

**HOPEWELL TOWNSHIP
YORK COUNTY PA
BOARD OF SUPERVISORS
MINUTES FOR JUNE 1, 2017
MUNICIPAL BUILDING
7:00 PM**

Chairman Aaron Manifold called the June 1, 2017 Board of Supervisors meeting to order at 7:01 p.m. Also in attendance were Supervisor David Wisnom, Supervisor Shannon Wolf, Attorney Stephanie Kogut for the Solicitor's Office and Secretary/Manager Kristy Smallwood.

Chairman Manifold announced that the Board had an executive session June 1, 2017 to discuss personnel and litigation and May 30, 2017 there was a teleconference held between the Board & Solicitor.

Chairman Manifold asked if anyone in the crowd was recording the meeting. No one was recording the meeting.

Approval of Minutes

Supervisor Wolf motioned to approve the May 2017 Board of Supervisors minutes. Supervisor Wisnom seconded the motion. Motion carried.

Treasurer's Report/Invoices

Supervisor Wisnom motioned to approve the May 31, 2017 Treasurer's Report and Invoices. Supervisor Wolf seconded the motion. Motion carried.

Roads Report

Kurtz School

The Road Crew has been working on Kurtz School Road. They will mill and repave.

Gemmill

They will be finishing the culvert on Gemmill Road by the end of the month.

Mowing

The Road Crew has started the first round of mowing.

SALDO

15-10 Grossman

The Waiver of Time Limitations was signed. Supervisor Wolf motioned to ratify the time waiver. Chairman Manifold seconded the motion. Motion carried.

Solicitor's Report:

Floodplain Regulations

Attorney Kogut updated that the reimbursement is still in que. Some other municipalities in the area have been moved to the next step, so there is progress.

SALDO Policies and Procedures

The Solicitor's Office met with Zoning Officer Hunnings and Ms. Smallwood about amending the SALDO Policies and Procedures to make things move more smoothly. A lot of the forms have been redrafted. They are in the process of moving towards completing the amendment. Chairman Manifold would like the amendments forwarded to the Board in final draft form. Supervisor Wolf has some concerns regarding the staff review as to not get rid of the Planning Commission. Attorney Kogut stated it would be more like a checklist review and Township Manager Smallwood agreed. Phil Robinson stated he has gone through this change with Shrewsbury and the Planning Commission no longer meets. He thinks it's a good idea to have a meeting to run through notes and consolidate duplicates.

Dwelling Rights Determination

This has been done on an as-needed basis. Some issues have arisen that the Board will need to make decisions on how to handle. The first issue is the ag add on lots. There are lots being absorbed into bigger lots to transfer the rights to create subdivisions. Supervisor Wolf motioned that if the whole property is being absorbed, then the dwelling rights are also absorbed. Supervisor Wisnom seconded the motion. Motion carried.

The second issue is if dwelling rights are assigned by parcel or by tract. Tabled until next month.

The third issue is class 3 soils. This comes into effect with bonus rights. Class 3 soils are not prime ag soil by York County, but are for the Township. Chairman Manifold motioned to keep Class 3 soils as prime ag soil. Supervisor Wisnom seconded the motion. Motion carried.

The fourth issue is the delineation between the acreage in the Ordinance. Some acreages can have multiple dwelling rights. Chairman Manifold motioned to amend the Code to clarify the acreage. Supervisor Wolf seconded the motion. Motion carried.

There is also a new billing matter so the Township can better track how much time is being spent on these matters to possibly charge for this in the future.

PeoplesBank

The acceptance of the Letter of Credit has been submitted to PeoplesBank.

Act 172

Tabled until next month.

Personnel Handbook

Chairman Manifold motioned to adopt the Personnel Handbook effected June 1, 2017. Supervisor Wisnom seconded the motion. Motion carried.

Other Business:

HARP

A HARP representative provided HARP Board comments to the Township.

HARP

Sue Ellen was present to discuss projects at HARP. There are several projects that they need funding to complete. They have about ten big projects. She was wondering how she can go about getting the cell tower money. Chairman Manifold stated the cell tower money would solely be used for recreation. It is a continual income. The rest of the large dollar income is based on development recreation fees. The money must be used for improvements and new recreation. That money cannot be used to pay bills. The cell tower money can be used for general costs. The Township BOS still controls the cell tower money. In the past, a rep from the Board has approached the BOS with the project and cost, and they take it from there. Chairman Manifold advises she choose the projects wisely as they receive roughly \$3,000.00 a month.

E Forrest Ave/Wolfe Road

Supervisor Wisnom motioned to authorize signing of the Construction Phase Change Plan. Chairman Manifold seconded the motion. Motion carried.

Supervisor Wolf motioned to send invoice #6 for reimbursement for \$48,687.84. Chairman Manifold seconded the motion. Motion carried.

Supervisor Wolf motioned to pay Stewart and Tate for invoice #6 when PennDot disburses the reimbursement. Supervisor Wisnom seconded the motion. Motion carried.

Bids

The manager has advertised the bids for fuel and propane. Fuel bids are as follows:

Talley Petroleum 2.1013/gallon delivered
Aero Energy 1.7867/gallon delivered

Supervisor Wisnom motioned to award the bid to Aero Energy for fuel. Supervisor wolf seconded the motion. Motion carried.

Propane bids are as follows:

Suburban Propane 1.0308/gallon delivered
Aero Energy \$1.26/gallon delivered

Supervisor Wisnom motioned to award the bid to Suburban Propane for propane. Supervisor Wolf seconded the motion. Motion carried.

Lioness Club

The Lioness Club asked if the BOS can donate the cost and time to install a bench. Tabled until next month.

Phil Robinson

Phil Robinson was present to discuss an amendment for agritourism and agritainment. He is representing Dave Shearer on Ridge Meadow Road. He would like to hold events at his farm to help generate some more income. He would like to work to put some things together and present it to the Board. Some events he would like to include would be weddings, field to table, hayrides, food tastings, and festivals. The Board has concerns about the zoning commercial vs. zoning agriculture.

Personnel

Chairman Manifold motioned to award Kristy Smallwood a \$1.00/hour raise effected June 1, 2017 and Albert Little III a \$0.50/hour raise effective June 1, 2017. Supervisor Wisnom seconded the motion.

Public Comment

None.

Chairman Manifold adjourned the meeting at 8:02 p.m.

Kristy Smallwood, Secretary



Courtney Hargrave, Recording Secretary