0.017 * COC

Plan Review \$.0028 X Per square foot

\$1,00,001 - \$2,000,000 Inspections \$0.013 * COC

Plan Review \$.0028 X Per square foot

Over \$2,000,001 Inspections \$0.007 * COC

Plan Review \$.0028 X Per Square Foot

No Reinspection Fees on any UCC Approved permit

Miscellaneous Fees

State EDU \$4.50 on all permits

Admin Fee for all Permits \$50.00 Commercial

Municipal Administration Fee X .10 of permit cost

Appeal Hearings \$300.00

UCC Stop Work Order/Notice Violations/Condemnation \$150.00

Appeal Hearings \$400.00

Court Appearance \$700.00

Non Ucc Fees

Rental:

Inspections \$60.00 Per inspection Trip
Inspection admin fee \$15.00 Per inspection

Property Maintenance

First Inspection and warning letter \$100.00
Final Inspection compliance \$125.00
Second Inspection and Notice of Violation \$150.00
Civil Filing Fee \$200.00
Court Appearance \$300.00

Important Points

- The BVD is not intended to apply to alterations or repairs to existing buildings. Because the scope of alterations or repairs to an existing building varies so greatly, the Square Foot Construction Costs table does not reflect accurate values for that purpose. However, the Square Foot Construction Costs table can be used to determine the cost of an addition that is basically a stand-alone building which happens to be attached to an existing building. In the case of such additions, the only alterations to the existing building would involve the attachment of the addition to the existing building and the openings between the addition and the existing building.
- For purposes of establishing the Permit Fee Multiplier, the estimated total annual construction value for a given time period (1 year) is the sum of each building's value (Gross Area x Square Foot Construction Cost) for that time period (e.g., 1 year).
- The Square Foot Construction Cost does not include the price of the land on which the building is built. The Square Foot Construction Cost takes into account everything from foundation work to the roof structure and coverings but does not include the price of the land. The cost of the land does not affect the cost of related code enforcement activities and is not included in the Square Foot Construction Cost.

Square Foot Construction Costs a, b, c

Group (2021 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	338.88	327.46	319.76	307.63	289.42	280.47	298.24	268.37	259.83
A-1 Assembly, theaters, without stage	310.12	298.70	291.00	278.87	260.66	251.71	269.48	239.62	231.07
A-2 Assembly, nightclubs	275.09	266.93	259.34	250.54	234.96	228.26	241.54	213.57	206.65
A-2 Assembly, restaurants, bars, banquet halls	274.09	265.93	257.34	249.54	232.96	227.26	240.54	211.57	205.65
A-3 Assembly, churches	314.65	303.24	295.53	283.41	265.65	256.70	274.02	244.61	236.06
A-3 Assembly, general, community halls, libraries, museums	268.44	257.02	248.32	237.19	218.26	210.31	227.80	197.22	189.68
A-4 Assembly, arenas	309.12	297.70	289.00	277.87	258.66	250.71	268.48	237.62	230.07
B Business	263.16	253.51	244.15	233.85	213.00	204.65	224.67	187.98	179.49
E Educational	280.42	270.83	263.70	252.34	235.54	223.64	243.64	205.87	199.45
F-1 Factory and industrial, moderate hazard	161.70	154.21	144.70	139.94	124.72	118.51	133.72	103.40	96.83
F-2 Factory and industrial, low hazard	160.70	153.21	144.70	138.94	124.72	117.51	132.72	103.40	95.83
H-1 High Hazard, explosives	150.85	143.36	134.84	129.08	115.17	107.96	122.87	93.86	N.P.
H234 High Hazard	150.85	143.36	134.84	129.08	115.17	107.96	122.87	93.86	86.28
H-5 HPM	263.16	253.51	244.15	233.85	213.00	204.65	224.67	187.98	179.49
I-1 Institutional, supervised environment	264.93	255.57	246.84	238.11	217.64	211.63	238.15	195.82	189.67
I-2 Institutional, hospitals	438.26	428.62	419.26	408.96	386.98	N.P.	399.78	361.97	N.P.
I-2 Institutional, nursing homes	304.86	295.22	285.86	275.55	256.23	N.P.	266.37	231.21	N.P.
I-3 Institutional, restrained	298.67	289.02	279.66	269.36	250.30	240.95	260.18	225.29	214.80
I-4 Institutional, day care facilities	264.93	255.57	246.84	238.11	217.64	211.63	238.15	195.82	189.67
M Mercantile	205.22	197.06	188.47	180.67	164.83	159.13	171.67	143.44	137.53
R-1 Residential, hotels	267.42	258.06	249.33	240.60	220.62	214.60	240.64	198.79	192.64
R-2 Residential, multiple family	223.61	214.25	205.52	196.79	177.77	171.76	196.82	155.95	149.80
R-3 Residential, one- and two-family ^d	211.77	205.84	200.99	197.13	190.36	183.32	193.75	177.67	167.37
R-4 Residential, care/assisted living facilities	264.93	255.57	246.84	238.11	217.64	211.63	238.15	195.82	189.67
S-1 Storage, moderate hazard	149.85	142.36	132.84	128.08	113.17	106.96	121.87	91.86	85.28
S-2 Storage, low hazard	148.85	141.36	132.84	127.08	113.17	105.96	120.87	91.86	84.28
U Utility, miscellaneous	115.48	108.95	102.64	98.13	88.49	81.89	93.86	69.76	66.48

