

**HOPEWELL TOWNSHIP
YORK COUNTY PA
BOARD OF SUPERVISORS
MINUTES FOR APRIL 2, 2020
ZOOM MEETING SESSION
7:00 PM**

Chairman Aaron Manifold called the April 2, 2020 Board of Supervisors meeting to order at 7:00 p.m. This meeting was held via Zoom because of COVID-19 and the mandates in place. Also, in attendance were Supervisors David Wisnom and John O'Neill, Solicitor Andrew Miller, Manager Kristy Smallwood and Treasurer Katie Berry.

Chairman Manifold asked if anyone in the crowd was recording the meeting. No one was recording the meeting. Chairman Manifold stated the Board held executive session prior to the meeting at 6:30 with the solicitor to discuss pending litigation.

Approval of Minutes

Supervisor O'Neill motioned to approve the March 2020 Board of Supervisors Meeting minutes. Supervisor Wisnom seconded the motion. Motion carried.

Treasurer's Report/Invoices

Supervisor Wisnom motioned to approve the March 31, 2020 Treasurer's Report and invoices. Supervisor O'Neill seconded the motion. Motion carried.

Roads Report

Bids for Road Materials

Chairman Manifold motioned to authorize the manager to advertise the stone and asphalt bids. Supervisor Wisnom seconded the motion. Motion carried.

SALDO

TABLED DUE TO GOVERNOR'S ORDER.

Solicitor's Report:

The dwelling rights determination for the Marsteller plan was completed and sent to the Township. There are no dwelling rights for building lots, but they are looking to transfer one. Solicitor Miller believes they need at least two more.

Resolution 4-2020

The Chairman or manager can declare a short-term emergency plan for 7 days unless the Board takes action. A resolution was prepared for the Board to extend the emergency plan to stay in place while the state's is in place.

Supervisor O'Neill motioned to adopt Resolution 4-2020. Supervisor Wisnom seconded the motion. Motion carried.

Resolution 5-2020

This Resolution approves the extension of the local earned income tax return filing and payment deadline to July 15 consistent with what YATB has approved. The resolution does not extend the Local Services Tax quarterly payment deadlines. YATB will not collect local earned income tax until July 15 so the resolution only acknowledges the extension that is already effectively granted by YATB to local taxpayers. The Board did not take action on this resolution.

Resolution 6-2020

The Board did not take action at this time.

Other Business:

Personnel

Donnie McCauslin had his annual review. Chairman Manifold motioned to increase his hourly wage to \$0.76/hour. Retroactive from 3/18/20. Supervisor O'Neill seconded the motion. Motion carried.

2020 Financial Audit

The Audit has been completed and the review letter was submitted. Ms. Berry said it was all around a good audit report. Manager Smallwood reminded the supervisors to initial all parts of the Treasures Reports.

Grove Mill Road

Not present.

Public Comment

No public comment.

Chairman Manifold adjourned the meeting at 7:24 p.m.

Kristy Smallwood, Secretary

Courtney Costalas, Recording Secretary