

**HOPEWELL TOWNSHIP  
YORK COUNTY PA  
BOARD OF SUPERVISORS  
MINUTES FOR AUGUST 3, 2017  
MUNICIPAL BUILDING  
7:00 PM**

Chairman Aaron Manifold called the August 3, 2017 Board of Supervisors meeting to order at 7:02 p.m. Also in attendance were Supervisor David Wisnom, Supervisor Shannon Wolf, Solicitor Andrew Miller and Secretary/Manager Kristy Smallwood.

Chairman Manifold announced that the Board had an executive session August 3, 2017 to discuss pending litigation and personnel.

Chairman Manifold asked if anyone in the crowd was recording the meeting. No one was recording the meeting.

**Approval of Minutes**

Chairman Manifold motioned to approve the July 2017 Board of Supervisors minutes. Supervisor Wolf seconded the motion. Motion carried.

**Treasurer's Report/Invoices**

Supervisor Wisnom motioned to approve the July 31, 2017 Treasurer's Report and invoices. Supervisor Wolf seconded the motion. Motion carried.

**Roads Report**

**PennDOT**

PennDOT has sent the Winter Maintenance Agreement to maintain portions of state roads in Hopewell Township. PennDOT will reimburse Hopewell Township \$7,575.73 for the 5-year contract. Supervisor Wolfe motioned to authorize the signing of the Winter Maintenance Agreement. Supervisor Wisnom seconded the motion. Motion carried.

**Kurtz School Road**

The road crew has finished the Kurtz School Road project.

**Rinely Road**

The Road Crew has started working on Rinely Road.

**Eureka**

The Road Crew will begin paving the parking lot the week of August 14.

Jim Schwertler, 17590 Kurtz School Rd, asked if they would be moving a pole on Kurtz School Road. Chairman Manifold stated that he did not believe the pole would be moved.

**SALDO**

NONE.

**Solicitor's Report:**

**SALDO**

The SALDO Ordinance and Zoning Ordinance have been revised to organize review procedures, staff reviews, and some additional items. The drafts will have to go to the Planning Commission for review before they can act on the ordinances. Solicitor Miller recommends that the revisions will be submitted to the Planning Commission for review.

**Dwelling Rights**

Solicitor Miller's office has been working on dwelling right determinations. Zoning Officer Hunnings wanted to confirm with the Board that each lot on a deed would be a separate lot. It will result in some properties having more dwelling rights but Solicitor Miller believes that is the most consistent determination with the ordinance. The Board agreed.

**Municipal Waste**

Solicitor Miller's office would like to have a bid package prepared for the September meeting and open the bids a few days before the October meeting. That gives the Board two additional months if they need to reject the bids. The Board would like to do three year contracts with one two-year option. The Board would not require a bid bond. Non-residential waste would not be included in the contract. There will be no changes on who can opt-out of the contract. There will be no change to the minimum insurance contracts. The bids can be at one time per week or two times per week. There will not be a modification for contract violations. There will not be a change in collection times. Solicitor Miller's office will make changes and bring it back in September with a resolution. It will then be put out to bid.

**Wolfe Road/851**

The Township had received correspondence from PennDOT regarding the traffic signal. The final plans have been submitted to the Township.

**Other Business:**

**Permits**

Fred Schonbrunner, Jr. did not show up to discuss permit costs.

**222 Clear Branch**

Jim Coder, 221 Clear Branch, is present to discuss the property across the street from him. There are four cars that are out of registration and inspection date and he mows rarely. Chairman Manifold stated that the property owner was given zoning violations. The Board did reduce the judgment amount with the agreement that he would pay it within a time frame, however, the

property is still not in compliance. The owner has until December 31, 2017 to come into compliance and pay his fine.

#### Mason Dixon Library

Janet McElwain is present to provide an update on the Mason Dixon Library. There were roughly 50,000 people entering the library in 2016. There were roughly 336 meetings throughout 2016, including book clubs and girl scouts. The Library was in the black in 2016 for the first time in four years. The library employs 1 full time director and 4 part-time staff members. They were encouraged to raise their director's salary to \$50,000 in the next year or two. Ms. McElwain mentioned the next fundraiser will be the "Red, White and Brews" beverage and food tasting on September 9, 2017.

#### Kolodzi/Boyes

Joy Kolodzi and Jeff Boyles were present to request a transfer of dwelling rights of their properties on Plank Rd. They have two dwelling rights on one of their properties that they want to transfer to a larger farm they own. Supervisor Wolf said the receiving property must show that they can comply with the ordinances. Chairman Manifold recommended they first speak with a surveyor.

#### Robinson

Phil Robinson is present with a proposed Agritainment/Agritourism Ordinance. Chairman Manifold's biggest concern is that weddings are not an agricultural use. Supervisor Wisnom stated that bringing some of these farms into compliance will cost hundreds of thousands of dollars. Supervisor Wisnom stated that a lot of the activities proposed are allowed under the Farm Market Ordinance. Chairman Manifold stated that people who purchase lots in an agricultural zone do so most of the time for agricultural benefits, such as the view. Supervisor Wolf thinks the residents should have input as it will greatly affect them the most. Supervisor Wolf would be receptive to a workshop however, he thinks it needs to be advertised to see if it's even worth pursuing. Another issue would be clean and green as the uses will change. Chairman Manifold stated a small meeting will get put together

#### Transource

The electric transmission line project will be holding an open house on August 10 at Kennard Dale High School.

#### Klugh Animal Services

Klugh Animal Services sent a contract renewal to the Township. Supervisor Wisnom motioned to sign the contract submitted by Klugh Animal Services and pay the fee of \$400 for retention of services from 1/1/2018 to 12/31/2018. Chairman Manifold seconded the motion. Motion carried. The service fee is 18.50/hour and .65 per mile. Saturday, Sundays and holidays are \$28/hour plus mileage rate.

Tax Claim

The Township received a letter from York County Tax Claim Bureau. 2612 Oakwood Heights Drive is on the repository list for private sale. The bid is for \$500.00. This is a trailer that has gone through 2 sales and has not sold. Chairman Manifold motioned to approve the sale of 2612 Oakwood Heights Drive. Supervisor Wolf seconded the motion. Motion carried.

Kristi Ayres

Kristi Ayres is the chairman for HARC and has submitted a resignation letter for 12/31/17. The Board has accepted the letter and the Board will advertise to fill the position.

Public Comment

Jim Schwertler, 17590 Kurtz School Rd asked if there is a flat fee for permit costs. Supervisor Wolf stated that the permit fee deposit is \$100. Chairman Manifold stated that the permit fees have been reduced substantially. This \$100 deposit covers the 2 inspections required of all permits. The Township does not make money from permits.

Chairman Manifold adjourned the meeting at 8:43 p.m.

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Kristy Smallwood, Secretary



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Courtney Hargrave, Recording Secretary