- a. Private Garages use Utility, miscellaneous
- b. For shell only buildings deduct 20 percent
- c. N.P. = not permitted
- d. Unfinished basements (Group R-3) = \$31.50 per sq. ft.

Hopewell Township Balance Sheet Prev Year Comparison As of March 31, 2023

	Mar 31, 23	Mar 31, 22	\$ Change	% Change
ASSETS Current Assets Checking/Savings 100. · Checking/Savings 100.00 · General Fund Checking 100.01 · Johnson Controls 100.00 · General Fund Checking - Other	0.00 602,598.11	91,790.00 279,623.20	-91,790.00 322,974.91	-100.0% 115.5%
Total 100.00 · General Fund Checking	602,598.11	371,413.20	231,184.91	62.2%
101.00 · Cell Tower MMA 102.00 · Traffic Light MMA 103.00 · Facilities Fund MMA 104.00 · Equipment Fund MMA 107 · ARPA 108.00 · RoFo Traffic Light Agreement	121,014.93 3,051.98 2,169,166.64 328,463.63 546,424.01 20,000.00	76,979.64 6,152.09 2,146,446.05 295,454.11 270,481.58 0.00	44,035.29 -3,100.11 22,720.59 33,009.52 275,942.43 20,000.00	57.2% -50.4% 1.1% 11.2% 102.0% 100.0%
Total 100. · Checking/Savings	3,790,719.30	3,166,926.67	623,792.63	19.7%
105.00 · Payroll Checking 106.00 · State Fund Checking	17,679.16 326,152.03	11,458.64 398,517.78	6,220.52 -72,365.75	54.3% -18.2%
Total Checking/Savings	4,134,550.49	3,576,903.09	557,647.40	15.6%
Total Current Assets	4,134,550.49	3,576,903.09	557,647.40	15.6%
TOTAL ASSETS	4,134,550.49	3,576,903.09	557,647.40	15.6%
LIABILITIES & EQUITY Liabilities Current Liabilities Other Current Liabilities 210.00 · Payroll Liabilities 210.02 · FICA Taxes Withheld 210.03 · Medicare Taxes Withheld 210.04 · PA UC Taxes Withheld 210.06 · Local Income Taxes Withheld 210.07 · Local Services Tax Withheld 210.14 · FICA Company Paid 210.15 · Medicare Taxes Company Paid 210.00 · Payroll Liabilities - Other	0.00 0.00 76.27 1,089.69 100.00 0.00 -0.01	-89.90 -21.04 92.63 945.59 100.00 89.90 21.03 -33.67	89.90 21.04 -16.36 144.10 0.00 -89.90 -21.04 33.67	100.0% 100.0% -17.7% 15.2% 0.0% -100.0% -100.1%
Liabilities Current Liabilities Other Current Liabilities 210.00 · Payroll Liabilities 210.02 · FICA Taxes Withheld 210.03 · Medicare Taxes Withheld 210.04 · PA UC Taxes Withheld 210.06 · Local Income Taxes Withheld 210.07 · Local Services Tax Withheld 210.14 · FICA Company Paid 210.15 · Medicare Taxes Company Paid	0.00 76.27 1,089.69 100.00 0.00 -0.01	-21.04 92.63 945.59 100.00 89.90 21.03	21.04 -16.36 144.10 0.00 -89.90 -21.04	100.0% -17.7% 15.2% 0.0% -100.0% -100.1%
Liabilities Current Liabilities Other Current Liabilities 210.00 · Payroll Liabilities 210.02 · FICA Taxes Withheld 210.03 · Medicare Taxes Withheld 210.04 · PA UC Taxes Withheld 210.06 · Local Income Taxes Withheld 210.07 · Local Services Tax Withheld 210.14 · FICA Company Paid 210.15 · Medicare Taxes Company Paid 210.00 · Payroll Liabilities - Other	0.00 76.27 1,089.69 100.00 0.00 -0.01 0.00	-21.04 92.63 945.59 100.00 89.90 21.03 -33.67	21.04 -16.36 144.10 0.00 -89.90 -21.04 33.67	100.0% -17.7% 15.2% 0.0% -100.0% -100.1% 100.0%
