

**HOPEWELL TOWNSHIP
YORK COUNTY PA
BOARD OF SUPERVISORS
MINUTES FOR FEBRUARY 4, 2016
MUNICIPAL BUILDING
7:00 PM**

Chairman Aaron Manifold called the February Board of Supervisors meeting to order at 6:59 p.m. Also in attendance were Supervisor David Wisnom, Supervisor Shannon Wolf, Solicitor Andrew Miller, and Secretary Kristy Spevak.

Chairman Manifold stated that an executive session was held February 4, 2016 at 6:30 p.m. to discuss pending litigation

Will Scheufele announced he is recording the meeting.

Approval of Minutes

Supervisor Wisnom motioned to approve the January 2016 Board of Supervisors and reorganizational minutes. Supervisor Wolf seconded the motion. Motion carried unanimously.

Treasurer's Report/Invoices

Chairman Manifold motioned to approve the January 31, 2016 Treasurer's Report and Invoices. Supervisor Wolf seconded the motion. Motion carried.

Kurtz School Villas

Monti Joines was present. Mr. Joines stated that the subdivision was moved closer to the stream by 25 feet. This allowed the backyards to be larger in the upper units. This community will be targeted as a 55 and older community. The cul-de-sac was originally 722 feet and now the cul-de-sac has shrunk to be 698 feet. He already had a waiver for the cul-de-sac but it needs to be updated so the proper length is noted. The Board went through comments and responses from York County Planning Commission correspondence. The waiver for the cul-de-sac length was reconsidered with the new length. Supervisor Wisnom motioned to grant the waiver, changing the length of the cul-de-sac from 722 feet to 698 feet. Chairman Manifold seconded the motion. Motion carried. The current plan still needed the following:

- The statement of ownership must be signed, dated and notarized and a certification with signature, seal and date by the registered professional preparing the Plan.
- The applicant/owner shall obtain Erosion and Sedimentation Control Plan approval from the York County Conservation District and submit copies of the approved plan to the Township in accordance with SALDO §22-402(2)(X).

- The applicant/owner shall obtain stormwater management plan approval from the Township Engineer; submit copies of the approved stormwater management plan to the Township in accordance with SALDO §22-402(3)(F) and the Township Stormwater Management Ordinance.

Supervisor Wolf motioned to approve the plan with the following conditions as listed above. Supervisor Wisnom seconded the motion. Motion carried.

Solicitor's Report:

Floodplain Ordinance

Solicitor Miller received correspondence from FEMA at the end of December indicating additional changes to the Floodplain Ordinance, though the Ordinance had previously been approved by FEMA. The changes are relatively minor and include changing the following:

- Square footage of accessory buildings from 600 feet to 200 feet.
- Requiring anyone who develops in the floodplain to sign a nonconversion agreement.

The changes are relatively simple and Solicitor Miller could have them advertised and ready for adoption at the next meeting. Chairman Manifold motioned to amend the Ordinance and advertise it for adoption at the March meeting. Supervisor Wolf seconded the motion. Motion carried.

Solicitor Miller will also look into how Hopewell Township can request grant money to have the costs of the Floodplain Ordinance covered.

Keystone Publishers:

Solicitor Miller reminded the Board that the Code was adopted at the January meeting. He was recently notified that the owner of Keystone Publishers, Ken Rotz, recently passed away. At this time, Keystone will remain open and have their website up until the end of March. After that, Keystone Publishers will close. Solicitor Miller will be getting copies of the Code in PDF and Microsoft Word format. The Code will be posted on the Township's website and the Township may also be able to maintain the Code themselves.

TRG:

The HOP driveway plan for the intersection of Wolfe Road and East Forest Avenue (851) needed to be signed by the Township. Supervisor Wisnom motioned to approve and authorize the Chairman to sign the plan. Supervisor Wolfe seconded the motion. Motion carried.

