

**HOPEWELL TOWNSHIP
YORK COUNTY PA
BOARD OF SUPERVISORS
MINUTES FOR DECEMBER 7, 2017
MUNICIPAL BUILDING
7:00 PM**

Chairman Aaron Manifold called the December 7, 2017 Board of Supervisors meeting to order at 7:00 p.m. Also in attendance were Supervisor David Wisnom, Supervisor Shannon Wolf, Solicitor Andrew Miller and Secretary/Manager Kristy Smallwood.

Chairman Manifold announced that an executive session was held on December 7, 2017 to discuss pending litigation and personnel.

Chairman Manifold asked if anyone in the crowd was recording the meeting. No one was recording the meeting.

Approval of Minutes

Supervisor Wolf motioned to approve the November 2017 Board of Supervisors minutes. Supervisor Wisnom seconded the motion. Motion carried.

Treasurer's Report/Invoices

Supervisor Wisnom motioned to approve the November 30, 2017 Treasurer's Report and invoices. Supervisor Wolf seconded the motion. Motion carried.

Chairman Manifold motioned to bond the treasurer for \$2,500,000.00. Supervisor Wisnom seconded the motion. Motion carried.

Roads Report

The Road Crew has been doing road maintenance for winter. They have a project on Hollow Road in the upcoming week and will be digging up the sinkhole. The road will remain closed during daylight hours last week.

SALDO

Boyles/Kolodzi

The Kolodzi's were present to discuss a transfer of dwelling rights. The document that they have brought for signatures by the Board was not a recordable document. The Township will get the Kolodzi's an example of a recordable document. Supervisor Wolf motioned to authorize a transfer of 7 dwelling rights from 2400 Plank Road to 2100 Plank Road. Chairman Manifold seconded the motion. Motion carried.

Solicitor's Report:

Ordinance 2-2017

This Ordinance will adopt an updated contract for the benefit plan, contribution plan and cash balance plan. It has been advertised for adoption at tonight's meeting. Supervisor Wolf motioned to adopt Ordinance 2-2017. Supervisor Wisnom seconded the motion. Motion carried.

Resolution 7-2017

This Resolution will set the tax rate for 2018. There are no changes to the rates. Supervisor Wolf motioned to adopt Resolution 7-2017. Supervisor Wisnom seconded the motion. Motion carried.

SALDO

There is some confusion regarding the words "lots", "tracts" and "parcels" and the way they are defined in the current Ordinance. Solicitor Miller recommends doing it by lot, even if that gives residents a few more dwelling rights, although it is the Board's decision. Supervisor Miller put together language to use going forward that references the definitions more clearly. The SALDO will need to be resubmitted to YCPC. Chairman Manifold motioned to clarify the definitions of "tract", "lot", and "parcel". Supervisor Wolf seconded the motion. Motion carried.

Act 42 of 2017

This Act created 10 licenses for category 4 casinos called mini-casinos. Municipalities are given the opportunity to opt-out of allowing casinos by the end of 2017. If they chose to opt-in, Solicitor Miller recommended they chose to designate that casinos can only be allowed as a special exception use in the commercial zone. Supervisor Wisnom motioned that mini casinos are allowed as a special exception in the commercial and industrial zones. Chairman Manifold seconded the motion. Motion carried.

Solicitor Miller wanted to mention that the recreation fee has been modified due to some lots not being buildable.

Letter of Resignation

A letter of resignation was submitted by Darlene Parker effective as of today. A separation agreement was discussed in tonight's executive session for Ms. Parker. Supervisor Wisnom motioned to accept the separation agreement. Supervisor Wolf seconded the motion. Motion carried. Chairman Manifold motioned to accept the resignation of Darlene Parker effective December 7, 2017. Supervisor Wolf seconded the motion. Motion carried.

Other Business:

Wolfe Rd/851 Signal

Gannett Fleming submitted a modification plan for the Wolfe Road/851 Signal to work with the I83 diverging diamond.

Act 537 Update

The Township is 90% compliant, 10% noncompliant.

2018 Budget

The 2018 budget has been advertised. Supervisor Wolf motioned to approve the 2018 budget. Supervisor Wisnom seconded the motion.

2018 Office Holiday

Please see the attached holiday schedule. Supervisor Wisnom motioned to approve the holiday list. Chairman Manifold seconded the motion. Motion carried.

Royal Farms

Royal Farms has requested approval of their surety reimbursement. Martin and Martin recommends releasing the financial security. Chairman Manifold stated that Royal Farms has a malfunctioning septic system that they have been notified about and have not yet done anything about. Manager Smallwood will call Casey Deller and let him know he has a malfunctioning septic. Supervisor Wolf motioned to table this until the January 2018 meeting. Supervisor Wisnom seconded the motion. Motion carried.

Additional Items

Chairman Manifold motioned to appoint Kristy Smallwood as the Township Right to Know Officer. Supervisor Wisnom seconded the motion. Motion carried.

Chairman Manifold motioned to appoint David Wisnom as Treasurer for Hopewell Township. Supervisor Wolf seconded the motion. Motion carried. This is conditional on Supervisor Wisnom getting bonded.

Chairman Manifold asked the Solicitor to contact Stewartstown Railroad to have a plan to open the road and repair their bridge that acceptable to Hopewell Township by the January 2, 2017. Supervisor Wolf seconded the motion. Motion carried.

Public Comment

Mary Glass wanted to clarify that the next meeting will be January 2, 2018. Mary Glass also wanted to thank Supervisor Wolf for her service.

Supervisor Wisnom motioned to authorize the HOP application for Bridgeview. Supervisor Wolf seconded the motion. Motion carried.

William Phillips, 222 Clear Branch, asked the Board-if he can get rid of the vehicles by the end of the year, would they clear the rest of the debt. Chairman Manifold stated that an issue is that the Township is still receiving complaints about the property. Supervisor Wolf is concerned because the Township has already reduced the fine, but the property has not stayed compliant. Solicitor

Miller stated that one option is to allow an extension until the reorganization meeting to give the Township time to see if the property has been cleaned up. Supervisor Wisnom motioned to allow an extension through January 15, 2017 and the property will be reevaluated on January 2, 2017. Chairman Manifold seconded the motion. Motion carried.

Larry Knott thanked Supervisor Wolf for a job well done. Chairman Manifold thanked Supervisor Wolf.

Chairman Manifold adjourned the meeting at 8:15 p.m.

Kristy Smallwood, Secretary

A handwritten signature in blue ink, appearing to read "Courtney Hargrave", written over a horizontal line.

Courtney Hargrave, Recording Secretary