Liabilities Current Liabilities Other Current Liabilities 210.00 · Payroll Liabilities 210.02 · FICA Taxes Withheld 210.03 · Medicare Taxes Withheld 210.04 · PA UC Taxes Withheld 210.06 · Local Income Taxes Withheld 210.07 · Local Services Tax Withheld 210.14 · FICA Company Paid 210.15 · Medicare Taxes Company Paid 210.00 · Payroll Liabilities - Other	0.00 76.27 1,089.69 100.00 0.00 -0.01 0.00 1,265.95	-21.04 92.63 945.59 100.00 89.90 21.03 -33.67	21.04 -16.36 144.10 0.00 -89.90 -21.04 33.67	100.0% -17.7% 15.2% 0.0% -100.0% -100.1% 100.0%
Liabilities Current Liabilities Other Current Liabilities 210.00 · Payroll Liabilities 210.02 · FICA Taxes Withheld 210.03 · Medicare Taxes Withheld 210.04 · PA UC Taxes Withheld 210.06 · Local Income Taxes Withheld 210.07 · Local Services Tax Withheld 210.14 · FICA Company Paid 210.15 · Medicare Taxes Company Paid 210.00 · Payroll Liabilities - Other Total 210.00 · Payroll Liabilities Total Other Current Liabilities	0.00 76.27 1,089.69 100.00 0.00 -0.01 0.00 1,265.95	-21.04 92.63 945.59 100.00 89.90 21.03 -33.67 1,104.54	21.04 -16.36 144.10 0.00 -89.90 -21.04 33.67 161.41	100.0% -17.7% 15.2% 0.0% -100.0% -100.1% 100.0% 14.6%
Liabilities Current Liabilities Other Current Liabilities 210.00 · Payroll Liabilities 210.02 · FICA Taxes Withheld 210.03 · Medicare Taxes Withheld 210.04 · PA UC Taxes Withheld 210.06 · Local Income Taxes Withheld 210.07 · Local Services Tax Withheld 210.14 · FICA Company Paid 210.15 · Medicare Taxes Company Paid 210.00 · Payroll Liabilities - Other Total 210.00 · Payroll Liabilities Total Other Current Liabilities Total Current Liabilities	0.00 76.27 1,089.69 100.00 0.00 -0.01 0.00 1,265.95 1,265.95	-21.04 92.63 945.59 100.00 89.90 21.03 -33.67 1,104.54 1,104.54	21.04 -16.36 144.10 0.00 -89.90 -21.04 33.67 161.41 161.41	100.0% -17.7% 15.2% 0.0% -100.0% -100.1% 100.0% 14.6% 14.6%
Liabilities Current Liabilities Other Current Liabilities 210.00 · Payroll Liabilities 210.02 · FICA Taxes Withheld 210.03 · Medicare Taxes Withheld 210.04 · PA UC Taxes Withheld 210.06 · Local Income Taxes Withheld 210.07 · Local Services Tax Withheld 210.14 · FICA Company Paid 210.15 · Medicare Taxes Company Paid 210.00 · Payroll Liabilities - Other Total 210.00 · Payroll Liabilities Total Other Current Liabilities Total Current Liabilities Total Liabilities Equity 275.00 · Fund Balance 30000 · Opening Balance Equity	0.00 76.27 1,089.69 100.00 0.00 -0.01 0.00 1,265.95 1,265.95 1,265.95 1,265.95	-21.04 92.63 945.59 100.00 89.90 21.03 -33.67 1,104.54 1,104.54 1,104.54 1,104.54 3,364,935.36 0.00	21.04 -16.36 144.10 0.00 -89.90 -21.04 33.67 161.41 161.41 161.41 445,506.60 20,000.00	100.0% -17.7% 15.2% 0.0% -100.0% -100.1% 100.0% 14.6% 14.6% 14.6%