Other Business:

Act 537/District 2:

The district is under 5% noncompliant. Two properties are requesting extensions. The first was 3 Park Street, owned by Virginia Sheridan. Charles

Wierman of 51 North Main Street was present for the property. He stated that there is no one living at the property and Virginia wants to sell it. The buyer is to be hooked up to the city sewer. Solicitor Miller asked what is requiring them to hook up to the public sewer. Mr. Wierman stated that the borough is requiring them to hook up to the public sewer. Solicitor Miller will research and try to find the lien and readdress this property at the March meeting. Supervisor Wisnom motioned to not proceed with enforcement on 3 Park Street at this time. Chairman Manifold seconded the motion. Motion carried.

The other request was from Barbara and Timothy Stroble of 18996 Ridge Meadow Road. They are selling the property and are deferring this to be done by the new owner. Supervisor Wisnom motioned to allow for a 90 day extension. Supervisor Wolf seconded the motion. Motion carried.

Alicia Bone contacted Solicitor Miller indicating she purchased the property a year ago and had it pumped at the time. If she provides record that it was completed in 2014 or 2015, the Township would accept that.

Supervisor Wisnom motioned to proceed with legal enforcement through Solicitor Miller. Chairman Manifold seconded the motion. Motion carried.

Uncollected Real Estate Taxes for 2015:

Supervisor Wolf motioned to approve submission of uncollected real estate taxes from 2015 to the Tax Claim Bureau. Supervisor Wisnom seconded the motion. Motion carried.

Telecom:

Telecom will be replacing the Township's phone systems. This new system will be integrated into the new computer system and will have features such as direct voicemail to the Supervisors and messages sent by email. The total contract amount will be \$3489.00. Supervisor Wolf motioned to approve the contract. Supervisor Wisnom seconded the motion. Motion carried.

Auditor

Chairman Manifold motioned to approve Ruth Long as the 3rd auditor of the Board of Auditors. Supervisor Wolf seconded the motion. Motion carried.

Kristy Spevak

Chairman Manifold motioned to end the probationary period for Kristy Spevak and approve a raise of \$1.00 per hour. Supervisor Wolf seconded the motion. Motion carried.

Chairman Manifold wanted to add an update regarding the Road Crew. The Road Crew pushed and plowed snow. They are in the process of servicing their equipment. They had a few minor breakdowns. He felt that the crew did a great job during the snowstorm and that the Township roads were in good shape. They have started the process of pipe replacement for Gemmill Road. They are still continuing to trim and cut trees, weather permitting.

Public Comment:

Joan Clement of 4157 Bridgeview Road discussed the curve near her driveway. It is very difficult for her to get out of her driveway due to a curve and the speed limit being 45 m.p.h. She shared some ideas with the Board on how to fix this and asked if she could get something from them to give to PennDot. The Board shared that the intersection at Shaw Road and Valley Road may be changed. At this time, the Board did not foresee PennDot making any changes in regards to the speed limit or adding any additional signs.

Christine Scheufele of 287 Runningboard Road asked the Board to shed some light on an ad she saw in the paper regarding a sewer service meeting for February 18. Later that meeting, it was explained in detail that the meeting had to do with the sewer capacity. Supervisor Wisnom is trying to attend that meeting.

Pat Schaub of 16630 Green Valley Court expressed concern. She is the newly elected tax collector and stated she is having problems getting information from the previous tax collector. After much discussion, it was decided that Ms. Schaub would come pick up the tax collector laptop and sign the release from the Township, in order to access the records she needs.

Phil Robertson commented on the sewer capacity meeting that Ms. Scheufele questioned earlier in the meeting. He discussed his own experience with hooking up his Shrewsbury Township properties to a sewer in New Freedom. Two years ago, he was approached by New Freedom to pay costs and get a grant in order to hook up to the sewer. Mr. Robertson completed what they asked however, New Freedom still had concerns and research to complete prior to the hook up. New Freedom acknowledged that Mr. Robertson completed what he was to complete and New Freedom needed to enter into an intergovernmental agreement in November 2015. Mr. Robertson stated the meeting to be held was Sewer 101. He had previously attended that meeting and stated there were many inaccuracies. He compiled his own portfolio with the sewer 101 information and his experiences and legal records to prove the inaccuracies, which he handed to the Board.

Adjournment:

Chairman Manifold adjourned the meeting at 8:36 p.m.


Kristy Spevak, Secretary


Courtney Hargrave, Recording Secretary