

**HOPEWELL TOWNSHIP
YORK COUNTY PA
BOARD OF SUPERVISORS
MINUTES FOR FEBRUARY 4, 2021
HELD VIA ZOOM DUE TO COVID 19
7:00 PM**

Chairman Aaron Manifold called the February 4, 2021 Board of Supervisors meeting to order at 7:01 p.m. Also in attendance were Supervisors David Wisnom and John O'Neill, Attorney Andy Miller from the Solicitor's Office and Secretary/Treasurer, Katie Berry.

Chairman Manifold asked if anyone in the crowd (via Zoom) was recording the meeting. No one was recording the meeting. Chairman Manifold stated the Board held executive session prior to the meeting.

Approval of Minutes

Supervisor Wisnom motioned to approve the January 4, 2021 Reorganizational/Regular Board of Supervisors Meeting minutes. Supervisor O'Neill seconded the motion. Motion carried.

Treasurer's Report/Invoices

Supervisor O'Neill motioned to approve the December 31, 2020 Treasurer's Report and invoices. Supervisor Wisnom seconded the motion. Motion carried.

Chairman Manifold motioned to approve the January 31, 2021 Treasurer's Report and invoices. Supervisor O'Neill seconded the motion. Motion carried.

Roads Report

The Road Crew has been working on winter maintenance, including the trucks and the paving equipment. Supervisor O'Neill mentioned that some of the Snow Emergency signs were faded and will need replaced. Mary Glass of 39 Ballast Lane asked the Board what the fine is for parking on a Snow Emergency. Chairman Manifold stated they wanted to confirm this and discuss at a future meeting.

Minor tree trimming and pot hole maintenance, as weather allows.

'No Parking' signs were placed on the inner side of Cedar Lane, Monday January 25th, 2021. Public comments followed. See below.

The Board has been discussing using a Tar and Chip option to pave Kilgore Road. The amount of labor grading the road each time after harsh rains is becoming excessive. Supervisor Wisnom motioned to have the job advertised to obtain bids. Supervisor O'Neill seconded the motion. Motion Carried.

The Township has moved forward to purchase a new Skid Steer. The 2007 Skid Steer will be placed on Municibid. Chairman Manifold explained using Municibid is no cost to the Township. The buyer pays the back end costs. Supervisor O'Neill motioned to start the bid at \$15,000.00. Supervisor Wisnom seconded the motion. Motion carried.

SALDO

20-05 – Green Valley Farms – Request for approval of two waivers and to approve the final plan.

- Waivers:
 - Supervisor Wisnom motioned to approved the waiver of plan scale to allow plans submitted with an alternate scale of 1"=120'. Supervisor O'Neill seconded the motion. Motion carried.
 - Supervisor Wisnom motioned to approved the waiver of sidewalks required by SALDO § 22 405.3 & 22-604.2. Supervisor O'Neill seconded the motion. Motion carried.

Supervisor Manifold motioned to approve "Final Subdivision Plan for Green Valley Farm" as prepared by Shaw Surveying, Inc., Project No. 18138, dated January 22, 2019, as revised (the "Plan") subject to the following conditions. Supervisor O'Neill seconded the motion. Motion carried.

- Conditions:
 - Payment of recreation fees for the two (2) newly-created lots in the amount per lot prescribed by SALDO § 22-514.
 - The Applicant/Owner shall pay all costs and fees associated with Plan review and approval.

20-02 – Bridgeview 4400 – John Huenke was present via Zoom to request for approval of two waivers and to approve the final plan.

- Waivers:
 - Supervisor Wisnom motioned to approved the waiver of plan scale pursuant to SALDO § 405.3 to allow plans submitted with an alternate scale of 1"=20'. Chairman Manifold seconded the motion. Motion carried.
 - Supervisor O'Neill motioned to approved the waiver of sidewalks required by SALDO § 22 405.3 & 22-604 subject to the Applicant/Owner being required to complete and connect the sidewalks to other sidewalk along Forbes Drive at the time the lot created by the Plan is further subdivided or developed into any proposed development other than a single-family home. Chairman Manifold seconded the motion. Motion carried.

