

**HOPEWELL TOWNSHIP
YORK COUNTY PA
BOARD OF SUPERVISORS
MINUTES FOR AUGUST 1, 2018
MUNICIPAL BUILDING
7:00 PM**

Chairman Manifold called the August 1, 2019 Board of Supervisors meeting to order at 7:05 p.m. Also in attendance were Supervisors David Wisnom and John O'Neill, Solicitor Andrew Miller, Manager Kristy Smallwood and Treasurer Katie Miller.

Chairman Manifold asked if anyone in the crowd was recording the meeting. No one was recording the meeting. Chairman Manifold stated the Board held executive session prior to the meeting to discuss pending litigation.

Approval of Minutes

Supervisor O'Neill motioned to approve the July 2019 Board of Supervisors Meeting minutes. Supervisor Wisnom seconded the motion. Motion carried.

Treasurer's Report/Invoices

Supervisor Wisnom motioned to approve the July 31, 2019 Treasurer's Report and invoices. Supervisor O'Neill seconded the motion. Motion carried.

Roads Report

Saddlers Church

The Road Crew has done some minor repairs and paved the lower section of Saddlers Church Road.

Orwig Road

The Road Crew has been progressing on Orwig Road in sections.

SALDO

Mayberry

Jason with Holley and Associates is present with the revised preliminary plan. The major change was a comment adding a note to the plan stating that all units should be single story. Solicitor Miller reviewed the note and gave some revisions to the wording. A final phase one plan was also presented. Solicitor Miller suggested that the preliminary plan be changed because they will be revising the variance note and to reflect the phases appropriately. The Board was concerned about maximum height of 14 feet. Harry McCain presented some pictures to the Board to discuss the height. The ordinance has a maximum height of 35 feet. HOA documents will need to be resubmitted and reviewed when the plan is revised. The single story restriction will be listed in the HOA documents. Chairman Manifold also suggested drafting the HOA documents to state that the space above the garage cannot be renovated to a living space. JoAnn McElwain asked about

the number of houses that will be built in phase. Jason responded about 70 lots. Chairman Manifold motioned that the Board is permitted to sign the final subdivision plan pending the approval of the conditions set forth in the July 31, 2019 Memorandum from the Solicitor's office and payment of all outstanding fees. O'Neill motioned to amend to conditional approval pending all the conditions from the Memo being met and seconded Manifold's motion. Motion carried. Wisnom motioned to approve the preliminary plan conditional on outstanding comments being met and payment of all fees. Supervisor O'Neill seconded based on the conditions being met. Motion carried.

Solicitor's Report:

Solicitor Miller noted that a quiet title action was filed on a township property. A municipal lien was just filed on the property. Solicitor Miller office will file an Answer. The property was sold at a tax sale.

Other Business:

Mason-Dixon Library

Janet McElwain is present to provide a library update. It had a net profit of \$2400 in 2018. There was an increase in patrons in 2018, roughly 9,329. The library had many programs for young school aged children. Payroll includes one full time director, four part time staff, and one contracted maintenance. The library has an increase in cost due to the new phone system and the audit it will be required to have in 2019. Manager Smallwood asked if the library accepts personal book donations. Janet McElwain responded that some things they can take and others they cannot. Chairman Manifold is pleased with how the library has used the Township funds.

Grove Mill Bridge

Steve with CS Davidson is present to discuss the Grove Mill Bridge that was closed due to instability. A study was done by the county engineer that recommended that work needs to be done to the bridge. Steve agrees that the bridge should be closed. The bridge is in imminent failure condition because there is no support on one side of the bridge. Steve recommends the bridge be replaced. Steve recommends applying for an emergency permit to DEP. He believes it meets the criteria DEP requires, however, it requires the Township to fix it within 60 days. The clock starts when the permit is issued, and then signed and sent back. He recommends a concrete box culvert and 18 feet span, 6.5 feet deep, 26 inch long structure. The cost would be around \$70,000.00 plus additional costs closing in around \$170,000.00. Chairman Manifold motioned to authorize approval of the proposal from CS Davidson for the bridge replacement pending approval from East Hopewell Township at their next board meeting. Supervisor O'Neill seconded the motion. Motion carried.

Cutler Ct.

Ken Smith is present to discuss his concerns with the roadway and has provided pictures of the ruts, cracking and loose material. The road was last

paved 19 years ago with an experimental material. Jim Neggle was also present. Chairman Manifold said that he will send the road crew out to check it out.

Personnel

Supervisor O'Neill motioned to approve a pay increase of \$1.50/hour for Travis Mergler. Supervisor Wisnom seconded the motion. Motion carried.

JCI TIF

Johnson Controls requested to extend the TIF from coming due next year. The construction was delayed, so they are looking for an extension of the TIF for time correlating to how long the construction as delayed. The Township needs to advertise for a public hearing to discuss the terms. Chairman Manifold motioned to approve the advertisement for the public hearing for the TIF extension for October 3, 2019 at 7:00 p.m. Supervisor O'Neill seconded the motion. Motion carried.

Planning Committee

The Township received one application for the Planning Commission. Supervisor Wisnom motioned to table this until next month. Supervisor O'Neill seconded the motion. Motion carried.

Public Comment

None.

Chairman Manifold adjourned the meeting at 8:33 p.m.

Kristy Smallwood, Secretary



Courtney Hargrave, Recording Secretary