

**HOPEWELL TOWNSHIP
YORK COUNTY PA
BOARD OF SUPERVISORS
MINUTES FOR JULY 6, 2017
MUNICIPAL BUILDING
7:00 PM**

Chairman Aaron Manifold called the July 6, 2017 Board of Supervisors meeting to order at 7:00 p.m. Also in attendance were Supervisor David Wisnom, Supervisor Shannon Wolf, Solicitor Andrew Miller and Secretary/Manager Kristy Smallwood.

Chairman Manifold announced that the Board had an executive session July 5, 2017 to discuss pending litigation.

Chairman Manifold asked if anyone in the crowd was recording the meeting. No one was recording the meeting.

Approval of Minutes

Supervisor Wisnom motioned to approve the June 2017 Board of Supervisors minutes. Supervisor Wolf seconded the motion. Motion carried.

Treasurer's Report/Invoices

Supervisor Wolf motioned to approve the June 30, 2017 Treasurer's Report and invoices. Supervisor Wisnom seconded the motion. Motion carried.

Roads Report

Kurtz School

The Road Crew has finished the milling and repaving. The only thing to be done on Kurtz School is to do the line painting.

Gemmill

The Road Crew is preparing to finish the blacktop and the culvert project.

Stewartstown Borough Authority

Stewartstown Borough Authority put out a bid to fix the sewer main on Hollow Road. Chairman Manifold wanted to know the Board's opinion on Hopewell's Road Crew doing the asphalt restoration after the pipe is fixed. The Road Master is recommending that Hopewell's Road Crew does the work. Supervisor Wisnom motioned that Hopewell's Road Crew does the asphalt restoration if Stewartstown Borough reimburses Hopewell Township for the materials. Supervisor Wolf seconded the motion. Motion carried.

SALDO

NONE.

Solicitor's Report:
Floodplain Regulations

The floodplain reimbursement did come in and the Township received it directly.

SALDO

There was discussion regarding including provisions in the ordinance and application packet for a staff review. Solicitor Miller suggested the Township include something that allows the staff review. Supervisor Wolf is concerned this would get rid of the Planning Commission. Solicitor Miller stated the one advantage to a staff review is that, since it can be difficult for the Planning Commission to review everything in one night, more time can be allocated through the staff review. They can also include York County Planning Commission in the staff review so all parties are on the same page. This requirement can also be on an as-needed basis. Supervisor Wolf would agree to it on an as-needed basis. Solicitor Miller suggests that it be as needed per the request of the staff or per the request of the applicant. Manager Smallwood also said it could be helpful to combine all the comments during the staff review so the Planning Commission is not getting duplicates. Solicitor Miller will formulate these ideas into the ordinance.

Dwelling Right Determination

One issue that has not been resolved regarding the dwelling rights is if the rights are determined based on the deed or the tract. Solicitor Miller believes it will be cleaner to do each determination by each tract rather than by each deed. Supervisor Wolf motioned to treat the tracts as independent for dwelling rights. Supervisor Wisnom seconded the motion. Motion carried.

Zip Code Map

There is a request from a property owner to relocate their mailbox from Route 851 to in front of 17105 Sawmill Road. This can be done but will require a letter to the Post Master from the Township requesting the change and outlining the reason why. Solicitor Miller suggests that the property owner submit the request to the Township in writing with their reasons. The Township can then write the letter to the Post Master. The Post Master may want to relocate another mailbox also situated on the same spot. Chairman Manifold motioned to authorize Manager Smallwood to take care of any paperwork to get the Post Office to allow the mailbox to be moved. Supervisor Wolf seconded the motion. Motion carried.

Trash Contract

The Township's trash contract expires at the end of December. Chairman Manifold motioned to authorize Solicitor Miller to begin to prepare the bid package. Supervisor Wisnom seconded the motion. Motion carried.

Independent Investigation

The Township will be retaining Stock and Leader to do an independent investigation of an employee complaint. The retainer letter is ready. Attorney

Brooke Say will be handling this complaint and her hourly rate is \$200.00 per hour. Chairman Manifold motioned to authorize the Board to enter into an agreement with Stock and Leader and Attorney Brooke Say to do an independent investigation of the employee complaint. Supervisor Wisnom seconded the motion. Motion carried. Solicitor Miller will request that Attorney Say have the investigation complete by the next Board of Supervisors meeting.

Other Business:

8th Annual Helping Hands 5k

Daniel Wernig is requesting to use HARC/Althouse School Road for August 5, 2017 5k race to benefit York Helping Hands for the Homeless. Chairman Manifold motioned to permit them to use HARC/Althouse School Road for August 5, 2017 if Eureka Fire Department is controlling the roads and traffic. Supervisor Wolf seconded the motion. Motion carried.

Royal Farms

Royal Farms is requesting for the release of the construction surety. The Township Engineer sent a letter and does not recommend releasing the construction surety. Supervisor Wisnom motioned to go with the engineer's recommendation. Supervisor Wolf seconded the motion. Motion carried.

Lioness Club

The Board considered the approval of the donation request from the Lioness Club. This is to install a bench at the HARC Complex. They request the Road Crew install the bench. Supervisor Wolf motioned to allow the Road Crew to install the bench at their convenience. Supervisor Wisnom seconded the motion. Motion carried.

Liquid Fuels Tax Fund

The Board reviewed the State Auditor General's audit. There were no findings nor any penalties. Chairman Manifold motioned that the Board accepts the audit for the period of January 1, 2016 to December 31, 2016. Supervisor Wolf seconded the motion. Motion carried.

Tax Exonerations

The Board has received two requests for tax exonerations. The one exonerations is for \$64.38 and the other for \$9.93. Chairman Manifold motioned to approve the two tax exonerations. Supervisor Wolf seconded the motion. Motion carried.

Charles Sullivan

Supervisor Wisnom motioned to ratify the July 4, 2017 fireworks permit. Chairman Manifold seconded the motion. Motion carried.

Ag Security

The Board reviewed an application for Ag Security submitted by Christina and Gregory Wilt. Chairman Manifold motioned to accept the application from Gregory and Christina Wilt. Supervisor Wolf seconded the motion. Motion carried.

Public Comment

Jim Trout of 15730 Lowe Rd was present to discuss some questions he has regarding some properties he plans to purchase. He believed he was buying two lots as shown on the survey he had received from Shaw Surveying dated 1974. The title search he brought along does not reference any subdivision plan and both parcels in question are on one deed. Solicitor Miller will have to review it a little more closely to confirm if there are dwelling rights available. After the dwelling rights have been determined, Zoning Officer Hunnings can look at it regarding the subdivision.

Joe Shanabrough of 17895 Pond View Ln asked if the Road Crew has plans to do anything with Draco Road. Chairman Manifold stated that Draco Road is a state road.

Chairman Manifold adjourned the meeting at 7:52 p.m.

Kristy Smallwood, Secretary



Courtney Hargrave, Recording Secretary