Supervisor Manifold motioned to approve “Final Minor Subdivision Plan for John Huenke, 4400 Bridgeview Road” as prepared by James R. Holley & Associates, Inc., Project No. 080410-6, dated July 2020, as revised (the “Plan”) subject to the following conditions. Supervisor O’Neill seconded the motion. Motion carried.

- Conditions:
 - UPI chart to be completed at time of recording.
 - Payment of recreation fees for the one (1) newly-created lot in the amount per lot prescribed by SALDO § 22-514.
 - The Applicant/Owner shall pay all costs and fees associated with Plan review and approval.

20-01– Kurtz School Villas – Supervisor Wisnom motioned to Approve the Development and Storm Water Agreements as presented. Supervisor O’Neill seconded the motion. Motion carried.

Supervisor O’Neill motioned to approve the Development Schedule as presented. Chairman Manifold seconded the motion. Motion carried.

Solicitor’s Report – Solicitor Miller had no further Agenda items the time.

Other Business –

Gerald Lucas with HARP – Was present (via Zoom) to review the Grant Contract for a Peer-to-Peer Consultant. The agreement is between Hopewell Township (Township) and Susan E. Landes (Peer Consultant). The Consultant will undertake the Hopewell Area Recreation and Parks Project, to recruit and hire the first Parks and Recreation Director for Hopewell Area Recreation and Parks (HARP). The HARP Board will serve as the Project Committee. Supervisor O’Neill motioned to approve and sign the Agreement. Supervisor Wisnom seconded the motion. Motion carried.

Yvette Fredericks – of 4 Park Street, was present (via Zoom) to discuss the violation letter she received from South Penn Code Consultants regarding residential trash pickup at her home. Ms. Fredericks was not aware when she purchased her home, she would have to take her trash to Main Street for pick by Penn Waste (the Townships contracted hauler). Ms. Fredericks explained she hired a private hauler who would come to her house. The Solicitor suggested the Board meet in an Executive Session regarding this matter. Chairman Manifold called a 10-minute break from the live meeting to hold the session. Upon completion of the session Chairman Manifold explained there would be no further discussion in the meeting. No action taken. Chairman Manifold asked that Ms. Fredericks call the Secretary and leave her best contact information for follow up.

Real Estate Taxes – Chairman Manifold motioned to authorize approval of Return of Uncollected Real Estate taxes for 2020. Supervisor Manifold seconded the motion. Motion carried.

Permit Extension Fee – Due to the effect of Covid 19 and in some circumstances building materials being delayed and closures, building permits may need extended beyond their one-year expiration. Chairman O’Neill motioned to allow a 90 day, no cost extension for building permits applied for in 2020. Supervisor Wisnom seconded the motion. Motion carried.

Personnel – Katie Berry, the now Township Treasurer/Secretary, had her third-year annual review. Chairman Manifold motioned to increase Katie Berry’s hourly rate by \$2.50/hour and receive \$500.00 for her additional time Recording Meeting Minutes in 2020. Supervisor O’Neill seconded the motion. Motion carried.

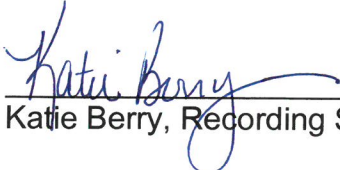
Public Comment –

Diane Magnusson – of 27 Cedar Lane was present (via Zoom) to discuss the decision to place ‘No Parking’ signs along one side of Cedar Lane. Ms. Magnusson does not agree with the decision and would like the Board to reconsider.

Becky Magnani – of 16 Cedar Lane was also present (via Zoom) to discuss the decision to place ‘No Parking’ signs along one side of Cedar Lane. Ms. Magnusson does not agree with the decision and also would like the Board to reconsider.

Chairman Manifold explained that the decision to add the no parking signs had been discussed publicly by the Board at several meetings. Chairman Manifold explained residents on both sides of Cedar Lane were mailed letters to explain the decision and were also provided the date the crew would be placing the signs. Chairman Manifold and Supervisor Wisnom agree to ride through Cedar lane in the coming weeks and discuss again at the next meeting.

Chairman Manifold adjourned the meeting at 8:35 p.m.


Katie Berry, Recording Secretary