

**HOPEWELL TOWNSHIP
YORK COUNTY PA
BOARD OF SUPERVISORS
MINUTES FOR SEPTEMBER 2, 2021
HOPEWELL TOWNSHIP MEETING ROOM & ZOOM
7:00 PM**

Chairman Aaron Manifold called the September 2, 2021 Board of Supervisors meeting to order at 7:00 p.m. Also in attendance in person were Supervisor David Wisnom, Attorney Doug Myers from the Solicitor’s Office and Secretary/Treasurer, Katie Berry. Supervisor, John O’Neill was present via Zoom.

Amendment of Meeting Agenda

Supervisor Wisnom motioned to amend the September 2, 2021 Board of Supervisors meeting agenda to also add the consideration of approval for the special meeting minutes held Monday, August 9, 2021. Chairman Manifold seconded the motion. Motion carried. The amended agenda was posted on the Township website as well as posted on the meeting room door the following day.

Chairman Manifold stated the Board held executive session prior to the meeting to discuss personnel status’ as well as Zoning violations regarding Trout Lane/ potential litigation. Chairman Manifold announced due to Act 65 of 2021 a summary of agenda discussed in executive session must be announced publicly.

Chairman Manifold asked if anyone in the audience was recording the meeting. No one was recording the meeting. Chairman Manifold also announced Supervisor O’Neill was present via Zoom.

Approval of Minutes

Supervisor Wisnom motioned to approve both the August 5, 2021 Regular Board of Supervisors Meeting minutes as well as the August 9, 2021 Special Meeting minutes. Chairman Manifold seconded the motion. Motion carried.

Treasurer’s Report/Invoices

Chairman Manifold motioned to approve the August 31, 2021 Treasurer’s Report and invoices. Supervisor Wisnom seconded the motion. Motion carried.

Roads Report

Storm clean up – The area received heavy rains from the remnants of Tropical Storm Ida. The roads department did have a few extra hours preparing for storm and handling a few trees that needed cleaned up during the storm. No major damage in the Township was reported. All roads and streams and creeks did not have any issues.

Mowing – The Road Crew completed the second round of mowing on road banks and intersections within the Township

Repairs – Stewartstown Road at Rosewood Dr. – Completed a repair at the intersection and guiderails at Orchard and Johnson Roads.

Paving – State Project- Portion of Atlhouse School Road from Rt. 24 to Vineyard to be scheduled for the week of September 13th.

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Blank- Sketch Plan – Josh Myers with Shaw surveying was present to discuss a sketch plan on Bowers Road. Josh discussed whether the waivers would even be considered for approval should the plan ever be submitted. The major issue being discussed was if the length of a lane on a private drive would be considered, which could be around 1000 feet. Josh did state the Nitrate testing came out decent. The waivers in question were the length of the private drive, a t-turnaround, curbs, gutters and sidewalks. Solicitor Myers did state that when their office reviewed the dwelling rights it became clear was that Lot 3 was supposed to have been combined years ago and was not done. This plan would clear up a non-conforming lot that is land locked. Chairman Manifold stated he understood this was a sketch plan, but does not see any major issue. He did make mention he is not a fan of the t-turn arounds, due to emergencies. Supervisor Wisnom agreed. Solicitor Myers also mentioned that all of the rights are bonus rights, which are determined based on low quality soils. At the Planning meeting Zoning Officer, Keith Hunnings suggested that the Township Agriculture Committee look in to this again and make a determination. Supervisor Manifold stated if they want to move forward, they should have a Township Ag. Review meeting.

