

**HOPEWELL TOWNSHIP
YORK COUNTY PA
BOARD OF SUPERVISORS
MINUTES FOR NOVEMBER 7, 2019
MUNICIPAL BUILDING
7:00 PM**

Chairman Aaron Maniford called the November 7, 2019 Board of Supervisors meeting to order at 7:00 p.m. Also in attendance were Supervisors David Wisnom and John O’Neill, Attorney Doug Myers from the Solicitor’s Office, Manager Kristy Smallwood and Treasurer Katie Berry.

Chairman Maniford asked if anyone in the crowd was recording the meeting. No one was recording the meeting. Chairman Maniford stated the Board held executive session prior to the meeting to discuss personnel.

The Board met with the Solicitor in executive session at 6:00 p.m. to discuss the employee handbook and litigation.

Approval of Minutes

Supervisor O’Neill motioned to approve the October 2019 Board of Supervisors Meeting minutes. Supervisor Wisnom seconded the motion. Motion carried.

Treasurer’s Report/Invoices

Chairman Maniford motioned to approve the October 31, 2019 Treasurer’s Report and invoices. Supervisor O’Neill seconded the motion. Motion carried.

Roads Report

The paving season has ended for the year. Orwig Road will be finished next year. The Board was pleased with the Road Crew’s paving job. They have been preparing the equipment for the winter. The Road Master asked the Board to considered selling the oldest truck, the 2005 GMC 8500. Chairman Maniford motioned to authorize the manager to advertise the truck for sale with the bids being opened at the January meeting. Supervisor O’Neill seconded the motion. Motion carried.

SALDO

Bridgeview

Jason from JR Holley and John Juffe were present to discuss Bridgeview. As this plan has taken many years to come to fruition, there have been some stormwater issues coming up. They are asking for a procedure they can follow for the development to the stormwater plan. Chairman Maniford is concerned because the plan was approved prior to the stormwater changes. He is not comfortable making revisions to something that is grandfathered in and may need more time to look at the plan as they just received it. Jason believes

everything does meet the current requirements. Chairman Manifold asked about the maintenance for the proposed seepage pits. Juffe responded the maintenance of the stormwater would go back to the HOA. The costs of maintenance need to be provided to the HOA prior so it can set up a capital fund to prepare for the maintenance of the stormwater. Supervisor O’Neill would like to have conversations with YCCD. Supervisor Wisnom wants more of the road to be paved. Supervisor O’Neill wants more time to review the plan. Chairman Manifold motioned to authorize the solicitor to get the finalized procedures to increase the building size for the development and send it to the Board for review and possibility of approval. Supervisor O’Neill seconded the motion. Motion passed.

Mayberry

Supervisor Wisnom motioned to allow Mayberry to use appropriate fill dirt at the developer’s expense and improved and inspected by the Township engineer. Supervisor O’Neill seconded the motion. Motion carried.

Solicitor’s Report:

Ordinance 1-2019

Supervisor O’Neill motioned to adopt Ordinance 1-2019. Supervisor Wisnom seconded the motion. Motion carried.

Resolution 9-2019

The tax rate is not changing for the coming year. Supervisor Wisnom motioned to approve the Resolution. Chairman Manifold seconded the motion. Motion carried.

Mayberry

The Solicitor’s Office reviewed and made comments to the development agreement, HOA documents and stormwater agreements.

JCI

The JCI letter of credit has been extended. The Township engineer recommendation to reduce the surety to \$5,790.00. Supervisor O’Neill motioned to reduce the surety per the recommendation. Supervisor Wisnom seconded the motion. Motion carried.

Cedar Lane

The Solicitor’s Office looked into the process for restricting parking. Cedar Lane is a narrow street that allows parking on both sides, however, it creates a hazard by allowing so. The Solicitor’s Office recommends the Township authorize a traffic study to give the Township a clear sense of what side to restrict and something to fall back on in case of resident complaints. A traffic study is not necessary but it is recommended. There have been issues with winter maintenance and with emergency vehicles driving on it. Supervisor Wisnom motioned to allow the engineer to do a traffic study on parking on Cedar

Lane. Chairman Manifold seconded and added a maximum of a cost of \$750.00. Motion carried.

Other Business:

Dental Insurance

The dental insurance rates increased slightly. Supervisor O’Neill motioned to accept the renewal rates. Chairman Manifold seconded the motion. Motion carried.

SPCA

The total amount requested \$2799.54, an increase of 3%. Supervisor Wisnom motioned to confirm the 2020 membership. Chairman Manifold seconded the motion. Motion carried.

Tax Collector

The Tax Collector attended the convention on 10/11. She is requesting reimbursement of \$125.00. Supervisor Wisnom motioned to reject the reimbursement. Chairman Manifold seconded the motion. O’Neill opposed. Motion carried.

2020 Budget.

Supervisor O’Neill motioned to advertise the 2020 budget for December 5, 2019 approval. Chairman Manifold seconded the motion. Motion carried.

Public Comment

None.

Chairman Manifold adjourned the meeting at 8:06 p.m.

Kristy Smallwood, Secretary

Courtney Costalas, Recording Secretary