Jusin LB

Date	Num	Account	Original Amount	Paid Amount	Balance	
AERO ENERGY 03/13/2023 03/13/2023	630.800 GAL PRO 314.000 GALLONS	409.02 · Heating Fue 438.04 · Vehicle Fuel	1,073.81 987.56	1,073.81	1,073.81	
Total AERO ENERGY	314.000 GALLONS	436.04 · Verilcle Fuel	907.56	987.56	2,061.37	
AIRGAS USA, LLC				2,061.37	2,061.37	
03/13/2023	Oxygen/Saline	437.01 · Parts for Re	73.02	73.02	73.02	
Total AIRGAS USA, LLC	C			73.02	73.02	
AMTRUST NORTH AM 03/03/2023	ERICA 4/4/23-4/4/24	400.07 · Workers Co	17,338.00	17,338.00	17,338.00	
Total AMTRUST NORTI	H AMERICA			17,338.00	17,338.00	
ARMSTRONG 03/29/2023	3/26-4/25/23 Svcs.	409.03 · Telephone/I	272.50	272.50	272.50	
Total ARMSTRONG				272.50	272.50	
ARRO CONSULTING, I 03/29/2023	NC GIS Services	400.08 · Dues/Subsc	247.50	247.50	247.50	
Total ARRO CONSULTI	NG, INC			247.50	247.50	
AT&T 03/29/2023	3/16-4/15/23 Cell	409.03 · Telephone/I	189.02	189.02	189.02	
Total AT&T				189.02	189.02	
BATH SAVER 03/24/2023		419.02 · Reimbursab	44.50	44.50	44.50	
Total BATH SAVER				44.50	44.50	
BEARS PORTABLE TO 03/24/2023	ILETS 3/9 - 4/6/23	452.02 · Hopewell Ar	127.50	127.50	127.50	
Total BEARS PORTABL	E TOILETS			127.50	127.50	
BENILDA SAGASTUME		400 00 DI				
	April	409.09 · Bldg. & Offi	150.00	150.00	150.00	
Total BENILDA SAGAST				150.00	150.00	
03/08/2023 03/08/2023	1//21/23- 2/21/23 1//21/23- 2/21/23	438.03 · Vehicle Fuel 400.08 · Dues/Subsc 409.01 · Building Su 409.01 · Building Su 406.05 · Postage 413.01 · Codes Enfor 409.01 · Building Su 406.05 · Postage 409.01 · Building Su 406.03 · Office Suppl 409.01 · Building Su 406.03 · Office Suppl 406.03 · Office Suppl	27.01 58.29 14.94 25.53 381.60 67.50 47.11 14.18 45.12 41.03 32.49 37.90 136.74 -31.75 -31.75 -31.75 -31.75 -31.75 -31.75 -31.75 -31.75 -31.75	0.93 1.99 0.51 0.87 13.04 2.31 1.61 0.48 1.54 1.40 1.11 1.29 4.67 -1.61 -2.31 -13.04 -0.87 -0.51 -1.99 -0.93 -4.67 -1.54 -1.29	0.93 2.92 3.43 4.30 17.34 19.65 21.26 21.74 23.28 24.68 25.79 27.08 31.75 30.14 27.83 14.79 13.92 13.41 11.42 10.49 5.82 4.28 2.99	AN TON