15-10 Grossman Final Subdivision (70 High Street) – Byron Grossman was present. Chairman Manifold read a letter that was submitted to the Board requesting that the plan be withdrawn and the Recreation Fees that were paid be returned. Chairman Manifold stated that there are Township reimbursable fees that are still outstanding in the amount of \$3,695.00. The Supervisors agreed to return the Recreation fees of \$7500.00, however the \$3,695.00 must be deducted from the return. Chairman Manifold asked Mr. Grossman if he was in agreement that he owes \$3,695.00 to the Township. Mr. Grossman agreed. Supervisor Wisnom motioned to return the difference of \$3,805.00 to Mr. Grossman. Supervisor O'Neill seconded the motion. Motion carried. Supervisor Wisnom motioned that the secretary will send a letter to HARP making them aware of the Recreation Fees the Board returned to Mr. Grossman and that the Township will hold future Recreation fees in the amount of the \$7,500.00. Chairman Manifold seconded the motion. Motion carried.

Solicitor's Report

Tri Corner Bridgeview – Plan modification. Chairman Manifold motioned to table until more information can be made available. Supervisor O'Neill seconded the motion. Motion carried.

Mayberry Subdivision – Solicitor Myers discussed the Zoning Hearing meeting held for case number 2-2021 Nadine’s Overlook regarding a Bonus Room was being determined as a second story. It was agreed the Bonus rooms were constituted as second stories, which are not permitted for the Mayberry development.

Barrens Road Property – Sale was completed. This is future Township Recreational land.

Solar Ordinance – Still being worked on. Chairman Manifold stated he would like that progressed forward as soon as possible. Solicitor Myers stated that he understood.

Other Business –

PA State Police (Township Stats) – The Secretary received a message requesting to be added to the agenda. No one was present.

Hopewell Fish & Game – Alan Masters was present to discuss the Township support to co-chair permits to repair the trout raceway maintenance project that is over 40 years old. Masters explained they are told if the Township takes part and is named on Grants, DEP will waive permits. Masters explained that the co-chair role would only include any budgetary, manpower, or equipment support that the Township would deem appropriate to contribute, yet none are required. The Board has concerns. The Board requested some more details be laid out to be presented.

Act 537 Update – District 4 is due for 2021. There are 308 total parcels in District 4 due for Septic pump out/ inspection. As of September 2, 2021 198 (65%) parcels are compliant, 110 (35%) are non-compliant. Supervisor O’Neill motioned for the Secretary to send final reminder letters to the non-compliant residents. Chairman Manifold seconded the motion. Motion carried.

2022 SPCA Contract – 2020 statistics were provided to the Board on how many of our residents are utilizing the services provided in the contract. Supervisor Wisnom motioned to approve the 2022 contract with the SPCA. Supervisor Wisnom seconded the motion. Motion carried.

Health and Vision Insurance renewal – Tabled until rates are provided.

Minimum Municipal Obligation – Supervisor Wisnom motioned to certify the 2022 MMO for the Employee Pension Plan in the amount of \$34,373. Supervisor O’Neill seconded the motion. Motion carried.

PennDot Winter Municipal Services Renewal – Supervisor O’Neill made a motion to approve the five-year renewal agreement with PennDot winter Municipal Services agreement Wisnom seconded the motion. Motion carried.

2022 Budget Workshop – The annual budget workshop will be held September 20, 2021 at 6:30 p.m. at the Township Building. Chairman Manifold motioned for the Secretary to advertise for the date. Supervisor Wisnom seconded the motion. Motion carried.

Meeting Room Audio/Visual upgrade – Chairman Manifold motioned for the Secretary to sign the proposal with the Co-Stars agent, Empire to add upgraded Audio and Visual components in the Township Meeting Room. Supervisor O’Neill seconded the motion. Motion carried. The project is to be funded as an approved project with the 2021/2022 ARP relief funds. The project will be around \$20,00.00. The upgrade will provide high quality audio and visual virtual streaming.

Office Personnel – The Board feels it is time to add a second full time employee back in the office. Chairman Manifold motioned for the Secretary and the Solicitors office to create an advertisement to move forward hiring a full-time administrative position. Supervisor Wisnom seconded the motion. Chairman Manifold, Supervisors Wisnom and O’Neill thanked Katie Berry for her hard work and dedication as the Township maneuvered through the effects of Covid.

Public Comment –
None

Chairman Manifold adjourned the meeting at 8:05 p.m.

Katie Berry, Recording Secretary