

**HOPEWELL TOWNSHIP
YORK COUNTY PA
BOARD OF SUPERVISORS
MINUTES FOR JUNE 4, 2020
MUNICIPAL BUILDING
7:00 PM**

Chairman Aaron Manifold called the June 4, 2020 Board of Supervisors meeting to order at 7:00 p.m. Also, in attendance were Supervisors David Wisnom and John O'Neill, Attorney Andrew Miller from the Solicitor's Office and Treasurer, Katie Berry.

Chairman Manifold asked if anyone in the room was recording the meeting. No one was recording the meeting. Chairman Manifold stated the Board held executive session prior to the meeting to discuss pending litigation and personnel.

Approval of Minutes - Supervisor O'Neill motioned to approve the May 7, 2020 Regular Meeting Board of Supervisors Meeting minutes. Supervisor Wisnom seconded the motion. Motion carried.

Treasurer's Report/Invoices - Supervisor Wisnom motioned to approve the May 31, 2020 Treasurer's Report and invoices. Chairman O'Neill seconded the motion. Motion carried.

Roads Report

Roads - The Road Crew has started their summer projects. The base coat of paving has been completed for Orwig Road, from Sawmill Rd. to Joy Road. They also began work on Joy Road and Leib School Rd. (From Rt. 24 to Anderson). They are working to widen Leib School Rd. once utility poles are moved back. The Road Crew is having a difficult time making contact with the utility to do so. The crew has begun their first round of summer mowing.

Bids for Road Materials

Diesel Fuel was advertised for bid. One bid was received:

- Aero Energy Corp.- 8,000 gallons (more or less)- \$1.2083 per gallon

Supervisor O'Neill motioned to award the bid to Aero Energy Corp. Supervisor Wisnom seconded the motion. Motion carried.

Propane was advertised for bid. Three bids were received:

- Suburban Propane- 4,000 gallons (more or less)- \$1.17 per gallon
 - A fixed option of \$1.30 per gallon was also supplied
- Ferrell Gas- 4,000 gallons (more or less)- \$1.12 per gallon
- Aero Energy Corp.- 4,000 gallons (more or less)- \$1.06 per gallon

Chairman Manifold motioned to award the bid to Aero Energy Corp. Supervisor O'Neill seconded the motion. Motion carried.

SALDO

Green Valley Farm-20-01 - John Marsteller Jr. was present with his final subdivision plan. Located at Rt. 24 and Hess Rd. Chairman Manifold did confirm the Township did supply a letter to PennDot acknowledging the driveway permit. Chairman Manifold explained the permit must be obtained before a subdivision is finalized. The Board reviewed the homestead lot. The homestead lot must have all soils of low quality. Requires two dwelling rights. Mr. Marsteller is trying to transfer from the Hyson Farm. Solicitor Miller explained that the property the dwelling rights are being transferred from has to establish that they cannot utilize those dwelling rights (as stated under the ordinance). Where the dwelling rights are being transferred must also be land of low-quality soil. A few questions to be clarified; the soil type on the homestead lot, dwelling rights needing to transferred will depend on soil type. It appears the homestead lot still has high quality soil, but the Planning Commission was ok with the Homestead Lot. Discussion was made about a past Ag review.

Supervisor O'Neill motioned to table the decision to approve the plan until the questions are answered that are outstanding. Supervisor Wisnom seconded the motion. Motion carried.

Solicitor's Report:

Bridgeview - Solicitor Miller advised due to receiving approval from the Township Engineer signing off on the Conservation Districts approval on the revised storm water plan, the remaining building permits should be allowed to be applied for. Supervisor O'Neill motioned to agree all permits can be applied for. Supervisor Wisnom seconded the motion. Motion carried.

Surety reduction request- Solicitor Miller along with Tim Cormany, the Township Engineer, recommend approving the reduction. Chairman Manifold motioned to reduce the Bridgeview surety bond by \$899,895.27 leaving \$437,299.17. Supervisor Wisnom seconded the motion. Motion carried.

Zach and John Juffe were present (Developers). John expressed concerned over the Township Engineer requesting changes in the curbs after receiving inspection reports saying they were ok he thought. The Township must make sure things are correctly done since we will be adopting them after development. Chairman Manifold explained there have been concerns over dips in the curbs since day one, and those concerns were included in the inspection reports by the Township Engineer. Pipe slopes were also explained as a concern by Chairman Manifold, and how it was corrected. Chairman Manifold had ordered surveying of random pipes. Manifold questioned how the pipes were being repaired. John Juffe explained he and his family are committed to developing the right way. Juffe explained he wants his contractors to do a good job so our Engineers agree on the work. Juffe wanted to make sure all parties know to release permits, and

requested a letter with the surety reduction. Solicitor Miller agreed to send the letter to Secretary Berry in order to send.

Bus Shelters Appeal - Solicitor Miller suggested a motion to be made in regards to the Executive Session discussion of the appeal for the Bus Shelter Zoning enforcement action. Chairman Manifold motioned to not have any more action by the Solicitor taken on the appeal. Supervisor Wisnom seconded the motion. Motion carried.

Ratification of Personnel Action - Solicitor Miller suggested a motion to be made in regards to the Executive Session discussion to ratify the permanent lay off of the Township Manager effective May 22, 2020. Manifold motioned to ratify the permanent layoff as of May 22, 2020 of the Township Manger, Supervisor O'Neill seconded the motion. Motion carried.

Manager Ordinance Repeal - Solicitor Miller suggested a motion to be made to Repeal the Manager Ordinance and have it advertised. Supervisor O'Neill made the motion the repeal the Township Manager Ordinance. Supervisor Wisnom second the motion. Motion carried.

Appointments - With the release of the Manager, Solicitor Miller stated appointments will need made for the Hopewell Township Secretary and Open Records Officer Position. Chairman Manifold made the motion to appoint Katie Berry to the Hopewell Township Secretary and Open Records Officer. Supervisor O'Neill second the motion. Motion carried.

Other Business:

Gerry Lucas- HARP- Gerry Lucas from Hopewell Area Recreation and Parks was present to discuss/ request Hopewell Township to be the applicant for two Grants they would like to apply for. Chairman Manifold motioned for Hopewell Township to apply/ be used as the contact for both Grants. Supervisor O' Neill seconded the motion. Motion carried. Supervisor Wisnom motioned for Hopewell Township to be the applicant for the Peer to Peer Grant. Supervisor O' Neill seconded the motion. Motion carried.

Supervisor O'Neill asked Lucas what it will take to open areas of the park that are shut down due to Covid 19, specifically tennis courts and other outside areas. Lucas explained it will be soon, just trying to plan safely for opening and follow public park guidelines.

Chairman Manifold also made Lucas aware that a resident on South Kennardale Ave. is having issues with the maintenance of grass at the back of her lot near the park. She texted Chairman Manifold and wants the Township to enforce it gets taken care of. Chairman Manifold requested Lucas address this with their lawn maintenance company. The Board thanked Lucas for all of his hard work for the Park

Personnel- Albert “Duke” Little, Township Road crew, had an annual review. Supervisor O’Neill motioned to increase Littles pay by \$.75/hour. Chairman Manifold seconded the motion. Motion carried.

Tax Collector - Tax Collector requested sitting hours in the Township for August. Chairman Manifold requested the Boards opinion on opening the office during Covid 19 to collect. O’Neill feels it will ok, Wisnom agreed. O’Neill made the motion to approve the dates. Wisnom seconded the motion. Motion carried.

Public Comment- No public comment

Chairman Manifold adjourned the meeting at 8:05 p.m.

Katie Berry, Secretary

Katie Berry, Recording Secretary