

**HOPEWELL TOWNSHIP  
YORK COUNTY PA  
BOARD OF SUPERVISORS  
MINUTES FOR SEPTEMBER 1, 2016  
MUNICIPAL BUILDING  
7:00 PM**

Chairman Aaron Manifold called the September 2016 Board of Supervisors meeting to order at 7:00 p.m. Also in attendance were Supervisor David Wisnom, Supervisor Shannon Wolf, Solicitor Andrew Miller and Secretary Kristy Spevak.

Chairman Manifold asked if anyone in the crowd was recording the meeting. No one was recording the meeting.

**Approval of Minutes**

Supervisor Wolf motioned to approve the August 2016 Board of Supervisors minutes. Supervisor Wisnom seconded the motion. Motion carried unanimously.

**Treasurer's Report/Invoices**

Chairman Manifold motioned to approve the August 31, 2016 Treasurer's Report and Invoices. Supervisor Wolf seconded the motion. Motion carried.

**Roads Report**

Chairman Manifold reported that the Road Crew has completed the work on West Liberty Road and Trout Lane. The Township will be reimbursed for some of the costs from Stewartstown Borough for their work in the Borough. The Road Crew also completed the second round of mowing. They have begun the work on Shaw Road regarding the continuous drainage problem. The planned project for Gemmill Road will not be able to be started before the end of construction season, so it will be saved for 2017.

**Subdivision and Land Development Plans**

**Hatley Property**

The Hatleys were present with their final reverse subdivision plan for Board approval. They have a total of 3 lots on Anderson Road. They are joining two of those lots. When those lots are combined, they will be forfeiting their building rights. Malkie and Shanabrough from the Planning Commission were also present and expressed no concerns for approval of the final plan. All of the outstanding York County Planning Commission comments have been addressed. Supervisor Wolf motioned to approve the final reverse subdivision plan. Supervisor Wisnom seconded the motion. Motion carried.

**Pennsylvania State Police**

Corporal William Colvin was present for the Pennsylvania State Police. He has been assigned to patrol Hopewell Township. He brought a report with him outlining the number of police reports since March 2016. There were a total of 501 reports with 159 of them being traffic stops. Chairman Manifold shared with him that a number of residents have complained about cars running stop signs in Stewartstown Station, especially on East Scarborough Fare. He specified the times tend to be the morning and evening commutes.

**Solicitor's Report:**

**East Forrest Ave/Wolfe Road**

JCI has requested a change order from the Township of \$4,725.00. Solicitor Miller has confirmed that JCI will be reimbursing the Township for this change order, as it will not be eligible for reimbursement from PennDOT. Supervisor Wolf motioned to approve the change order in the amount of \$4,725. Supervisor Wisnom seconded the motion. Motion carried.

**LERTA**

Solicitor Miller has recently reviewed the Township's LERTA ordinance. It was adopted in 2011. Since then, the County's LERTA ordinance has changed and added some additional stipulations that the Township may be interested in adding to theirs. Some of these changes are as follows:

1. If the owner files a tax assessment for the property in the program, they will be removed from the program;
2. If they are delinquent in paying taxes, they are removed from the program;
3. They cannot go into LERTA and receive the tax abatement until the year after the project has been completed.

Other municipalities have also adopted these changes based on the County's ordinance. The Township's LERTA area is mainly in the Stonebridge area. The ordinance changes do not need to be approved by the School Board, however, the School Board should be informed if the Township chooses to adopt these stipulations. Chairman Manifold motioned for Solicitor Miller to put a draft together of these changes to the LERTA ordinance. Supervisor Wolf seconded the motion. Motion carried.

**Other Business:**

**Act 573:**

The deadline for District 3 to have their sewers inspected and pumped was September 1, 2016. As of September 1, 2016, 47% were compliant and 53% were not compliant. These numbers could be wrong as some of the certifications may have not yet come in. The Board will address noncompliant properties next month.

Minimum Municipal Obligation

Chairman Manifold motioned to approve the MMO Employee Pension Plan in the amount of \$31,301.00 for 2017. Supervisor Wisnom seconded the motion. Motion carried.

Wolfe Road Improvements

This was removed from the Agenda as it was addressed in the Solicitor's Report.

Albert Little

Albert Little, the most recent Road Crew member, has successfully completed and obtained his CDL. Chairman Manifold motioned to increase his pay to the agreed upon amount decided when he was hired. Supervisor Wolf seconded the motion. Motion carried.

5333 Marsteller Road

This was tabled to next month as the Board has not received a letter in writing from either party.

Health and Vision Insurance

Chairman Manifold motioned to renew the health and vision insurance policy for 2017. Supervisor Wisnom seconded the motion. Motion carried.

CD

Chairman Manifold wanted to let the Township residents know that the Board is investigating long term investment options.

HARP

Kristi Ayres was present to provide an update. Ms. Ayres first discussed with the Board that she did renew her 2 year term last November, however, she would like the Board to find someone to replace her for 2017. If too many members of the HARP Board are leaving, she will consider staying if she can step down from Chairman. The Board thanked her for her dedication and for the early notice.

Ms. Ayres mentioned that the HARP Board was looking to complete some projects and asked the Board for any input. Chairman Manifold mentioned working on replacing the batting barn. Supervisor Wolf asked what projects they are considering doing. Ms. Ayres stated they are looking to repave the lower entrance of the ballfields, replace some of the fence and add the safety additions to the top, and repairing the gutters. She mentioned that the cell tower money was allocated to security cameras, bleachers and a sign. The cameras have been installed. They have roughly \$16,000 left of the cell tower money for the bleachers and sign. The tennis courts also need refinished and a new freezer is needed for the concession stand. The capital fund is down to \$21,000.00. Chairman Manifold stated the cell tower money was allocated to recreation. If the HARP Board needs more cell tower money, they will work with them.

Chairman Manifold also mentioned asking other municipalities for an increase. Thomas Malkie asked about helping out and Ms. Ayres invited him to the meetings the second Wednesday of every month at 7 p.m.

PPL

This fall, PPL will be rebuilding the Otter Creek power line down to Fairfield Road by the Maryland Line.

**Public Comment:**

Joe Shanabrough of 17895 Pond View Lane stated that the Road Crew did a great job on West Liberty Road.

Chairman Manifold also discussed a resident that the Township has had continuous problems with trees, overgrown shrubbery and rocks. They are partially blocking the travel lane. The next steps will be taken.

**Adjournment:**

Chairman Manifold adjourned the meeting at 7:36 p.m.

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Kristy Spevak, Secretary



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Courtney Hargrave, Recording Secretary