

**HOPEWELL TOWNSHIP
YORK COUNTY PA
BOARD OF SUPERVISORS
MINUTES FOR REGULAR MEETING
MUNICIPAL BUILDING
MONDAY, JANUARY 7, 2019 @ 7 PM**

Chairman Manifold called the January 7, 2019, Board of Supervisors meeting to order at 7:00 p.m. In attendance were Chairman: Aaron R. Manifold; Vice-Chairman: David T. Wisnom; Board Member: John J. O'Neill, III; Solicitor: John Miller; Manager: Kristy Smallwood and Treasurer: Katie Miller.

Organization of Board for 2019:

- Board Member Wisnom motioned to appoint Kristy Smallwood as temporary secretary. Board Member O'Neill seconded. Motion carried
- Board Member O'Neill motioned to appoint Aaron Manifold as temporary chairman. Board Member Wisnom seconded. Motion carried.
- Board Member Wisnom motioned that Aaron R. Manifold be nominated & elected as Permanent Chairman for 2019. Board Member O'Neill seconded the motion. Motion carried.
- Chairman Manifold motioned that John J. O'Neill, III be nominated and elected as Vice-Chairman for 2019. Board Member Wisnom seconded. Motion carried.
- Chairman Manifold motioned to appoint Kristy Smallwood as secretary for 2019. Vice-Chairman O'Neil seconded. Motion carried.
- Chairman Manifold motioned to appoint Katie Miller as treasurer for 2019. Vice-Chairman O'Neill seconded. Motion carried.

Managers Bond for 2019 – Chairman Manifold motioned to establish the managers bond at \$100,000.00 for 2019. Board Member Wisnom seconded. Motion carried.

Appointments for 2019- Board Member Wisnom motioned to approve the appointment list for 2019 as presented and attached hereto as Exhibit "A". Vice-Chairman seconded. Motion carried.

2019 State Convention – Chairman Manifold motioned that any of the approved people to attend the State Convention are allowed to attend and that the voting delegate be Kristy Smallwood. Vice-Chairman O'Neill seconded. Motion carried.

County Convention – Vice-Chairman O’Neill, motioned to approve attendance & mileage reimbursement for eligible officials who attend York County Association of Townships of the Second Class convention to be held November, 2019. Chairman Manifold seconded. Motion carried.

Affirm Supervisors Employed by Township- Board Member Wisnom motioned to affirm appointment of Aaron Manifold, David Wisnom and John O’Neill as Supervisors employed by the Township on an “as needed” basis and set wages as determined by the auditors. Vice-Chairman seconded. Motion carried.

Approval of Minutes: Board Member Wisnom motioned to approve the December 6, 2018, Board of Supervisors minutes. Vice-Chairman O’Neill seconded the motion. Motion carried.

Board Member Wisnom motioned to approve the Special Meeting minutes of December 19, 2018. Vice Chairman O’Neill seconded the motion. Motion carried.

Treasurer’s Report/Invoices: Chairman Manifold motioned to approve the December 30, 2018, Treasurer’s Report and previously reviewed invoices listed in the report. Board Member Wisnom seconded the motion. Motion carried.

Roads:

- Continuing with trimming and winter maintenance in preparation for upcoming road projects.
- Gemmill Road culvert boxes are being constructed and are to be delivered beginning of April.
- 1983 John Deere Grader was sold, check was received and equipment was removed.

Solicitor’s Report:

Resolution #01-2019 – Board Member Wisnom motioned to adopt Resolution #01-2019 Setting Tax Related Fees. Vice-Chairman O’Neil seconded the motion. Motion carried.

Resolution #02-2019- Chairman Manifold motioned to add a fee for issuing a Temporary U & O for Commercial Structures at \$350 and Residential Structures at \$100. Vice-Chairman O’Neill seconded. Motion carried.

Board Member Wisnom motioned to adopt Resolution 2-2019 Certain Fees and Charges, with the inclusion of Temporary U&O fees for 2019 as outlined in the attached Exhibit “B”. Vice-Chairman O’Neill seconded. Motion carried.

Resolution #03-2019- Chairman Manifold motioned to appoint People’s Bank as the Depository Institution for 2019. Board Member Wisnom seconded. Motion carried.

Hopewell Township / Board of Supervisors
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Bond Lane Paving – They have until January 12, 2019, to respond and post financial security. Until this is complete no permits will be issued.

Bus Shelter- Owners have been put on notice. The advertising company to get involved. 4 separate applications due to having 4 separate parcels. All in violations will be heard in one Zoning hearing.

Other Business:

Real Estate Taxes- Chairman Manifold motioned to approve signing for Return of Uncollected Real Estate Taxes for 2018. Board Member Wisnom seconded. Motion carried.

Tax Collector – Darlene Parker was present to request for Township to allow for tax drop offs at township building due to some residents mailing their checks and checks not showing up at tax collector. It was discussed that the township is not legally able to accept the checks due to not being bonded for taxes. It was suggested that the residents send them certified to the tax collector or that the tax collector look into obtaining drop box at a bank.

Public Comment. John Huenke was present to present 2 agreements: Developer’s Agreement and Stormwater Agreement for the Bridgeview Development. Vice-Chairman O’Neill motioned to sign the two agreements. Wisnom seconded. Motion carried.

Adjournment. Meeting was adjourned at 7:43pm by Chairman Manifold.

Kristy Smallwood, Secretary



Cori A. Spisak, Recording Secretary