Date Num	Account	Original Amount	Paid Amount	Balance
03/08/2023 1//21/23- 2/21/23	406.03 · Office Suppl	-31.75	-1.11	0.48
03/08/2023 1//21/23- 2/21/23	406.03 · Office Suppl	-31.75	-0.48	0.00
03/13/2023 1//21/23- 2/21/23	438.03 Vehicle Fuel	27.01	26.08	26.08
03/13/2023 1//21/23- 2/21/23	400.08 · Dues/Subsc	58.29	56.30	82.38
03/13/2023 1//21/23- 2/21/23	409.01 · Building Su	14.94	14.43	96.81
03/13/2023 1//21/23- 2/21/23	409.01 · Building Su	25.53	24.66	121.47
03/13/2023 1//21/23- 2/21/23	406.05 · Postage	381.60	368.56	
03/13/2023 1//21/23- 2/21/23	413.01 · Codes Enfor	67.50	65.19	490.03
03/13/2023 1//21/23- 2/21/23	409.01 · Building Su			555.22
03/13/2023 1//21/23- 2/21/23		47.11	45.50	600.72
	406.05 · Postage	14.18	13.70	614.42
and the second and the second and the second and	409.01 · Building Su	45.12	43.58	658.00
	406.03 · Office Suppl	41.03	39.63	697.63
03/13/2023 1//21/23-2/21/23	409.01 · Building Su	32.49	31.38	729.01
03/13/2023 1//21/23- 2/21/23	409.01 · Building Su	37.90	36.61	765.62
03/13/2023 1//21/23- 2/21/23	400.08 · Dues/Subsc	136.74	132.07	897.69
03/28/2023 2/22/23- 3/21/23	438.03 · Vehicle Fuel	29.00	3.73	901.42
03/28/2023 2/22/23- 3/21/23	400.08 · Dues/Subsc	59.35	7.64	909.06
03/28/2023 2/22/23- 3/21/23	409.01 · Building Su	86.40	11.12	920.18
03/28/2023 2/22/23- 3/21/23	409.01 · Building Su	103.96	13.39	933.57
03/28/2023 2/22/23- 3/21/23	406.05 · Postage	403.68	52.00	985.57
03/28/2023 2/22/23- 3/21/23	406.03 · Office Suppl	190.50	24.54	1,010.11
03/28/2023 2/22/23- 3/21/23	400.08 · Dues/Subsc	550.00	70.85	1,080.96
03/28/2023 2/22/23- 3/21/23	438.05 · Equipment	317.75	40.93	1,121.89
03/28/2023 2/22/23- 3/21/23	406.03 · Office Suppl	31.79	4.10	
03/28/2023 2/22/23- 3/21/23	409.01 · Building Su	165.24	21.29	1,125.99
03/28/2023 2/22/23- 3/21/23	438.05 · Equipment	317.75		1,147.28
03/28/2023 2/22/23- 3/21/23	438.05 · Equipment	59.90	40.93	1,188.21
03/28/2023 2/22/23- 3/21/23	438.05 Equipment		7.72	1,195.93
		91.18	11.75	1,207.68
	406.04 Other Servic	35.00	4.51	1,212.19
and the control of th	406.04 Other Servic	25.20	3.25	1,215.44
03/28/2023 2/22/23- 3/21/23	438.05 Equipment	-317.75	-40.93	1,174.51
03/28/2023 2/22/23- 3/21/23	438.05 Equipment	-317.75	-7.72	1,166.79
03/28/2023 2/22/23- 3/21/23	438.05 · Equipment	-317.75	-11.75	1,155.04
03/28/2023 2/22/23- 3/21/23	438.05 Equipment	-317.75	-13.39	1,141.65
03/28/2023 2/22/23- 3/21/23	438.05 · Equipment	-317.75	-11.12	1,130.53
03/28/2023 2/22/23- 3/21/23	438.05 · Equipment	-317.75	-7.64	1,122.89
03/28/2023 2/22/23- 3/21/23	438.05 Equipment	-317.75	-3.73	1,119.16
03/28/2023 2/22/23- 3/21/23	438.05 Equipment	-317.75	-21.29	1,097.87
03/28/2023 2/22/23- 3/21/23	438.05 Equipment	-317.75	-3.25	1,094.62
03/28/2023 2/22/23- 3/21/23	438.05 Equipment	-317.75	-4.10	1,090.52
03/28/2023 2/22/23- 3/21/23	438.05 Equipment	-317.75	-40.93	1,049.59
03/28/2023 2/22/23- 3/21/23	438.05 Equipment	-317.75	-52.00	997.59
03/28/2023 2/22/23- 3/21/23	438.05 · Equipment	-317.75	-70.85	926.74
03/28/2023 2/22/23- 3/21/23	438.05 · Equipment	-317.75	-24.54	902.20
03/28/2023 2/22/23- 3/21/23	438.05 · Equipment	-317.75	-24.54 -4.51	
03/29/2023 2/22/23- 3/21/23	438.03 Vehicle Fuel	-317.75 29.00		897.69
03/29/2023 2/22/23- 3/21/23	400.08 · Dues/Subsc		25.27 51.71	922.96
03/29/2023 2/22/23- 3/21/23		59.35	51.71	974.67
	409.01 · Building Su	86.40	75.28	1,049.95
	409.01 · Building Su	103.96	90.57	1,140.52
03/29/2023 2/22/23- 3/21/23 03/20/2023 2/22/23- 3/24/23	406.05 · Postage	403.68	351.68	1,492.20
03/29/2023 2/22/23- 3/21/23	406.03 · Office Suppl	190.50	165.96	1,658.16
03/29/2023 2/22/23- 3/21/23	400.08 Dues/Subsc	550.00	479.15	2,137.31
03/29/2023 2/22/23- 3/21/23	438.05 · Equipment	317.75	276.82	2,414.13
03/29/2023 2/22/23- 3/21/23	406.03 · Office Suppl	31.79	27.69	2,441.82
03/29/2023 2/22/23- 3/21/23	409.01 Building Su	165.24	143.95	2,585.77
03/29/2023 2/22/23- 3/21/23	438.05 · Equipment	317.75	276.82	2,862.59
03/29/2023 2/22/23- 3/21/23	438.05 · Equipment	59.90	52.18	2,914.77
		91.18	79.43	2,994.20
13/29/2023 2/22/23- 3/21/23	438.05 Equipment			
	438.05 · Equipment 406.04 · Other Servic			
	406.04 · Other Servic 406.04 · Other Servic	35.00 25.20	30.49 21.95	3,024.69 3,046.64

