

**HOPEWELL TOWNSHIP  
YORK COUNTY PA  
BOARD OF SUPERVISORS  
MINUTES FOR NOVEMBER 5, 2020  
MUNICIPAL BUILDING  
7:00 PM**

Chairman Aaron Manifold called the November 5, 2020 Board of Supervisors meeting to order at 7:00 p.m. Also, in attendance were Supervisor David Wisnom, Supervisor John O'Neill, Attorney Doug Myers from the Solicitor's Office and Secretary/Treasurer, Katie Berry.

Chairman Manifold asked if anyone in the room was recording the meeting to state their name and address. No one was recording the meeting. Chairman Manifold stated the Board held executive session prior to the meeting to discuss pending litigation. Chairman Manifold also stated the Township Building had been completely sanitized numerous times following the election, two days prior to the meeting.

**Approval of Minutes** –

Supervisor O'Neill motioned to approve the October 1, 2020 Board of Supervisors Meeting minutes. Supervisor Wisnom seconded the motion. Motion carried.

**Treasurer's Report/Invoices** –

Chairman Manifold motioned to approve the October 31, 2020 Treasurer's Report and invoices. Supervisor O'Neill seconded the motion. Motion carried.

**Roads Report** –

Paving repairs – Paving repairs completed on parts of Lee Street, Valley Road, Little Road, Bens Road and Kurtz School Road

Tree Trimming – Tree trimming will get start along Township roads where needed. Chairman Manifold stated letters will be mailed to residents before the Road Crew trims the trees that are past the Road Right Away. This will allow the home owner to trim their own trees if they would like.

Winter Preparations – Chairman Manifold stated the Road Crew, stock piles and all equipment are prepared for the 2020-2021 winter season.

**SALDO** –

Kurtz School Villas- Development Agreement – Attorney Myers reviewed the changes requested with the Board. Changes are notes as such:

- Recitals- Section C - Clarifying the description of the dwellings- from 30-lot residential to 24 single family semi-detached and 4 single- family detached dwellings

- Recitals 1.- Deposit - Escrow fees- Added- Request for copies of invoices for reimbursable fees. Also, wanted the payment to the Township changed from 20 to 30 days
- Recitals 2. Public Improvements - General milestones to be less specific
- Recitals 3. Issuance of Permits - The word ‘adjacent’ was added before curb and sidewalks
- Recitals 4. Financial Security for Completion of Improvements -
  - 4- B(v) - Change the time from 30-to 60 days
  - 4- B(vi) - Extension time of 60 extended by two additional six (6) month periods upon request of the Developer for reasonable cause, which request shall not be unreasonably denied by the Township
- Recitals 5. Financial Security for Maintenance of Improvements -
  - 5a - Removing: the private road, stormwater facilities and BMPs adjacent to the private road and adding: the improvements to be dedicated
  - 5b - Removing: to the retainage account or fifteen
- Recitals 7. Recreation Fees - ~The Board wants only ‘Reference SALDO’ in this section. Attorney Myers noted that Change to be added.
- Recitals 9. Remedies -
  - 9a - Changes and lines removed in order to really only reference the Development Schedule as a whole.
  - 9b - dates changed from 30 to 60 days for notices of reply for breach violations
    - ~The Board questioned whether this change had to be made. Attorney Myers stated he would clarify with Attorney Miller, if some of the date extensions were being asked by the Developer or the Township. The Board would like to see 9b changed back to

**Solicitor’s Report –**

Resolution 9-2020 – Updated fee Schedule with South Penn Code Consultants, LLC. See ‘Exhibit A’ attached. Supervisor O’Neill motioned to approve Resolution 9-2020. Supervisor Wisnom seconded the motion. Motion carried.

Subdivision Escrow Deposits – The escrow money for SALDO on large developments to be changed to make the deposits based on a percentage of the financial bond rather than a flat fee. Resolution to be created and voted on in December. Chairman Manifold motioned to approve Attorney Myers to create a Resolution for new escrow fees. Supervisor O’Neill seconded the motion. Motion carried.

Recreation Fees – Resolution to be created and voted on in December to increase Recreation Fees. Chairman Manifold motioned to approve Attorney Myers to create a Resolution. Supervisor O’Neill seconded the motion. Motion carried.

JCI – JCI Bond is scheduled to release March 31, 2021. A letter provided by Martin & Martin was provided after an inspection on October 22, 2020 stating a recommendation of release. Chairman Manifold motioned to release the remaining bond in the amount of \$5,790.00. Supervisor O’Neill seconded the motion. Motion carried.

Solicitor Engagement Letter– Supervisor O’Neill motioned to enter into the agreement for solicitor’s services for 2021 with MPL Law Firm LLP. Supervisor Wisnom seconded the motion. Motion carried.

**Other Business** –

2020 General Election – Richard Gibbs was present (Hopewell election Judge) to provide the Board an overview of election day. Mr. Gibbs stated there were long delays. Some of the delays were due to having to fill out additional paperwork when ballots were brought in as well as providing provisional ballots. Mr. Gibbs also stated he remained committed to Covid 19 restrictions regarding proper distancing while in the building, as well as the request for residents to wear a mask. Mr. Gibbs personally apologized to the Board for speaking to the news outlet that showed information regarding Masks being mandatory at the Hopewell Township building. Hopewell Townships only involvement with the election is the use of the building. Signs, parking, flow, staff and all other details are mandated by York County Board of Elections. Mr. Gibbs feels he and the volunteers did the best job they could, considering the conditions. Chairman Manifold asked what it takes for the County to evaluate the polling locations. Our Township is increasing with development. Mr. Gibbs is working with the County to evaluate future plan. The Board thanked Mr. Gibbs and all the volunteers for all their hard work and time and dedication to residents of Hopewell Township.

Eureka ALS EMS 2021 Funding – Eureka Consolidated has been discussing adding an ALS paramedic service (Advanced Life Support). Supervisor Wisnom stated it has been in discussion for over a year and a half. The current ALS coverage comes to Hopewell from as far as Wrightsville and Red Lion. The Board agrees unanimously this is beneficial and improves the quality of service to the community. Supervisor Wisnom motioned to fund the Hopewell Township portion of the Eureka EMS ALS fund up to \$100,000 for 2021. Supervisor O’Neill seconded the motion. Motion carried.

Employee Dental Insurance Policy – The dental insurance rates are the same for 2021. Chairman Manifold motioned to accept the renewal as is. Chairman O’Neill seconded the motion. Motion carried.

2021 SPCA Contract – Tabled until statistics are provided to the Board on how many of our residents are utilizing the services provided in the contract. The Secretary will request the statistics from the SPCA before the December meeting.

2021 Budget – Supervisor O’Neill motioned to advertise the 2021 budget for December 3, 2020 approval. Chairman Manifold seconded the motion. Motion carried.

Cedar Lane – The Board of Supervisors has been evaluating Roads in the Township that have restricted access and are interfering with the operation of emergency vehicles. The Board unanimously agrees to restrict parking on the inside shoulder of Cedar Lane once the Road Crew orders signs. The residents of Cedar Lane will be notified via mail of the change. Supervisor O’Neill motioned to change Cedar Lane inside shoulder no parking. Supervisor Wisnom seconded the motion. Motion carried.

Planning and Zoning 12/31/2020 End of Term – The Board reviewed the Zoning and Planning members whose terms are up for expiration at the end of 2020. The Board would like to give each the opportunity to express interest in another term. The Secretary will reach out to each member.

**Public Comment** –

Chairman Aaron Manifold adjourned the meeting at 8:26 p.m.

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Katie Berry, Recording Secretary