

**HOPEWELL TOWNSHIP  
YORK COUNTY PA  
BOARD OF SUPERVISORS  
MINUTES FOR FOR REGULAR MEETING  
MUNICIPAL BUILDING  
THURSDAY, OCTOBER 4, 2018 @ 7 PM**

Chairman Manifold called the October 4, 2018, Board of Supervisors meeting to order at 7:01 p.m. In attendance were Chairman: Aaron R. Manifold, Vice-Chairman: David T. Wisnom, Board Member: John J. O'Neill, III, Solicitor: Stephanie Kogut, Manager: Kristy Smallwood and Treasurer: Katie Miller.

Executive session was held at 6:30pm to discuss some pending litigation.

**Approval of Minutes:** Board Member O'Neill motioned to approve the September 6, 2018, Board of Supervisors minutes. Vice-Chairman Wisnom seconded the motion. Motion carried.

**Treasurer's Report/Invoices:** Vice-Chairman Wisnom motioned to approve the September 30, 2018, Treasurer's Report and previously reviewed invoices listed in the report. Board Member O'Neill seconded the motion. Motion carried.

**Roads:**

**Anderson Rd** – Paving finished. Line painting yet to be completed ASAP, weather depending.

**Misc. repairs** – Will begin filling pot holes and other issues as well as the one road that is still closed, which is Gemmill Road at the intersection of Deer Creek Road. It's a shared bridge with Shrewsbury Township. Emergency permit was applied for and received within the last week. Process of getting the new culvert, concrete box type structure to get that constructed and manufactured so that it can be installed. Hopewell Township road crew is doing the installation. Shrewsbury Township to reimburse Hopewell Township for ½ of costs since it is a shared crossing.

**Subdivision/Land Development Plans:**

**Ragland** -Dr. Ragland was present to request approval of transfer of dwelling rights. He is seeking to assign 4 dwelling rights to Lot 1 on plan. Vice-Chairman Wisnom made a motion to approve the drafting of a transfer of dwelling rights agreement to Lot 1 by Solicitor for Dr. Ragland. Board Member O'Neill 2<sup>nd</sup> the motion. Motion carried.

## Solicitor's Report:

Stewartstown Station Fire Pond - Direction on how board would like to proceed. Chairman Manifold wants to know for sure what insurance company will require. Discussion on shutting gate and locking it (no trespass) per insurance company. If that is required then no one in Hopewell Township will have access. Item tabled.

Wolf Assoc. Dwelling Rights- will a decision be made as to if the Board is reissuing based on the zoning ordinance not changing the way that we were doing the dwelling rights determinations. Reissuing 9 dwelling rights vs. 5. Chairman Manifold wants a clear number on how many lots this would affect. Thus far Solicitor found 1 property on Plank Road this would affect. Item tabled.

York County Stormwater Authority - Solicitor has been circulating a draft resolution to its municipal clients who are against the authority formally stating the opposition to the Stormwater Authority to adopt as to the resolution of the board. Board has attended quite a few meetings to see where this is going. Manifold gave some background on what the York County Stormwater Authority is trying to accomplish. The Board is not in favor of this authority. Chairman Manifold made a motion to adopt the resolution as presented from Solicitor in opposing to the York County Stormwater Authority. Board Member O'Neill 2<sup>nd</sup> the motion. Motion carried.

Mayberry Subdivision – nothing new to report.

Johnson Controls – Letter of Credit was resolved and the extension was received.

No new municipal liens.

Job description for new administrative assistant is still in the works.

Bus Shelters – Solicitor started working on enforcement of the bus shelters located within the township. Zoning officer is working getting enforcement letters out to them.

HOP permit application regarding some signal timing changes near Exit 4 Diverging Diamond. Need the township to make a motion to sign the application which has been revised with comments from Manager Smallwood.

Resolution 6-2018 appoint Manager, Kristy Smallwood as the plan administrator for the Hopewell Township employee pension plan. Vice-Chairman Wisnom motioned to approve Manager Smallwood as the plan administrator as mentioned herein. Board Member O'Neill 2<sup>nd</sup> the motion. Motion carried.

**Other Business:**

Sawmill Rd – Michael Young was to be present to discuss paving concerns with his driveway. Mr. Young was not present.

Sullivan – Mr. & Mrs. Sullivan were to be present to discuss property damage by the public. They were not present.

Personnel/Wages – Chairman Manifold motioned to approve an increase in pay of \$1.00 per hour for Manager Smallwood. Vice-Chairman Wisnom 2<sup>nd</sup> the motion. Motion carried

Exit 4 Diverging Diamond – Solicitor discussed as mentioned above in Solicitor’s report. Chairman Manifold motioned to permit signing of the HOP permit application and Board Member O’Neill 2<sup>nd</sup> the motion. Motion carried.

Trick or Treat –Vice-Chairman Wisnom made a motion to approve October 31<sup>st</sup>, 2018, from 6 to 8 pm as Trick or Treat. Chairman Manifold 2<sup>nd</sup> the motion. Motion carried.

Board Member O’Neill motioned to authorize Eureka Fire Company to close East Scarborough Faire and Ballast Ln during the times of Trick or Treat. Residents are permitted to enter with proof of residency. Chairman Manifold 2<sup>nd</sup> the motion. Motion carried.

SPCA- Confirm 2018 membership. Item tabled until the fee for confirming membership is obtained.

Budget Workshop – Board Member O’Neill motioned to set Wednesday, October 24, 2018, at 6 pm as the date and time for the 2019 budge workshop. Vice-Chairman Wisnom 2<sup>nd</sup> the motion. Motion carried.

Declaration of Disaster Emergency – Chairman Manifold made a motion to ratify adoption of the Declaration of Disaster Emergency for the completion of the Gemmill Road bridge culvert. Vice-Chairman Wisnom 2<sup>nd</sup> the motion. Motion carried.

Generator – Chairman Manifold motioned to approve the annual maintenance agreement with Winter Generator Service. O’Neill 2<sup>nd</sup> the motion. Motion carried.

**Public Comment.**

Larry Shindlecker of 19542 Valley Road was present along with his wife and Phyllis Bowser of 18386 Bridge Meadow to follow up on the status of the board adopting a fireworks/noise ordinance. Board Member O’Neill informed that all board members are in agreement to take action. However, the board members want to be sure how they can enforce such an ordinance once adopted. Board members are taking time to consider same.

Adjournment at 7:51 pm by Chairman Manifold.

---

Kristy Smallwood, Secretary



---

Cori A. Spisak, Recording Secretary