Total CARDMEMBER SERVICE

3,046.64

3,046.64

Date	Num	Account	Original Amount	Paid Amount	Balance
CGA LAW FIRM, PC 03/03/2023 03/24/2023 03/24/2023	General Business General Business General Business	404.00 · Attorney Fees 404.00 · Attorney Fees 404.00 · Attorney Fees	270.00 240.00 255.00	270.00 240.00 255.00	270.00 510.00 765.00
Total CGA LAW FIRM,	PC			765.00	765.00
CINTAS CORPORATIO 03/03/2023	ON Refill Medical	406.04 · Other Servic	80.71	80.71	80.71
Total CINTAS CORPO	RATION			80.71	80.71
CLARK SALES AND S 03/13/2023	ERVICE, INC. Hose parts	437.01 · Parts for Re	884.13	884.13	884.13
Total CLARK SALES A	ND SERVICE, INC.			884.13	884.13
COUNTRYSIDE CUTT 03/13/2023	ERS TREE SERVICE LI	LC 438.07 · Other Servic	2,200.00	2,200.00	2,200.00
Total COUNTRYSIDE	CUTTERS TREE SERV	CE LLC		2,200.00	2,200.00
DANIEL B. KRIEG, INC 03/24/2023	C. Silt Sock	438.02 · Supplies	500.00	500.00	500.00
Total DANIEL B. KRIEC	G, INC.			500.00	500.00
GROFF TRACTOR & E 03/13/2023 03/13/2023	EQUIPMENT, LLC BK 1	437.01 · Parts for Re 437.01 · Parts for Re	130.39 186.62	130.39 186.62	130.39 317.01
Total GROFF TRACTO	R & EQUIPMENT, LLC			317.01	317.01
H A THOMSON 03/13/2023	Annual Svc Fee	400.05 · Property Ins	350.00	350.00	350.00
Total H A THOMSON		,		350.00	350.00
HOPEWELL AREA RE	C & PARK BOARD				
03/03/2023	2ND QTR 2023	452.01 · Annual Recr	11,975.15	11,975.15	11,975.15
Total HOPEWELL ARE	A REC & PARK BOARD)		11,975.15	11,975.15
WEYSTONE CONCRET 03/21/2023	TE PRODUCTS Payment # 5	409.06 · Capital Con	6,700.00	6,700.00	6,700.00
Total KEYSTONE CON	CRETE PRODUCTS			6,700.00	6,700.00
KLEPPERS 03/29/2023	Repair	409.07 · Other Servic	100.00	100.00	100.00
Total KLEPPERS				100.00	100.00
MARTIN & MARTIN INC 03/03/2023 03/03/2023 03/03/2023 03/03/2023 03/03/2023 03/03/2023	Municipal Engineer 145.183-23A Kurtz School Mayberry-Inspectio Stoltzfus-Stifler Consulting	408.00 · Engineering 408.01 · Engineering 408.01 · Engineering 408.01 · Engineering 408.00 · Engineering 408.00 · Engineering	165.00 936.00 685.00 1,841.50 420.00 530.00	165.00 936.00 685.00 1,841.50 420.00 530.00	165.00 1,101.00 1,786.00 3,627.50 4,047.50 4,577.50
Total MARTIN & MARTI	N INC.			4,577.50	4,577.50
MET ED 03/13/2023 03/13/2023 03/24/2023	1/26-2/24/23 Lee St Ridge Meadow E Forrest Ave	438.07 · Other Servic 409.04 · Electric 433.01 · Supplies	52.80 36.91 97.54	52.80 36.91 97.54	52.80 89.71 187.25
