

**HOPEWELL TOWNSHIP  
YORK COUNTY PA  
BOARD OF SUPERVISORS  
MINUTES FOR NOVEMBER 2, 2017  
MUNICIPAL BUILDING  
7:00 PM**

Chairman Aaron Manifold called the November 2, 2017 Board of Supervisors meeting to order at 7:00 p.m. Also in attendance were Supervisor David Wisnom, Supervisor Shannon Wolf, Solicitor Andrew Miller and Secretary/Manager Kristy Smallwood.

Chairman Manifold announced an executive session was held November 2, 2017 to discuss pending litigation and personnel.

Chairman Manifold asked if anyone in the crowd was recording the meeting. No one was recording the meeting.

**Approval of Minutes**

Supervisor Wisnom motioned to approve the October 2017 Board of Supervisors minutes. Supervisor Wolf seconded the motion. Motion carried.

**Treasurer's Report/Invoices**

Supervisor Wolf motioned to approve the October 31, 2017 Treasurer's Report and invoices. Supervisor Wisnom seconded the motion. Motion carried.

**Roads Report**

**Winter Maint.**

The Road Crew has been crack sealing and tree trimming on Johnson Road. They have also been preparing for winter maintenance.

**SALDO**

**10-05 Bridgeview**

John Huenke was present with the final subdivision plan. The following items are outstanding:

1. The Stormwater Agreement and Developer's Agreement still need to be signed.
2. The PennDOT application was resubmitted. They are waiting for the HOP permit.
3. The posting of financial surety.
4. Payment of all fees and costs.
5. Schedule for completion of public improvements.

Mr. Huenke requested that payment of the HARP fees to be paid at the time of the building permit. Solicitor Miller stated that the down side of the recreation fees being paid at the time of building permit issuance is that someone would

have to keep track and make sure all the fees are paid. The Supervisors are ok with it and language will be put into the Developer's Agreement. Supervisor Wisnom motioned to delay the payment of recreation fees prior to the issuance of building permits. Supervisor Wolf seconded the motion. Motion carried. Supervisor Wolf motioned to conditionally approve Plan 10-05 with the outstanding items. Chairman Manifold seconded the motion. Motion carried.

**Solicitor's Report:**

**Pension Plan Contracts**

There are updates to the new pension plan contracts. PMRS has redone their base plan document and their actual plan documents for the Township. The Township must readopt their pension plan contract by Ordinance. Chairman Manifold motioned for Solicitor Miller to advertise the Ordinance for adoption at the December meeting. Supervisor Wisnom seconded the motion. Motion carried.

**SALDO**

Tabled until the Planning Commission can review the comments from YCPC and Gil Malone and give recommendations.

**East Forest Ave/Wolfe Road**

A Certificate of Substantial Completion has been prepared with a 1 year warranty on the work. The Certificate is dated as of September 27, 2017 because that was the date PennDOT closed the permit out. Payment Application #8 was submitted to PennDOT to use up the rest of the reimbursement in the amount of \$11,962.86. Supervisor Wolf motioned to authorize the Chairman to sign the Certificate of Substantial Completion. Supervisor Wisnom seconded the motion. Motion carried. Supervisor Wisnom motioned to authorize payment of invoice #8 after the township has been reimbursed from PennDOT in the amount of \$11962.86. Supervisor Wolf seconded the motion. Motion carried. Supervisor Wolf motioned to approve invoice #1 to Johnson Controls in the amount of \$95771.08 which is the outstanding amount above the PennDOT reimbursement paid when Johnson Controls reimburses the township. Supervisor Wisnom seconded the motion. Motion carried.

**Other Business:**

**Act 537 Update**

The district is now 84% compliant.

**New Freedom Borough**

Chairman Manifold motioned to authorize the manager to send a letter of support for Stewart Properties sewage request to New Freedom Borough. Supervisor Wisnom seconded the motion. Motion carried.

Dental Insurance

The dental insurance cost for the Township has not changed. Supervisor Wolf motioned to renew the dental insurance plan. Supervisor Wisnom seconded the motion. Motion carried.

HARP

The Board received a list of projects from HARP that they would like to accomplish. The first would be to update the tennis courts of \$75,000 and add an ADA walkway. The second one is the basketball court. They would like to resurface and add a new fence for \$15,000. Field #3 is still having issues with water for an approximate cost of \$5,000. They would like to remove the railroad ties between the tennis court and Camelot. They would like to take care of the drainage issues in the Tot Lot for approximately \$4,000. The grass between the concession stand and the scout house needs reseeded for \$400. Some of the posts and chains need to be replaced at approximately \$1,200. The siding on the primary building would be replaced for about \$26,000. Concession stand interior would be updated for approximately \$10,000. The batting barn lights need covers and water is seeping in through the walls for about \$900. They would like the fencing replaced along Camelot and the ballfield for approximately \$23,000. The basement rafters need to be sealed for about \$500. New weather seals on the gym double doors for \$75. There is a hole in the middle of the sliding board for \$1,500. To purchase soccer goals for the main field would be \$7,000. Light lockbox to be updated for \$50. They were requesting an increase from the Township for their budget. The Township told them to come back with a list for the cell tower funds. The cell tower fund currently has \$177,212.22. Supervisor Wolf motioned to give \$75,000 from the cell tower funds to complete projects in 2018. Supervisor Wisnom seconded the motion. Motion carried.

Resignation

The Township received a resignation from Zoning Hearing Board alternate. Chairman Manifold motioned to appoint Kathy Wierman as the Zoning Hearing Board Alternate for the remainder of 2017. Supervisor Wolf seconded the motion. Motion carried.

Public Comment

None.

Chairman Manifold adjourned the meeting at 7:41 p.m.

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Kristy Smallwood, Secretary



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Courtney Hargrave, Recording Secretary