Total MET ED				187.25	187.25



Date	Num	Account	Original Amount	Paid Amount	Balance
ORWICK FARMS LLC 03/21/2023	Straw	439.02 · Supplies	75.00	75.00	75.00
Total ORWICK FARMS		очернос	70.00	-	
				75.00	75.00
PA Chamber Insurand 03/13/2023	e April 2023	406.02 · Insurance a	9,898.69	9,898.69	9,898.69
Total PA Chamber Insu	rance			9,898.69	9,898.69
PENN KLEEN INC. 03/13/2023 03/13/2023 03/13/2023	Parts- Preasure W Parts- Preasure W Parts- Preasure W	437.01 · Parts for Re 437.01 · Parts for Re 437.01 · Parts for Re	125.57 275.49 163.89	125.57 275.49 163.89	125.57 401.06 564.95
Total PENN KLEEN INC	C .			564.95	564.95
PITNEY BOWES 03/13/2023	Red Ink	406.05 · Postage	84.99	84.99	84.99
Total PITNEY BOWES			000	84.99	84.99
QUALITY/ KYOCERA D	OCUMENT SOLUTION	JE MID		04.99	04.99
03/13/2023 03/13/2023	3/1-3/31/23 2/6/23-3/5/2023	406.04 · Other Servic 406.04 · Other Servic	551.16 55.56	551.16 55.56	551.16 606.72
Total QUALITY/ KYOCE	ERA DOCUMENT SOLU	JTIONS MID		606.72	606.72
SHREWSBURY TRUE 03/03/2023	VALUE Supplies	438.02 · Supplies	708.30	708.30	708.30
Total SHREWSBURY T	RUE VALUE			708.30	708.30
SOUTH PENN CODE C					
03/03/2023 03/03/2023	Jan 23 SEO Jan 2023	413.02 · Sewage Enf 413.01 · Codes Enfor	375.00	375.00	375.00
03/24/2023	UCC Inspections	413.04 · CC Paymen	2,395.69 349.50	2,395.69 349.50	2,770.69 3,120.19
03/24/2023	UCC Inspections	413.04 · CC Paymen	2,559.00	2,559.00	5,679.19
03/24/2023	UCC Inspections	413.04 CC Paymen	269.50	269.50	5,948.69
Total SOUTH PENN CO	DE CONSULTANTS LL	.c		5,948.69	5,948.69
SPOT MEDIA 03/03/2023	Website Updates etc	406.04 · Other Servic	218.75	218.75	218.75
Total SPOT MEDIA				218.75	218.75
STAPLES ADVANTAGE					
03/24/2023	Supplies	406.03 · Office Suppl	5.15	5.15	5.15
03/24/2023 03/24/2023	Supplies Supplies	409.01 Building Su 409.01 Building Su	36.70 7.63	36.70	41.85
	Supplies	406.03 · Office Suppl	7.63 145.59	7.63 145.59	49.48 195.07
	Supplies	406.03 · Office Suppl	3.21	3.21	198.28
Total STAPLES ADVAN	TAGE			198.28	198.28
Stephenson Equipment 03/13/2023	t Inc Parts	437.01 · Parts for Re	178.80	178.80	178.80
Total Stephenson Equipr	ment Inc			178.80	178.80
STEWARTSTOWN BOR 03/24/2023	OUGH AED Battery	409.01 · Building Su	53.00	53.00	53.00
Total STEWARTSTOWN	I BOROUGH	-		53.00	53.00
THE HOME DEPOT	Supplies	409.01 · Building Su	206.40		En
		TOUR DUNGING SU	206.49	206.49	206.49
Total THE HOME DEPO	ı			206.49	206.49

Date	Num	Account	Original Amount	Paid Amount	Balance
TRI-BORO CONSTRU 03/13/2023	CTION SUPPLIES, INC. Steel Slicer	438.02 Supplies	155.40	455.40	455.40
			155.40	155.40	155.40
	STRUCTION SUPPLIES	, INC.		155.40	155.40
03/03/2023	PLY INC Road Sign	433.01 · Supplies	114.13	114.13	114.13
Total U.S. MUNICIPAL	SUPPLY INC			114.13	114.13
UNITED CONCORDIA 03/13/2023	April 2023	406.02 · Insurance a	459.02	459.02	459.02
Total UNITED CONCO	RDIA			459.02	459.02
UNITED STATES TRE	ASIIDV2			.00.02	400.02
03/29/2023	ACCIVIZ	481.01 · FICA & Med	62.48	62.48	62.48
Total UNITED STATES	TREASURY2			62.48	62.48
VULCAN					
03/03/2023	267.13 Tons	438.02 · Supplies	3,819.99	3,819.99	3,819.99
03/03/2023	47.09 Tons	438.02 Supplies	673.38	673.38	4,493.37
Total VULCAN				4,493.37	4,493.37
WELLS FARGO VEND 03/29/2023	OR FINANCIAL SVS. LI Copier Lease	-C 406.09 · Office Equip	117.25	117.25	117.25
Total WELLS FARGO \	/ENDOR FINANCIAL SV	S. LLC		117.25	117.25
X/S WASTE TRANSPO	RT INC.				
03/24/2023	30 Yd Roll Off	409.05 · Repairs and	525.00	525.00	525.00
03/29/2023	Swap 30 Yd	409.05 Repairs and	797.50	797.50	1,322.50
03/29/2023	Pull 30 Yd Roll Off	409.05 · Repairs and	870.40	870.40	2,192.90
Total X/S WASTE TRAI	NSPORT INC.			2,192.90	2,192.90
OE PARTS & EQUIPM					
03/03/2023 03/13/2023	Supplies	438.02 · Supplies	85.80	85.80	85.80
	Parts	438.02 · Supplies	31.28	31.28	117.08
otal YOE PARTS & EC	QUIPMENT CO.			117.08	117.08
ORK BUILDING PRO					
03/03/2023	Cold Patch	438.02 · Supplies	111.30	111.30	111.30
otal YORK BUILDING	PRODUCTS CO. INC.			111.30	111.30
ORK WATER COMPA					
03/13/2023		411.01 · Hydrant Ser	461.26	461.26	461.26
otal YORK WATER CO	DMPANY			461.26	461.26
AL				79,213.65	79,213.65
					70,21